



**SPECIAL BOARD MEETING
CV Starr Community Center
300 S. Lincoln Street
Ft. Bragg, CA 95437
Monday, December 7th, 2009
11:30 a.m.**

Meeting Minutes

The meeting began at 11:35AM with the following items discussed:

1.0. CALL TO ORDER

Call to Order and Roll Call – Yeomans, Sipila, McColley, Yanez. Krebs– all present

2.0 APPROVAL AND ADOPTION OF AGENDA, December 7th, 2009

Items to be removed from the agenda or changes to the agenda should be done at this time.

- Add 6.6 Regional Park and Golf Course Finance
- Add 8.7 Discussion on Marketing
- Yanez moved to accept, Sipila seconded the motion, all in favor 5-0.

**3.0 APPROVAL AND ADOPTION OF MINUTES
Regular Board Meeting of November 30, 2009**

- Title should read “Full Board Special Meeting”
- Finance and Board minutes reviewed.
- Sipila moved to accept minutes, Yanez seconded the motion, all in favor 5-0.

4.0. PUBLIC PARTICIPATION

- No comments.

5.0 CORRESPONDENCE, WRITTEN AND ORAL

- No correspondences received.

6.0 CONSENT CALENDAR

These items are considered routine in nature and will be approved with one motion.

- No consent information

7.0 Information and discussion

8.0 INFORMATION/DISCUSSION

8.1 Report from District Services Committee

- Swim meet event discussed.
- Discount fees discussed for basketball teams.
- Fees and prices options discussed.
- Swim team contract options discussed.
- Staff use of facility discussed.

8.2 Report from Finance Committee

- This mornings meeting information discussed. Large expenses identified.
- Marcia Clark's timeline for gift donation discussed.
- Jim Holt's visit tomorrow discussed.
- Yeomans stated the need for securing available funds before the end of the month.
- Pine's 15% reduction information discussed.
- Payroll and claims information discussed.

8.3 Report from Personnel Committee

- Krebs discussed situation with Mendocino instructor(s), resolution uncertain
- McColley stated personnel files to be reviewed by DeArmas
- Job descriptions recommended to be included in the employee files

8.4 October Financials

- Item tabled

8.5 Marketing Discussion

- Krebs identified ad options in the newspaper
- Krebs recommend turning over marketing responsibilities to marketing committee

9.0 DISCUSSION/ACTION

10.0 Discussion/Action

10.1 Consultant Agreement - Colombi's Deli

- McColley moved to accept contract, Yanez seconded the motion, all in favor 5-0.

10.2 S.C.O.R.E. Campaign

- Hurst distributed donation request form and cover letter for program proposal
- Name of program and options for implementation discussed
- "Ambassador" idea discussed
- Intent of endowment program beneficiary discussed
- Yeomans suggested making a "fund raising committee" and identified the proposed committees focus and intent
- Role of "Friends of MCRPD" fund raising efforts discussed
- Wolfe suggested the roles of the fund raising efforts be clear and understood by all

- parties
- Hurst stated the new committee should focus on the S.C.O.R.E. program
- Yeomans moved to accept the “S.C.O.R.E. Campaign ” committee

10.3 Lord’s Gym Contract

- McColley moved to accept contract, Krebs seconded the motion, all in favor 5-0.

10.4 City of Ft. Bragg Contract

- Pine stated automobile liability insurance requirement removed.
- Utility use agreement and percentage paid to City needs to be quantified
- Entrance and door use locations need to be identified for program use.
- Pine made suggestions for fee rates for use of gym and key distribution proposal.
- Bottom pages should read December 1 in footer.
- Pine stated contract proposal has been sent the attorney.
- Yeomans stated the need for removing solar panels on old recreation center facility.
- McColley moved to accept contract with changes noted above and with the attorney’s approval, Sipila seconded the motion, all in favor 5-0.

10.5 Healthcare Options

- No report

10.6 Regional Park and Golf Course

- Hurst identified history of development and “rifle shot” approach
- Hurst discussed on-going discussions with community members
- Options for development discussed
- Hurst proposed placing the property on the market “for sale” and other options for paying off the lease balance
- Hurst read letter proposed to bank in response to letter regarding missed bank payment. Yeomans commented on the content of the letter and made suggestions.
- McColley inquired about the possibility of reassessing property value appraisal
- Hurst identified entitlement and development concerns
- Thomas identified immediate steps needed in achieving goals
- Krebs moved to allow Hurst to proceed with Century 21 and for Thomas to review the letter being sent to the bank.

Agenda for Next Meeting

1. Finance - Establishing a MCRPD Credit Card
2. Finance – Health Care
3. Full board meeting next Wednesday, no meeting on Monday
4. Personnel closed session moved to 5:00PM, December 16th.

11.0 ADJOURNMENT – meeting adjourned at 1:49PM.