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November 4, 2009
FINANCE COMMITTEE MEETING

MCRPD is currently facing some very difficult financial times. In addition there is not a very bright or hopeful picture ahead of us for the next year or two. That being said we can either give up or continue to do what we have been most successful at; that being pushing forward the impossible.....
For our immediate future, the balance of this fiscal year, it is likely that we can be successful if we can manage to significantly reduce our expenses while continuing to increase both the usage and accompanying revenue for our facilities. A combination of community contributions of time and money coupled with a commitment to support the district with a sustaining revenue stream (possibly a property tax measure) will allow MCRPD to be successful in providing a broad range of recreational and community building opportunities to the Mendocino Coast.

The following list is meant to create a template for the types of reductions necessary for the short term survival of MCRPD. If we do not implement most or even all of these measures in some form we should probably close the STARR Community Center today. It would be difficult to overstate the level of concern that the board, our staff and our community have about this situation. We have spent all of our time and resources building the STARR Community Center. We did not receive any operational funds with the generous gifts that built this facility. Our budget has doubled this year without any new revenue aside from some funding unique to this year. We did not figure out how to manage it, further we opened after our peak summer revenue season at the height of the worse economic period in this country in many years. The little bit of extra money we may have in this fiscal year is not going to stretch very far.

A couple of items that we can offer up at little to no cost to the district are:

1. Allow all full time and permanent part time employees and their immediate household to use CV STARR facilities.
2. To allow all other district employees (not contracted instructors) to individually use CV STARR facilities
3. Continue to promote the once a month staff family swim night.

SPECIFIC TOPICS OF CONSIDERATION:

I would like to thank Jerry Thomas for this working template and for offering up his help. Others here today in that same spirit of dedication to the work of MCRPD include Wendy Boise our 20 year underappreciated, unofficial, but hugely helpful financial advisor, Kathie Ittel, Beth Pine, and Michelle Gordon

1. Available Cash Report - Source and Amount
2. Projected Cash Flow - 30, 60, 90 days
3. Available Credit - Source, Amount and Timing
4. Short term Cash Strategies
 - A. Income Sources
 - B. Expense Reductions
5. Mid-Term Working Capital Strategy (Six to Eighteen Months Out)
6. Long Term Working Capital Fix

The cash problem is broken into three "time" components: i.e. Immediate, 6 to 18 months and Permanent. That may not be the best or even desirable intervals. What is critical, however, is to focus the committee's and BOD's attention on the immediate problem - Short Term Cash Flow. And, be willing to discuss some ugly subjects.

At the last meeting you mentioned "curtailment of all purchases". I'd add for discussion:

1. No Payment of Overtime
2. _____% Reduction of Payroll
- 2A Health insurance premium co-pay, % of premium paid by employee
3. All Department Heads Charged with Reducing Expenses _____%.
4. Impact of Closing Center or Portion Thereof:
 - A. _____ Hours each day
 - B. _____ Days each Week
 - C Temporary Closing of Center for a month or more
5. Not Hiring Interim or Exec. Director for _____ Months
6. Volunteer Non-Paid Interim ED.
7. Postponing Coach for _____ Months
8. When and How to take MCRPD Problem(s) to the Public.