

**REGULAR BOARD OF DIRECTORS MEETING**  
**September 16, 2009-5:30 p.m.**  
**C.V Starr Community Center**  
**300 S. Lincoln Street**  
**Ft. Bragg, CA 94537**

**Minutes**

The Regular Board of Director's meeting was held at the C.V. Starr Center and was called to order at 5:30.

Board members present included: David Yeomans, Bob Krebs, Harold Sipila, Cesar Yanez and Jon McColley.

**Public Comments-** Charles Brandenburg expressed concerns about children being denied access to the physical fitness equipment compared to Redwood Health Club who allows children unsupervised on their equipment. Could the Center possibly provide someone to supervise under age children. Board Member Bob Krebs asked Mr. Brandenburg what age should the children be to use the equipment and Mr. Brandenburg suggested five years old with supervision. Charles also suggested that the District purchase the Redwood Health Club since their attendance has dropped since C.V. Starr Center has opened. Board Member Bob Krebs commented that he has visited Aquatic Centers throughout California and said that yes, Private Clubs could be hurt slightly financially but that they would balance out.

Eve Oliphant and Susan Joyer teachers of FUSD read a letter that they wrote to the Board asking for two lanes to swim. They accept swimmers from 18-99 years old and swim Mondays, Wednesdays and Fridays between 5:30-6:30. Greg Fallon suggested that maybe the hours for other groups could be re-negotiated in order to for this group to have lanes. Ms. Oliphant & Ms. Joyer would also like to advertise so that anyone that may want to swim in a group could join them. Bruce Irwin, District Administrator suggested that they create an 8x10 sign that could be posted. Greg Fallon, Recreation Center Supervisor suggested that we may include it in the program. Cindy Whitlock, Staff Assistant, suggested actually having an activity in the schedule. Greg Fallon said that it would bring in revenue. Chairperson David Yeomans said that we should be promoting everyone.

Colleen Hendrix and Sheila Martin expressed their concern that the JFK Program would not be in place. These parents rely on the programs during school vacations in order to be able to work. Chairperson, David Yeomans let Ms. Hendrix and Ms. Martin know and that it has only been discussed on the staff level. They thanked the Chairperson.

Susan Markins commented that at Redwood Health Club she pays a flat fee to use the equipment and attend the classes. She would like to see a membership discount.

Teacher Sally Wells who teaches at C.V. Starr Center as well as other locations mentioned that she would like to see the pre-registration deleted possibly so that attendees could drop in to the classes. Ms. Wells feels that would actually increase the attendee numbers. Chairperson David Yeomans added that we need to address the issue to see if there is a way that it could work. Greg Fallon, Recreation Center Supervisor, commented that he would support classes and that it could be worked out. Bruce Irwin, District administrator added that staff could check into what other Recreation and Park Districts are doing for the

public to participate in a variety of recreation activities.

Teresa Estep and Teresa Heitmeyer expressed concern about the fees. They both would like to see a flat fee that is financially affordable such as a membership fee that would allow them to use classes and equipment.

Bob Rodriguez, former Swim Team Coach asked for correspondence that has been written in reference to him. Board Member Cesar Yanez said that would be fine. Bob also would like to start a Swim Team and would like lane space. Currently the Sea Dragons have 4-6 p.m. and are using all of the lanes since they have 31 members and growing. Bob desires 2 lanes 3-4 days per week which is not possible at this time with the current situation. Bob also indicated that he has discussed this with Greg Fallon, Recreation Center Supervisor, who told him that he needed to discuss it with Bruce Irwin, District Administrator. Mr. Rodriguez was told that he could have 6-7 a.m. or 7-8 p.m. but those times do not work for him. Bob also asked if he could be put in the Agenda for next month and was told that he can make a public comment.

D'Ann Garcia told the Board the Sea Dragons history and expressed concern with having two teams in the pool at the same time. D'Ann wanted to remind the Board that the parents could not stand behind Bob and she could not understand why she is in front of the Board discussing this again. Chairperson David Yeomans agreed with D'Ann that it would not be comfortable for everyone involved to both teams practicing at the same time.

Eileen Wolfe loves the Center and attends 5 days a week. Ms. Wolfe inquired about schedule changes with the pool and the timeline for ADA grab bars being installed in the showers. Board Member Yanez asked Greg Fallon if he has gone through the punch list. Project Manager Gerard Morris was asked and replied that it is being addressed and he has contacted the Contractor but has not received a response. Ms. Wolfe also expressed concern about the slippery floors in the bathrooms and asked about possibly having mats on the floors. Board Member Yanez commented that his wife has also brought up these safety concerns. Lifeguard JB Thomas said that every 15 minutes there is a lifeguard rotation checks in the bathrooms and he suggested an emergency button. Teacher Sally Wells suggested safety mats also. Ms. Wolfe would also like to see the Lazy River opened for adults to use. David Yeomans, Chairperson, suggested opening the Lazy River once a week for adult usage. Ms. Wolfe also addressed the fees issue and would like to see a meeting planned in the near future.

Rainbow Perkins would like to see better food in the vending machines as well as possibly a garden for the community. Ms. Perkins also suggested having live plants throughout the Center to give it a more tropical feel and look. Ms. Perkins also inquired about the possibility of a Center Van and Chairperson informed her that now the MTA stops at the Center every hour.

Rainbow also let the Board know that she has a girlfriend named Michelle who is interested in volunteering.

Mitch Sinotti, Volunteer Life Guard, inquired about the timeline for Basketball Courts. Bruce Irwin, District Administrator, reassured him that the plans are in the works for Phase III.

Chairperson Yeomans asked for correction of the minutes of July 15, 2009 and August 19, 2009 and approval after corrections. Minutes of July 15<sup>th</sup> approved by Bob Krebs second by Chairperson and minutes for August 19<sup>th</sup> approved by Cesar Yanez and second by Yeomans. Chairperson Yeomans introduced Administrative Assistant Vivian De Armas.

**Correspondence-** Chairperson Yeomans read letters from Chuck and Sheila Martins, Madeline Martins, Colleen and Jon Hendrix and Cynthia Hood in support of the JFK Children's Program. Chairperson Yeomans reassured the public that the District is looking for an alternative location for the

program. District Administrator Bruce Irwin added that he has been in contact with Don Armstrong to discuss possible space available at Redwood Elementary.

Reports by staff were reviewed and discussed as follows:

**Mendocino Area Director-**Peg gave her report on the 7-11 meeting and said that it had gone very well. The number one item that everyone that participated said was “Please do not sell the building”. The results of the meeting as well as the survey will be submitted to MUSD at their next meeting which will take place on October 15th at the new Middle School. Chairperson Yeomans asked if there was going to be a decision made at this time and Peg said no. Peg also let the Board know that Baxman Gravel had donated sand for the sand box and Dirt Cheap had donated wood chips for ground cover and now the Center looks beautiful!

**Mecca-** Mecca will meet next week.

**Botanical Gardens-**No meeting.

**South Coast-** Jim reported that they have a new member on their Board, Kelley Mason, who is with the ambulance on the South Coast. Bruce Irwin, District Administrator, told Jim that he would like meet with before the Board’s next meeting.

**Friends of MCRPD-** Melissa congratulated the Board, family and friends on the beautiful new Center. Friends of MCRPD are going to have their last meeting on Thursday, October 29<sup>th</sup> and are hoping for new members.

Chairperson Yeomans asked the Board who would like to get together with Melissa to discuss projects Board Members Cesar Yanez and Jon McColley said that they would. Ms. Wolfe asked Melissa where the tiles are going to be placed permanently and Melissa responded that they would be against the south wall. Melissa also offered her Marketing skills to the District on a volunteer basis. Board Member Yanez thanked Melissa for offering her Marketing skills and board Member Bob Krebs agreed that he too liked the idea. Bruce Irwin, District Administrator, told the Board and public that he wanted to see the Administrative Assistant be involved in Marketing since she has Chamber as well as marketing background. Chairperson David Yeomans thanked Melissa for all of her hard work and effort for opening day of the Center. Eileen Wolfe asked that the marketing issue not be pushed aside and Chairperson Yeomans agreed that it would not.

**Recreation Center Supervisor-** Greg Fallon, Recreation Center Supervisor, thanked the Staff for all of their dedication and hard work.

**Aquatic Director-** No report. Bob Rodriguez let the Board know that he has trained Tessie to be a Red Cross instructor.

**Grounds and Facilities Maintenance-** Keith Oglesby, Maintenance Supervisor, praised his crew and said how much things have improved.

**Financial Reports-** Chairperson Yeomans suggested that there be a Finance committee meeting next month. He would like it to take place the first week of October. It was decided that the meeting would

take place Friday, October 2<sup>nd</sup> at 9:00 a.m. Chairperson said that no one has had a chance to look at year-end numbers. Bruce Irwin, District Administrator, asked Michelle in Accounting if she would like to give an overview. Michelle said that the money is dropping. She also commented that currently there is \$148,000 in the bank and payroll was \$60,000. Doctor Glusker and his partner Mara Thomas expressed their concern over the budget numbers. He pointed out that only \$5000.00 had been allocated for the election and when he contacted the County Registrar of Voters he was informed that it the cost of the election would actually be \$10,000-\$15,000. Dr. Glusker suggested that the Board hire an independent audit because he does not feel that the numbers add up. Ms. Thomas questioned the estimated fees. Beth Pine mentioned that her budget had been \$700,000 not 1 Million. Ms. Thomas asked Bruce Irwin, District Administrator if he had collected data of exactly how many people were coming thru the doors and added that the District would be out of money by the end of the year. Dr. Glusker added that the revenue side appeared unusually optimistic to him. David Yeomans, Chair person, indicated that the donations are forthcoming.

**Pool Claims-** Chairperson moved to approve the pool claims. All in favor, 5-0.

**General Claims-**Chairperson explained that in the General Claims there are items that are a one time deal. Board Member Cesar Yanez moved that the August bills be paid for \$53,246.41. All in favor, 5-0.

**Report from Gerard Morris, Project Manager-**Gerard informed the Board that he will be checking on the grab bars for the showers this coming week as well as contacting the factory rep for the floors. He would address the HVAC issues and said that Comcast is not being responsive. The HVAC issue is on the emergency list and Mr. Morris has sent an email to the contractor letting him know that he needs to come out and address the issues. Johnson Controls to fix by Friday. There are pending changes for Phase I and II and they will not exceed what Bruce Irwin, District Administrator, can approve. These items are as follows: Thermoplastic HC Stripping \$1800.00, Scope of Fencing Enclosure \$2,700.00, Mixing Valves and a \$8,900.00 change order for sound system. Chairperson asked where we were with the back parking lot, and Gerard responded that it was on the Punch List. Board Member Bob Krebs said that the family dressing room does not have a drain system and Project Manager said that he would be addressing that with Eric Glass.

**Adoption of Final Fiscal Year 2009-2010 Budget-** The Budget will not be approved at this time. Chairperson David Yeomans suggested September 30<sup>th</sup> as a possible date to approve the Budget and that it does not need to be a Public hearing.

**Review and Adoption of previously discussed 5 year-(2009-2014)**

Bruce Irwin, District Administrator, explained the new Grants that he will be writing. The new projects can be for either Acquisition Grants or for new development recreational opportunities for low income areas and they are as follows:

- 1 Regional Park & Golf Course
- 2 Mendocino Park
- 3 C.V. Starr's new Gymnasium
- 4 Redwood Community Center
5. White Property
- 6 Botanical Gardens
- 7 Educational Salmon Enhancement
- 8 Companion Project with #1, Nature Center

Bruce asked for authorization on the projects. The Board agreed on the order of the projects. Bruce asked for authority to write two Grants. Chairperson asked if any of the Grants could go towards the C.V. Starr Center and Bruce said that they could go for Phase III. Board Member Bob Krebs said that he was in support of the Phase III gymnasium and the property on Hwy 20. Board Member Jon McColley asked if during Bruce's initial research he could decide on the top project. Chairperson suggested concentrating on Gualala's Recreation Center. Bruce said that he would reverse #4 and #5.

Regular Meeting was adjourned to closed session at 9:30.

Respectfully submitted,

Vivian De Armas,  
Administrative Assistant