

**FINANCE COMMITTEE MEETING**  
**Friday, October 2nd, 2009- 9:00 a.m.**  
**C.V Starr Community Center**  
**300 S. Lincoln Street**  
**Ft. Bragg, CA 94537**

## **Minutes**

The Finance Committee Meeting was held at the C.V. Starr Center and was called to order at 9:00 a.m.

Board members present included: David Yeomans, Harold Sipila.

Board Member Harold Sipila informed the employees that the District has personnel policies that must be followed and the petition that they signed was not the way that the District handles personnel issues. If at this time the employees still wanted to speak it would be noted.

**Public Comments-** Dr. Glusker stated that he has heard two different versions in reference to Bruce Irwin's meeting with the Municipal Finance Corp. in regards to the District's payment on the regional Park property. Bruce Irwin responded that he had had contact via email as well as a phone conference and that the current payment due will not be deferred as requested by Harold Sipila, Director.

Sallie Werson, who is a lifeguard at the Center, asked if there could be public comment throughout the meeting and stated that she had signed the petition and that it is the community's feelings.

Eileen Wolfe asked how the District deals with Personnel matters. Board Member Harold Sipila then explained the steps of how the District deals with Personnel matters. Chairperson Yeomans also explained the steps of how personnel matters are dealt with. She requested that there be a public forum for Personnel issues. Ms. Wolfe also asked if this could be on the Agenda for the October 21<sup>st</sup> meeting.

Bob Rodriguez said that as an ex-employee he feels that the Personnel Committee should gather the employees and start a forum. He added that he is in support of a community forum on personnel issues.

Mara Thomas wanted to know if the Administrator is also the CFO for the District. Chairperson David Yeomans said that he did not know the answer to that question.

David also proposed an independent professional that brings the employees in unison. He added that he would like to see this happen in the next three (3) weeks. Chairperson Yeomans also said that we need to embrace the change that we have been given. He stated that the changes are so large that it affects everyone.

Dr. Glusker thinks that David's idea is a very good one. Sally added that she appreciates what Chairperson Yeomans has proposed and that a facilitator would be very beneficial.

**Financial Reports-** Chairperson Yeomans explained the 8% property tax reduction was put back into the budget. Commented on Michelle Gordon's Financial Report that has an extra "R" in Revenue. He also explained that Salaries and Wages were adjusted by \$10,000. Beth Pine asked if going thru the Financials might shed a light on the Budget.

Melissa Ivankay asked about \$150,000 under Donor Pledges, will the "Friends of MCRPD" be the driving factor of donations. Chairperson Yeomans stated that the donations are from Marsha Clark and others could be used for operations. Melissa also commented on the lack of communication between the Administrator and "Friends of".

Mara Thomas asked what the timeline was for the Park Bond reimbursement. Administrator Irwin explained that one was in November and the other in March.

Eileen Wolfe asked if the \$12,000 in Legal Funds is less than for 08-09. David explained that Jim Jackson attends meetings as needed, we try to excuse him to minimize expenses when he is not needed.

Chairperson Yeomans noted that the Elections were increased by \$10,000 and \$4000.00 was added to communications.

Ms. Wolfe asked what a consultant for assessment survey was. David explained that the District needs a consultant to assist with the process. He also explained that there are two very good companies that the District is looking at from the Bay Area. David also explained to Charles Brandenburg

that a property tax measure would be a way to help fund the Center.

Dan Fowler requested an explanation for the increase in payroll and David explained that it mostly is the part-time employees.

Sallie stated that we should have Brochures, advertising and let the community know what the Center has to offer.

Bob Rodriguez asked if there was a plan B to which Chairperson Yeomans explained that revenue needs to be increased. This facility should never have to worry if they are going to go broke, stated Yeomans.

Dan Fowler commented that he had been on vacation earlier this year in Oregon and had visited a Center similar to ours in a community similar in size and he had asked the Administrator how they kept it going and the Administrator replied “thru Grants”.

Mara Thomas commented that everyone knew how much it would cost to build a facility of this size. In response to Charles Brandeberg’s statement “why was such a huge facility build in such a small community and without having the money”.

Other adjustments: Office Expenses \$3,000, Utilities \$60,000, Communications \$2,000, \$5,000-\$10,000 Advertising, David stated.

Melissa asked if the utilities would decrease once the solar panels were installed. David stated that the amount for Utilities does not take into account the solar panels.

Dan Fowler asked who will be in-charge of the Marketing and Advertising to which the Chairperson responded that we now have an Administrative Assistant that has Marketing background as well as Web Design and that we are organizing a group of employees that are interested in being involved.

Ms. Thomas asked if there are numbers yet on how many people are coming thru the Center. Chairperson Yeomans explained that he has been trying to get the numbers from several parties. Ms. Thomas also asked about \$25,000 for aerobics admissions and \$30,000 for fitness room. David explained that yes they are separate charges.

A question came up of whether the Sea Dragon Swim Team has a contract with the District or not. Bruce Irwin stated that yes they do thru December 31, 2009, and that the fee is per person and is \$145.00 for 3 months and they project to have 50 children before long. The Sea Dragons Swim Organization started with 17 kids on September 7<sup>th</sup> and as of October 9<sup>th</sup> have a total of 41 kids, an increase of 24 kids in one month.

Beth Pine stated that she has previously voiced her concern on the Budget. Chairperson Yeomans stated that he does not agree with her and Board Member Harold Sipila voiced that he agreed with David.

Ms. Thomas asked that we please get a number of people who are coming thru the doors. David asked that anyone who would like to offer their services, it is welcomed.

Beth Pine said that she would like to see some hard numbers and Chairperson stated that October-December the District has always ran out of money and that during this dry spell the District has borrowed money.

Ms. Thomas asked if the Contractor can be penalized to which David Yeomans stated that was a road that he does not want to go down and added that the Contractor waited patiently for 18 months while the District secured funding and gave us extension of time without costs associated.

Melissa Ivankay said that there has not been an outreach to the community from the District for assistance to which David commented that a hand full of people in the community who have offered their services and the District is accepting.

Charles Brandenburg asked if the public starts attending the Center will the District be out of the red to which David answered no. Board Member Harold Sipila added, that what was created came from the community years of projecting their visions.

Ms. Thomas asked what the negative numbers were and Michelle Gordon explained that the Auditor had made a mistake and that it will be corrected. Michelle explained that all monies that come into the Center go into New Pool/Playground/Golf Course/McDog and that it carries over each month and that these monies stay there.

Bob Rodriguez asked if checking with Center Supervisor on how many people are coming thru the door might help to which Chairperson Yeomans explained that he has been working with Staff on this matter. He also explained how we are capturing this data and that the process has not been totally implemented. Greg Fallon Center Supervisor reported that he knows the numbers for drop- ins.

Sallie suggested that Marketing would be helpful for the classes that are not well attended.

Chairperson Yeomans stated that SCI Consultants is one of the two companies that the District is considering for a property tax measure. They are both based in the Bay Area and one of them is the company that helped FBSD pass their two measures. David added that there will be a charge.

Chairperson Yeomans asked to go back to Item 2, Financial Consideration & Approval of 2009-10 Budget, and that we forward the Budget to the full Board for approval at the October 21<sup>st</sup> Meeting. Harold Sipila second.

Bob Rodriguez asked that the petition be added to the Agenda for the October 21<sup>st</sup> Meeting.

Finance Meeting was adjourned at 11:45.

Respectfully submitted,

Vivian De Armas,  
Administrative Assistant