



SPECIAL BOARD OF DIRECTORS MEETING
CV Starr Community Center
300 S. Lincoln Street
Ft. Bragg, CA 95437
Monday, December 21st, 2009
11:30 a.m.

SPECIAL BOARD OF DIRECTORS MEETING

Meeting Minutes

1.0. CALL TO ORDER

Call to Order and Roll Call – Yeomans, Sipila, Krebs, Yanez, – all present. McColley not present.

2.0 APPROVAL AND ADOPTION OF AGENDA, December 21st, 2009

- Personnel meeting moved to January meeting.
- Remove 6.3 - Additional December General Claims.
- Krebs, moved to accept the agenda, Yanez seconded the motion, all-in-favor 4-0.

3.0 APPROVAL AND ADOPTION OF MINUTES

- Addressed is 6.0.

4.0. PUBLIC PARTICIPATION

- Ivankae discussed the success of the Hip Holiday Hop event.

5.0 CORRESPONDENCE, WRITTEN AND ORAL

- No correspondences.

6.0 CONSENT CALENDAR

6.1 Finance Committee Meeting December 14th, 2009

- Yanez moved to accept the agenda, Krebs seconded the motion, all-in-favor 4-0.

6.2 Regular Board Meeting December 16th, 2009

- Yanez moved to accept the agenda, Krebs seconded the motion, all-in-favor 4-0.

6.3 Additional December General Claims

- Removed from consent calendar.
- Gordon discussed and identified December claims
- Yanez moved to accept the claims in the amount of \$3,428.33, Krebs seconded the motion, all-in-favor 4-0.
- Health insurance cost to identify a range due to unknown factors.
- Yanez moved to accept the health insurance “cost range” as identified, Krebs seconded the motion, all-in-favor 4-0.

7.0 Reports

7.1 Marketing Committee

- Yanez discussed DeArmas involvement in marketing.
- Yanez suggested the need for a center logo desired.

8.0 DISCUSSION/ACTION

8.1 Presentation by Suzanne Norgard - Mendocino Community Foundation

- Role and assets of Community Foundation identified.
- Fund management options discussed.
- Role of endowment funds and long-term goals identified.
- Yeomans discussed the role of the S.C.O.R.E. program and immediate cash issues.

8.2 Proposal for Prop -84- Beth Pine

- Packet distributed with Prop 84 information.
- Yeomans identified history and success of Pine’s role with Prop 84.
- Cost and terms of administrative fee discussed.
- Pine stated she is working with attorney on terms of contract agreement.
- Proposition to serve the skate park and phase 3 of the C.V. Starr Center.
- Yeomans discussed role of County, City and other collaborative efforts needed.
- Pine discussed proximity of meeting location requirements and timeline of implementation.
- Pine stated the grant proposal meets a list of criteria requirements.
- Yeomans stated much work has already been completed regarding site plans and drawings for the 600-acre area.
- Yanez identified Pine’s role as 20 hours per week for the next 10 weeks.
- \$15,000 identified for service fees needed until proposition is approved.
- Yeomans requested Pine’s role be identified in a contract format.

8.3 Board Meeting Schedule for Special Board Meetings 2010

- 10AM Finance and 11:30 Special Board meets Jan 4, 11, 18 (Finance only) and 25th.
- No additional meetings in December.
- Yanez moved to accept the 8.3 board meeting schedule, Krebs seconded the motion, all-in-favor 4-0.

8.4 Board Meeting Schedule for Regular Board Meeting 2010

- Regular 2010 board meeting set for the 3rd Wednesday of the month at 5:30PM.
- Krebs moved to accept the 2010 board meeting schedule, Sipila seconded the motion, all-in-favor 4-0.

8.5 Review Committee Assignments

- Item tabled.

8.6 Recommendations from District Services Committee

- No report.

8.7 Discussion of Administrator Hiring Process

- Recruitment flyer distributed. Flyer content needs to be revised.
- Yeomans suggested the process of hiring a new administrator needs to be implemented.
- History of hiring process and selection criteria identified.
- Itell stated the guiding principles and mission statement be included in recruitment hand out and core competencies be evaluated for selection process.
- Yeomans asked if a new understanding of selection process and recruitment selection criteria be initiated.
- December 30th 2009 – 8AM - identified for meeting discussion.

8.8 Regional Park and Golf Discussion

- Yeomans moved to include 8.8 – Regional Park and Golf Discussion in today's discussion. Sipila seconded the motion, all-in-favor 4-0.
- Thomas discussed payment options, emergency loan and timeline for implementation.
- Letter from District to Bank presented regarding lease payment.
- Yeomans moved to accept letter, Yanez seconded the motion, all-in-favor 4-0.

9.0 Items for next Agenda

- 1.
- 2.
- 3.

10.0 ADJOURNMENT – Meeting adjourned at 12:56PM.