



REGULAR BOARD OF DIRECTORS MEETING
CV Starr Community Center
300 S. Lincoln Street
Ft. Bragg, CA 95437
Wednesday, December 16, 2009
5:30 p.m

Meeting Minutes

5:00 p.m. Closed Personnel Session-C.V. Starr Community Center
CLOSED SESSION – PERSONNEL MATTERS- (California Government Code Section 54957)

- No action taken

The public meeting began at 5:33PM with the following items discussed:

1.0. CALL TO ORDER

Call to Order and Roll Call – Yeomans, Yanez, Krebs, McColley, Sipila – all present

PUBLIC HEARING FOR C.V. STARR COMMUNITY CENTER FEE SCHEDULE

Timed Item-Starting at 5:30 p.m.

- Larkin requested special use of the facility for staff instructors.
- Branscomb commented on daily rates for lap swim, youth, adult, senior and disabled groups.
- Wolfe commented on rental space rates., one-day couple rates, senior ages, fitness room day use rates, aquatic fee rates, deposit rates
- Senior rate options identified.
- King identified pre-school children should read “ages 5 and under.”
- Larkin inquired on the number of lockers available and suggested discounts for those who have a facility pass.
- Wolfe suggested a 12-month locker rental fee of \$50 and agreed with the senior rate option proposal.
- Whitlock suggested the 0-depth fees be reviewed.
- Yeomans suggested those ages 3 and under are admitted free and ages 4-5 pay \$3.00.
- Jensen commented on rates for use of the conference room and asked about method of research in obtaining figures. Jensen also inquired about special equipment fees and discounts for multiple use rates for room rentals.
- King inquired about the process for refunds, operational guidelines and the pool rules. Further clarification to be provided.

End of public comment

- Krebs recommended incentives and discounts for seniors.
- Yanez stated the \$3 fee for both parent and children ages 5 and below is reasonable.
- Yeomans suggested a 1 on 1 ratio should exist and the second adult would pay \$6.
- Yanez suggested children ages 5 and under pay \$3 and the adult pays \$3 (one-on-one)
- Yanez suggested chaperones be admitted free.
- Yeomans suggested modifying the first 2 areas of the fee structure and as stated above.
- Yeomans suggested credit card automatic withdrawals to be made clear and in writing.
- Yeomans requested re-evaluating instructor discounts for the use of the facility.
- Yeomans stated senior ages start at 55.
- McColley motioned to approve the fee structure as modified, Yanez seconded the motion. All in favor 5-0.

2.0 APPROVAL AND ADOPTION OF AGENDA, December 16th, 2009

- No changes stated.
- McColley moved to accept the Approval and Adoption of the agenda, Sipila seconded the motion. All in favor 5-0.

3.0 APPROVAL AND ADOPTION OF MINUTES Finance Committee Meeting December 7th, 2009

- Sipila moved to accept the meeting minutes, Yeomans seconded the motion. All in favor 5-0.

Special Board Meeting December 7th, 2009

- Yanez moved to accept the meeting minutes, Krebs seconded the motion. All in favor 5-0.

4.0 PUBLIC PARTICIPATION (non-agenda items)

- No public comment.

5.0 CORRESPONDENCE, WRITTEN AND ORAL

- No correspondences received.

6.0 CONSENT CALENDAR

These items are considered routine in nature and will be approved with one motion.

- Yeomans suggested removing 6.10 – 6.12 from the consent calendar. Yeomans moved to remove these items from the consent calendar, McColley seconded the motion. All in favor 5-0.
- Yeomans motioned to handle all other items (6.1-6.10) as a unit. Yeomans moved to approve this request, Sipila seconded the motion. All in favor 5-0.

6.1 Pool Claims

- 6.2 Regular Claims
- 6.3 Recreation Center Supervisor
- 6.4 Aquatics Director
- 6.5 Mendocino Area Director
- 6.6 After-School Program Coordinator
- 6.7 Sports Coordinator
- 6.8 Grounds and Facilities Maintenance
- 6.9 District Administrator
- 6.10 Botanical Gardens

- Yeomans reported interviews are under way for the next director position and stated the timeline for filling the position. Budget concerns identified.

6.11 MECCA

- No report

6.12 South Coast

- Levine spoke on recreational goals for south coast and stated communication is improving.

7.0 Reports

7.1 Attorney

- No report

7.2 Directors-MCRPD vision and mission statements/core values

- 7 Guiding Principles and mission statement identified and read to audience.

7.3 Report from the “Friends of MCRPD”

- King reported on the Winter Wonderland program otherwise known as “Hip Holiday Hop.”

7.4 Marketing Committee

- Yanez identified the committee structure and individual responsibilities.
- Jensen acknowledged King’s and other committee efforts, marketing strategies, community resources and cost estimates. Event calendars identified and plan of action for implementation. Promotion committee involvement discussed. Other community programs and successes identified. Rack card development discussed.

8.0 DISCUSSION/ACTION

8.1 Financial Statement for October and November 2009

Approve financial statement for October and November 2009

- Yeomans showed income statement ending November 30, 2009 identified to audience.
- Yeomans stated mid-year budget review recommended by the committee.
- Figures reflect all of MCRPD financial activity and not just the C.V. Starr Center.
- Thomas' and others role in finance committee identified.
- Yanez moved to accept financial figures for October and November, Sipila seconded the motion, All in Favor 5-0.

8.2 Approval of CTO and carry over vacation

- All excessive CTO must be used by March 31, 2010.
- Krebs moved to accept the CTO recommendation, McColley seconded the motion. All in favor 5-0.

8.3 Recommendations from Finance Committee

- \$450 per employee would be available per month and the employee would choose insurance options.
- \$500 per year flex medical stipend would remain.
- Providers would switch from Blue Cross to Blue Shield.
- Mid-year budget recommendations identified.
- Credit card for purchases identified.
- Yeomans moved to accept the changes in health care distribution as stated above. Yanez seconded the motion. All in favor 5-0.

8.4 Recommendations from Personnel Committee

- McColley stated no recommendations from the committee at this time.

8.5 Recommendations from District Services Committee

Allocation Policy and Contract

- Two documents identified regarding swim time and the lap pool.
- Policy intended for long term use of the facility and contract agreements.
- Yeomans stated the agreement is on a 6-month basis for now and may change at a later time.
- Application and selection process identified.
- Yeomans suggested any approval would be contingent upon legal recommendations. Yeomans stated indemnification may change.
- Staff would work with groups on deciding lane allocation and scheduling of contract requests.
- Typos and modifications would be addressed.
- Yanez moved to accept the Allocation Policy and Contract proposal subject to review by council. Krebs seconded the motion. All in favor 5-0.

8.6 SCORE Campaign Report - Jim Hurst

- Hurst identified history and development of program. Committee members, individual roles and goals identified.
- Hurst to report back in January.

8.7 Reports from Regional Park & Golf Course Committee- Jim Hurst Board resolution to list property for sale

- Hurst discussed status of property, immediate financial concerns and proposed recommendations.
- First right of refusal, placing the property on the market and other options identified and discussed.
- Role of Harbor District and dredge spoils discussed in regard to potential revenue sources. Hurst requested the Board consider working on this proposal and collaborating efforts with the Water Quality Board, Cal-Fire and the Department of Fish and Game.
- Draft recommendations and resolutions forwarded in writing to Yeomans.
- Yeomans distributed the letter and recommendations to the audience.
- Hurst also noted the need to apply for Grant development to retain future property value.
- Hurst discussed the interests and status of the Willits Waste Transfer.
- Hurst recommended the board move to accept dredge options, table the resolution to sell the property and to make the current property payment due.
- Yeomans motioned an “emergency item to the agenda”
- Yeomans moved for the District to approve in concept entering into a relationship with the Noyo Harbor District to accept dredge spoils at the Regional Park site subject to permitting and legal review. Sipila seconded the motion, All in favor 5-0.
- Yeomans moved resolution to “table the item” of placing the property “up for sale”, McColley seconded the motion. All in favor 5-0.

8.8 Administrator Hiring Process

- Process to be included in next Monday’s Special Board meeting.

9.0 Items for next Agenda

1. Special Board meeting for January
2. Review committee assignments
3. Discussion of administrator qualities.

10.0 ADJOURNMENT – the meeting was adjourned at 9:27PM.