

# FINANCE COMMITTEE MEETING Mendocino Coast Recreation and Park District 401 North Harbor Drive Wednesday, May 15, 2024 4:30 P.M.

#### **AGENDA**

#### 1.0. CALL TO ORDER

#### 2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a specific issue is limited to 20 minutes. (Government Code 54954.3) The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2)

#### 3.0 INFORMATION/DISCUSSION

- 3.1 Review P & L and Balance Sheets \* Pending CFO
- 3.2 Review California Class & Bank Statements
- 3.3 Discuss Budget 23/24
- 3.4 Discuss Audit 22/23

#### 4.0 ADJOURNMENT

#### NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, District Manager, 401 North Harbor Drive Fort Bragg, CA 95437, 707-409-2760 and at kfelicich@mcrpd.us



**Summary Statement** 

April 30, 2024

Page 1 of 6

Investor ID: CA-01-0139

0000127-0000502 PDFT 645113

Mendocino Coast Recreation and Park Dist rict PO Box 532 Fort Bragg, CA 95437

#### California CLASS

California CLASS

Average Monthly Yield: 5.4028%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0139-0001	General Fund	595,441.60	10,000.00	111,000.00	2,230.61	7,672.21	500,749.29	496,672.21
CA-01-0139-0002	Aquathon/2nd Grade Swimi Prog.	0.00	11,000.00	0.00	21.07	21.07	4,767.37	11,021.07
TOTAL		595,441.60	21,000.00	111,000.00	2,251.68	7,693.28	505,516.66	507,693.28



Summary Statement

April 30, 2024

Page 2 of 6

Investor ID: CA-01-0139

Mendocino Coast Recreation and Park Dist rict PO Box 532 Fort Bragg, CA 95437

#### California CLASS Enhanced Cash

Average Monthly Yield: 5.4105%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0139-E001	Aquatics	0.00	100,000.00	0.00	434.47	434.47	100,014.48	100,434.47
TOTAL		0.00	100,000.00	0.00	434.47	434.47	100,014.48	100,434.47

Tel: (877) 930-5213

www.californiaclass.com



Average Monthly Yield: 5.4028%



April 30, 2024

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Account Number: CA-01-0139-0001

#### **General Fund**

# **Account Summary**

					Income		
	Beginning Balance	Contributions	Withdrawals	Income Earned	Earned YTD	Average Daily Balance	Month End Balance
	Daiance	Continuations	vvitiiui awais	Earrieu	טוז	Dalalice	Dalalice
California CLASS	595,441.60	10,000.00	111,000.00	2,230.61	7,672.21	500,749.29	496,672.21

# **Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
04/01/2024	Beginning Balance			595,441.60	
04/01/2024	Contribution	10,000.00			4059
04/01/2024	Transfer Out		100,000.00		4058
04/18/2024	Transfer Out to CA-01-0139-0002		11,000.00		4138
04/30/2024	Income Dividend Reinvestment	2,230.61			
04/30/2024	Ending Balance			496,672.21	



Average Monthly Yield: 5.4028%



April 30, 2024

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Account Number: CA-01-0139-0002

# Aquathon/2nd Grade Swimi Prog.

# **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	0.00	11,000.00	0.00	21.07	21.07	4,767.37	11,021.07

# **Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
04/18/2024	Transfer In from CA-01-0139-0001	11,000.00			4138
04/30/2024	Income Dividend Reinvestment	21.07			
04/30/2024	Ending Balance			11,021.07	





April 30, 2024

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Account Number: CA-01-0139-E001

Monthly Distribution Yield: 5.4105%

Aquatics

# **Account Summary**

					Current Month	
	Beginning Market			Income	Unrealized	Ending Market
	Value	Contributions	Withdrawals	Earned	G/L	Value
California CLASS Enhanced Cash	0.00	100,000.00	0.00	434.47	0.00	100,434.47

# **Transaction Activity**

Transaction							
Date	Transaction Description	Contributions	Withdrawals	Balance	NAV	Shares	Realized G/L
04/01/2024	Transfer In	100,000.00			10.00	10,000.000	
04/30/2024	Income Dividend Reinvestment	434.47			10.00	43.447	
04/30/2024	Ending Balance			100,434.47	10.00	10,043.447	

Tel: (877) 930-5213





April 30, 2024

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#### California CLASS

#### California CLASS California CLASS Enhanced Cash

Date	Dividend Rate	Daily Yield	Dividend Rate	Daily Yield	
04/01/2024	0.000147976	5.4159%	0.001484951	5.4349%	
04/02/2024	0.000148276	5.4269%	0.001480602	5.4190%	
04/03/2024	0.000148007	5.4170%	0.001483607	5.4300%	
04/04/2024	0.000147868	5.4120%	0.001480903	5.4201%	
04/05/2024	0.000443427	5.4098%	0.004438608	5.4151%	
04/06/2024	0.00000000	5.4098%	0.00000000	5.4151%	
04/07/2024	0.00000000	5.4098%	0.00000000	5.4151%	
04/08/2024	0.000147874	5.4122%	0.001478934	5.4129%	
04/09/2024	0.000147704	5.4060%	0.001479588	5.4153%	
04/10/2024	0.000147791	5.4092%	0.001477898	5.4091%	
04/11/2024	0.000147788	5.4091%	0.001478772	5.4123%	
04/12/2024	0.000443118	5.4060%	0.004436229	5.4122%	
04/13/2024	0.00000000	5.4060%	0.00000000	5.4122%	
04/14/2024	0.00000000	5.4060%	0.00000000	5.4122%	
04/15/2024	0.000147746	5.4075%	0.001477898	5.4091%	
04/16/2024	0.000147898	5.4131%	0.001478309	5.4106%	
04/17/2024	0.000147779	5.4087%	0.001479794	5.4160%	
04/18/2024	0.000147538	5.3999%	0.003203432	5.4118%	
04/19/2024	0.000441714	5.3889%	0.004428690	5.4030%	
04/20/2024	0.00000000	5.3889%	0.0000000	5.4030%	
04/21/2024	0.00000000	5.3889%	0.0000000	5.4030%	
04/22/2024	0.000147161	5.3861%	0.001473232	5.3920%	
04/23/2024	0.000146940	5.3780%	0.001472461	5.3892%	
04/24/2024	0.000147365	5.3936%	0.001470249	5.3811%	
04/25/2024	0.000147775	5.4086%	0.001474511	5.3967%	
04/26/2024	0.000443496	5.4107%	0.004435719	5.4116%	
04/27/2024	0.00000000	5.4107%	0.0000000	5.4116%	
04/28/2024	0.00000000	5.4107%	0.0000000	5.4116%	
04/29/2024	0.000147940	5.4146%	0.001478937	5.4129%	
04/30/2024	0.000145352	5.3199%	0.000338204	5.4164%	

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.



# Statement Ending 04/30/2024

Page 1 of 2

2999 Oak Road Suite 210 Walnut Creek, CA 94597-2052

RETURN SERVICE REQUESTED

MENDOCINO COAST RECREATION AND PARKS DISTRICT PO BOX 532 FORT BRAGG CA 95437-0532

# Managing Your Accounts

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Branch Name CB

**CBC** - Sacramento



Phone Number

(925) 283-2265 2999 Oak Road



Mailing Address Suite 210

Walnut Creek, CA

94597-2052

### **Summary of Accounts**

Account TypeAccount NumberEnding BalanceInsured Operating SweepXXXXXX3161\$42,953.46

# **Insured Operating Sweep-XXXXXX3161**

**Account Summary** 

 Date
 Description
 Amount

 04/01/2024
 Beginning Balance
 \$0.00

 1 Credit(s) This Period
 \$42,953.46

 0 Debit(s) This Period
 \$0.00

 04/30/2024
 Ending Balance
 \$42,953.46

#### **Account Activity**

Post Date	Description	Debits	Credits	Balance
04/01/2024	Beginning Balance			\$0.00
04/30/2024	Sweep Deposit from * 3153 CK - Mendocino Coa - Sweep		\$42,953.46	\$42,953.46
04/30/2024	Ending Balance			\$42,953.46

#### **Daily Balances**

Date	Amount	Date	Amount
04/01/2024	\$0.00	04/30/2024	\$42.953.46

#### **Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





# CALIFORNIA BANK OF COMMERCE

CHECKS WRITTEN BUT NOT CLEARED

# OUTSTANDING CHECKS

#### RECONCILIATION INSTRUCTIONS

#### **Reconciliation of Account**

NUMBER	AMOUNT	Date	
		<ul> <li>Please examine this statement and items at once and refer any exceptions imme to the bank.</li> </ul>	ediate
		<ul> <li>Sort your checks numerically or by date issued.</li> </ul>	
		<ul> <li>Mark off in your checkbook each of your checks paid by the bank and list the nu and amounts of those not paid in the space provided at the left. Include any check not paid from previous statements.</li> </ul>	
		<ul> <li>Subtract from your checkbook balance any SERVICE CHARGE or BANK Chappearing on this statement.</li> </ul>	HAR
		<ul> <li>Reconcile your statement in the space provided below.</li> </ul>	
		<ul> <li>Statements are available via online banking (www.californiabankofcommerc and can be downloaded in several formats.</li> </ul>	e.co
		Enter bank balance from statement	
		Add deposits not credited by bank (if any)	
		TOTAL	
Total of Checks		Subtract total of checks not paid	

Any Charge for Imprinted Checks Includes State Sales Tax Computed at the Current Rate, When Applicable

#### IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

In Case of Errors or Questions About Your Electronic Transfers telephone us at (925) 283-2265, or write us at California Bank of Commerce 2999 Oak Road, Suite 210, Walnut Creek, CA 94597 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent the FIRST statement on which the problem or error appeared.

- Tell us your name and account number (if any).
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts), we will credit your account for the amount you believe is in error. This will allow you to have use of the money during the time it takes us to complete our investigation.

#### **BILLING RIGHTS SUMMARY**

In Case of Errors or Questions About Your Account Statement, if you think your statement is wrong, or if you need more information about a transaction on your statement, write us on a separate sheet at the address shown on this statement as soon as possible. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

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You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your questions, we cannot report you as delinquent or take action to collect the amount you question.

#### PRE-AUTHORIZED CREDITS

If you have arranged to have direct deposits (e.g. Social Security) made to your consumer account at least once every 60 days from the same person or company, you may call us at (925) 283-2265 to find out whether the deposit has been made.





# Statement Ending 04/30/2024

Page 1 of 2

2999 Oak Road Suite 210 Walnut Creek, CA

Walnut Creek, CA 94597-2052 RETURN SERVICE REQUESTED

MENDOCINO COAST RECREATION AND PARKS

DISTRICT PO BOX 532

FORT BRAGG CA 95437-0532

# Managing Your Accounts

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Branch Name CBC - Sacramento



Phone Number (925) 283-2265

2999 Oak Road Suite 210

Mailing Address Suit

Walnut Creek, CA 94597-2052

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**Summary of Accounts** 

Account Type Account Number Ending Balance
Insured Money Market Sweep XXXXXX3187 \$55,274.70

# **Insured Money Market Sweep-XXXXXX3187**

**Account Summary** 

DateDescriptionAmount04/01/2024Beginning Balance\$105,274.70

0 Credit(s) This Period \$0.00 1 Debit(s) This Period \$50,000.00

Ending Balance \$55,274.70

**Account Activity** 

04/30/2024

Post Date	Description	Debits	Credits	Balance
04/01/2024	Beginning Balance			\$105,274.70
04/16/2024	Sweep Withdrawal to * 3179 CK - Mendocino Coa - Sweep	\$50,000.00		\$55,274.70
04/30/2024	Ending Balance			\$55,274.70

#### **Daily Balances**

Date	Amount	Date	Amount	
04/01/2024	\$105.274.70	04/16/2024	\$55.274.70	

#### **Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





# CALIFORNIA BANK OF COMMERCE

CHECKS WRITTEN BUT NOT CLEARED

# OUTSTANDING CHECKS

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		<ul> <li>Mark off in your checkbook each of your checks paid by the bank and list the nu and amounts of those not paid in the space provided at the left. Include any check not paid from previous statements.</li> </ul>	
		<ul> <li>Subtract from your checkbook balance any SERVICE CHARGE or BANK Chappearing on this statement.</li> </ul>	HAR
		<ul> <li>Reconcile your statement in the space provided below.</li> </ul>	
		<ul> <li>Statements are available via online banking (www.californiabankofcommerc and can be downloaded in several formats.</li> </ul>	e.co
		Enter bank balance from statement	
		Add deposits not credited by bank (if any)	
		TOTAL	
Total of Checks		Subtract total of checks not paid	

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#### PRE-AUTHORIZED CREDITS

If you have arranged to have direct deposits (e.g. Social Security) made to your consumer account at least once every 60 days from the same person or company, you may call us at (925) 283-2265 to find out whether the deposit has been made.





P.O. Box 3600 · Ukiah, California 95482 (707) 462-6613 www.savingsbank.com

MENDOCINO COAST RECREATION & PARK DISTRICT PO BOX 532 FORT BRAGG CA 95437-0532

CHECKING

Page Number: Account Number: 1 of 3 4252011

Date:

04/30/24

Images Enclosed:

1

#### **SUMMARY OF ACCOUNT CHECKING** Acct 4252011 Beginning Balance 4/01/24 3,143.42 Deposits / Misc Credits 24 8,055.37 Withdrawals / Misc Debits 2 173.62 \*\* Ending Balance 4/30/24 11,025.17 Service Charge .00 Average Balance 8,702 Enclosures 1

#### Miscellaneous Debits and Credits

Date	Description	Deposit	Withdrawal
4/01	DEPOSIT	10.00	
4/01	DEPOSIT	80.00	
4/01	DEPOSIT	250.00	
4/01	DEPOSIT	450.00	
4/01	WePay/PAYMENTS	2,917.37	
	NTE*ZZZ*Payouts\		
4/03	DEPOSIT	20.00	
4/03	DEPOSIT	50.00	
4/03	DEPOSIT	250.00	
4/03	DEPOSIT	450.00	
4/04	DEPOSIT	35.00	
4/04	DEPOSIT	277.00	
4/05	MENDOCINO COMMUN/PY04/04/24		123.62
	M.C.R.P.D.		
4/17	DEPOSIT	78.00	
4/17	DEPOSIT	84.00	
4/17	DEPOSIT	125.00	
4/17	DEPOSIT	900.00	
4/19	DEPOSIT	61.00	
4/19	DEPOSIT	200.00	
4/24	DEPOSIT	214.00	
4/24	DEPOSIT	250.00	



O. Box 3600 · Ukiah, California 95482 (707) 462-6613 www.savingsbank.com

Page Number:

MENDOCINO COAST RECREATION &

Account Number:

Date:

ate: 04/30/24

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4252011

#### Miscellaneous Debits and Credits

Date	Description	Deposit	Withdrawal
4/24	DEPOSIT	500.00	
4/25	DEPOSIT	95.00	
4/25	DEPOSIT	250.00	
4/25	CHECK		50.00
4/30	DEPOSIT	100.00	
4/30	DEPOSIT	409.00	

#### **Daily Balance Summary**

Date	Balance	Date	Balance	Date	Balance
4/01	6,850.79	4/05	7,809.17	4/24	10,221.17
4/03	7,620.79	4/17	8,996.17	4/25	10,516.17
4/04	7,932.79	4/19	9,257.17	4/30	11,025.17

FREE ON-SITE SHREDDING 9am–11am
5/2/24 Lakeport, 5/9/24 Willits, 5/17/24 Fort Bragg, 5/24/24 Ukiah
For location details: www.savingsbank.com
PLUS, HELP SHRED HUNGER
Non-perishable food will be accepted for local food banks.



Page Number: Account: Date: 3 of 3

4252011

04/30/24

Checking Withdrawal DDAWOL

Customer: MENDOCINO COAST RECREATION &

Date: C4252024 Drawer #: 404 Seq #: 64 Item Seq: 205000837070

Memo Line: KNOWN CUSI CMEH

Amount: \$ 50.00

04/25/2024 \$50.00

#### 24-HOUR TELEPHONE: (877) 477-1154

PERIOD		10	20	To balance your statement:						
DEPOSITS NOT OF	N STATEMENT	DEPOSITS NOT	T ON STATEMENT	First check your register against the withdrawals and deposits						
Date	\$	Date	\$	listed on the front of your statement, note withdrawals and deposits you have recorded that do not appear on the statement, then a						
				Enter "ending bank balance" from \$ front page of statement						
TOTAL	\$	TOTAL	\$	Add deposits not on statement +						
CHECKS & OTHER NOT ON STA			ER WITHDRAWALS STATEMENT	Sub Total  Subtract checks and other with						
No. or Date	\$	No. or Date	\$	drawals not on statement  TOTAL \$						
				Enter your checkbook balance						
				Subtract fees, if applicable –						
				Sub Total \$						
				Add interest earned, if any +						
				TOTAL \$						
				If the Totals are different:  1. Review your last statement to make sure that any difference was corrected.  2. Check to make certain you have accounted for every item on your statement for example, automatic transfers, ATM transactions, corrections, etc.  3. Check addition and subtraction in your checkbook.  4. Review the figures used to reconcile this statement.						
TOTAL	\$	TOTAL	\$	If you are still unable to balance your statement, please contact us.						

BALANCING SAVINGS STATEMENT - Please use the second page of your statement or a separate sheet of paper to balance your savings statement. Follow the same procedure as outlined above.

### TO REPORT LOST/STOLEN SAVINGS BANK CLASSIC, BUSINESS OR ATM CARDS CALL 1-800-528-2273

# IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

Telephone us at (707) 462-6613 or write us at Savings Bank of Mendocino County Electronic Banking Dept., P.O. Box 3600 Ukiah, CA 95482

as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent the FIRST statement on which the problem or error appeared.

- 1. Tell us your name and account number.
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error.

If you tell us verbally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days we may not credit your account.

For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error.

We will tell you the results within three (3) business days after we complete our investigation. If we decide there was no error, we will send you a written explanation. You may ask for copies of documents that we use in our investigation.



#### MCRPD FY 2024-2025 Preliminary Budget- Draft 1

Notes		Quarter 1			Quarter 2			Quarter 3			Quarter 4			
see tab		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	Operating Revenue													
	Gymnastics			20,000			20,000			20,000			20,000	80000
	Martial Arts			4,500			5,000			6,000			6,500	22000
	Skate Nights			1,700			1,700			1,700			1,700	6800
	Sea Ranch Swim												4500	4500
1	Youth Sports			1,000			1,000			27,500			3,200	32,700
2	Special Events		15,000		20,000									35,000
3	Adult Sports			2,500			1,000			1,000			5,000	9,500
	Volleyball			375			375			375			375	1,500
	Miscellaneous			1,000			1,000			1,000			1,000	4,000
	<b>Total Operating Revenue</b>	0	15,000	31,075	20,000	0	30,075	0	0	57,575	0	0	42,275	196,000
	Other Revenue													
4	Interest Income			6,250			6,250			6,250			6,250	25,000
	Property Tax			91,250			91,250			91,250			91,250	365,000
	Total Other Revenue			97,500			97,500			97,500	0		97,500	390,000
	Total Revenues	0	15,000	128,575	20,000	0	127,575	0	0	155,075	0	0	139,775	586,000

Quarter 1 Quarter 2 Quarter 3 Quarter 4 Jul Oct Total Aug Sep Nov Dec Jan Feb Mar Apr May Jun Notes **Operating Expense** 85,000 85,000 340,000 Wages and Benefits 85,000 85,000 Gymnastics 5,500 5,500 5,500 5,500 22,000 5 8,750 4,750 4,750 Martial Arts 4,750 23,000 6 600 600 600 Skate Nights 600 2,400 500 Sea Ranch Swim 500 2,500 Youth Sports 12,500 2,500 2,500 5,000 7 Special Events 4,000 1,500 1,500 1,500 8,500 8 Adult Sports 2,300 500 2,500 9 500 5,800 300 300 300 300 1,200 Volleyball 8,000 8,000 5,000 5,000 26,000 10 Legal Counsel 6,000 District Services Grant 6,000 5,000 20,000 5,000 5,000 5,000 11 Marketing 12,000 12,000 12,000 12,000 48,000 12 Operations 5,000 5,000 5,000 5,000 20,000 13 **Professional Services** 3,750 3,750 Insurance 3,750 3,750 15,000 3,000 3,000 3,000 3,000 12,000 14 Professional Development **Total Operating Expenses** 4,000 141,700 137,400 0 0 136,900 0 0 142,900 562,900

# MCRPD FY 2024-2025 Budget Notes

Operating Revenue	Explanation
1	Youth Sports includes Hoopstars, Youth Basketball & Futsol & summer pickle clinic
2	Adult Sports includes Men's & Coed Softball, Indoor paddle sports
3	Special Events includes: Aquathon, C & J Ales, Trunk or Treat
4	Interest Income - New accounts opened with California Class & CBC
Operating Expense	Explanation
5	Gymnastics - Includes new equipment and facility rental
6	Martial Arts - Includes facility rental and program start up costs (Mats, and cleaning supplies)
7	Youth Sports - Includes a higher expense in Q3 for uniforms
8	Special Events - Includes C & J Ales, Aquathon, Trunk or Treat
9	Adult Sports - Includes a higher expense in Q1 & Q4 for uniforms
10	Legal Counsel - New expense - higher expense in Q1 & Q2 for initial start up and organization with firm
	Advertising - Larger expense as we spread the word MCRPD about new programing, especially for South
11	Coast , plus banners, program flyers
12	Operations include - Office rental and supplies, utilities,
	Professional Services - Includes dues & memberships (CARPD , CSDA, LAFCO) Accounting & Payroll
13	Services,
14	Professional Development - Travel & training for board and staff