



REGULAR BOARD OF DIRECTORS MEETING

Wednesday, January 18th, 2012

C.V. Starr Community Center

300 S. Lincoln Street

Fort Bragg, CA 95437

5:30 p.m.

AGENDA

1.0 CALL TO ORDER

Call to Order and Roll Call

2.0 APPROVAL AND ADOPTION OF AGENDA, January 18th, 2012

3.0 PUBLIC PARTICIPATION

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda. Law (Government Code 54954.3) prohibits the Board from taking action on matters not on the agenda. The board may briefly respond to such public comment by asking questions to clarify the speaker's comments. The total time for public input on each item is limited to 20 minutes (Government Code 54952).

4.0 CORRESPONDENCE

5.0 APPROVAL AND ADOPTION OF MINUTES

Regular Board Meeting: December 14th, 2011

Special Meeting: December 20th, 2011 and January 3rd, 2012

6.0 STAFF REPORTS

6.1 Aquatics Director

6.2 Mendocino Area Director

6.3 Sports Coordinator

6.4 Grounds and Facilities Maintenance

6.5 Programs Coordinator

7.0 Public Meeting: 6:30 PM Measure A Questions and Answers

8.0 OTHER REPORTS

8.1 Attorney

8.2 Board of Directors

8.3 Report from the "Friends of MCRPD"

8.4 Executive Director

8.5 Mendocino Coast Botanical Gardens

8.6 MECCA

9.0 DISCUSSION/ACTION

- 9.1 **District Financial Condition and Operation Report**
 - A. **Cash Flow Report**
 - B. **Financial Statements November, 2011**
- 9.2 **Chapter 9 Bankruptcy Status**
- 9.3 **Friends of Mendocino Recreation and Community Center**
- 9.4 **City of Fort Bragg and MCRPD C.V. Starr Operational Partnership**
- 9.5 **Measure A Campaign Report**
- 9.6 **Proposed Mitigated Negative Declaration OHV Training Site on Regional Park Property**
- 9.7 **MOU between CRA and MCRPD for a Fundraising Event**
- 9.8 **Executive Director Recruitment**
- 9.9 **Selection from Nominations for 2011 Recreation Service Award Recipient**
- 9.10 **Approval of Claims for December, 2011**

10.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a Recreation District public meeting. Such a request should be made to Jim Hurst, District Executive Director, 300 S. Lincoln St., Ft. Bragg, CA 95437 no later than seven days prior to the meeting.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of regular meetings on the bulletin board at the District Office, CV Starr Community Center, 300 S. Lincoln Street, Ft. Bragg, California, and the Mendocino Community Center bulletin board, Mendocino, CA 95460. District agendas are emailed to the Ft. Bragg Advocate and Mendocino Beacon at least 72 hours in advance of regular meetings.

REGULAR BOARD OF DIRECTORS MEETING
C.V. Starr Community Center
Fort Bragg, CA 95437
Wednesday, December 14, 2011
4:30 pm

1.0 Meeting called to order by Harold Sipila at 4:30 pm. Other Board members present were: Cesar Yanez, , Mary Weaver and Maryellen Sheppard. Bill Hayes was absent. The Board adjourned into closed session.

2.0 Jim Jackson reported from closed session that MCRPD continues to consult with legal counsel and no action was taken or will be taken by the Board on the issue at this meeting.

3.0 M/s/c: Yanez/Sheppard to approve agenda as presented.

4.0 Public Participation: None

5.0 Correspondence: Harold read a letter from Robert Bazor family supporting the recreation opportunity for an OHV park. He also read a letter from the California Recreation Alliance encouraging members of the community to come to the Board meeting to support the partnership with the MCRPD and the non-profit to provide OHV recreation at the Regional Park property site.

6.0 M/s/c:Yanez-Weaver to approve the Regular Board of Directors minutes for November 16th, 2011, and the Finance Committee/ Board Workshop Meeting for November 22nd, 2011 and the Special Board Meeting of December 6th with minor corrections.

7.0 Melissa said that there was a donation for half the cost of opening the leisure pool during the break, and if there is a match, the center will have the leisure pool open over the break.

8.5 Harold said he could not attend the Garden's meeting because it is tonight.

8.3 Susan Larkin, president of The Friends of MCRPD, said they are looking at their by-laws and determining what other interests for which they may be an umbrella organization.

9.1 Harold Houck represents the Friends of the Mendocino Community Center. Their members have formed a steering committee and are forming a 501c3 to provide a community center. They are looking to NCO to be the umbrella organization and are creating by-laws.

9.2 City of Fort Bragg and MCRPD Partnership for Transfer of Ownership and Operation of the C.V. Starr Center / Spath Aquatic Facility:

Jim noted the document which he provided to the Board from the City and that it contained the ordinance, the ballot language, and an impartial analysis. There was a question about the tax and whether it is tied to the Summer's Lane property. Harold responded that it was for the CV Starr Center only. It will be on the March 6th ballot.

9.3 Report From Off Road Vehicle Use Non-Profit Organization:

Harold read resolution 11-08 supporting OHV Recreation at the Regional Park Property which was approved at a prior Board Meeting. Loren Rex spoke about the opportunities that OHV recreation would provide at the Regional Park site, and the availability of grant funds for acquisition and operation of the park. Loren said that it would require a full EIR for the new project at the site and that the area of the Cal-trans dump is the spot chosen to protect sensitive species and the watershed. He said we could use some of the components of the old EIR and update the studies. He thinks the EIR would need to be done for the entire acreage.

Mary asked about mitigation for the pygmy.

Harold asked about the training site specifically.

Jim said the original EIR proposed the cal-trans dump site be used for a family park. It required installation of six monitoring wells for run-off testing and restoration to natural habitat of the surrounding area around the 4 acres of the cal-trans dump site. The mitigation for this restoration is largely to leave it alone and let it restore itself. Jim said that the regeneration is starting to take place right now.

Jim said that the non-profit organization is aware that the environmental process will need to take place in order to utilize the site for a training area.

Garnish Daly asked about the contribution from the non-profit to the bank payments.

Harold said that the group is planning to secure funds for acquisition and studies.

Jim said that Cesar and Bill have been appointed to the sub-committee. He thinks that group should spend some time looking at the MOU and clarifying responsibilities and determine what issues need to be discussed and resolved in the MOU.

Mary said there was confusion regarding what the need is for training already in place.

Loren said that the grant needed programs operating to be most competitive.

Mary noted that the environmental studies to utilize the property could take a lot of time and money, and that some other entity could purchase the property in the meantime.

Maryellen asked whether or not the non-profit would absorb all the environmental studies costs. Loren indicated that was the plan.

Jason Silva brought several signed petitions from community members supporting the OHV park and some statistics about OHV parks and the demographics that indicate a tourism boost to the economy.

Monty Bradley, Summers lane residents, said he has no problem with the park for this use.

Maryellen Sheppard expressed her support.

David Larkin thanked the Board for their work and asked if there were other negotiations.

Jim said the City has expressed an interest and it is on the market.

Harold said that it is also being considered for a sawmill and biomass and an alternate list for a transfer station site.

Mike Casey lives very near the site and shows support for the OHV use of the site. He is also interested in a baseball field on the site.

Ravi Polini says he is just a kid who wants to ride.

Frank Horne said he is Rovi's dad and wants to take his kids to a safe place to ride. They travel to other places to find parks to ride.

Dario Soto said that he thinks it would be safe place to ride.

Anthony Rossi is a member of the CRA, and he wanted to relay that the long-term plan is to accommodate as many outdoor recreation opportunities as possible, not just a place to ride motorcycles.

Jim asked what vehicles would be using the training track.

Loren said motorcycles, ATV's and side-by-sides would be the initial use, and the training is required by law for children utilizing OHV's.

Donald Johnson said they enjoy riding, but there is no place to go, and the economic benefit would be huge, as he spends a lot of travel time and money to go elsewhere.

Ryan Whittaker has children who ride and wants a legal place to ride.

Larry Silva also thinks it would be a good economic move and supports the park.

Tony Villalpando supports the park.. Motorcycle riding is a family sport and keeps the kids out of trouble.

Gary Gray said that there is little outdoor recreation opportunity and it is important to give the Fort Bragg kids things to do.

Harold said that he thinks there needs to be more work done on the MOU.

Cesar said the he fully supports the OHV park and is willing to help out where he can to get over the hurdles necessary to get to the grant application.

Cesar noted that there was negativity around the skate park in regards the fear of destructive behavior that has not materialized, and he thinks the same will be the case for an OHV park.

There was continued discussion regarding the training schedule and the need for CEQA.

Loren said that the EIR for the training site or a mitigated negative declaration will need to be done prior to any use of the site.

Mary said she thought those studies should be the priority and need to be in place prior to the MOU approval.

Mary also said that there needed to be a second agency to put up funds in order to fully acquire the property, as the maximum amount from the grant for acquisition is one million dollars.

Jim said that he would prefer that the MOU undergo some work prior to approval and that there also needs to be some investigation into CEQA requirements.

Loren thanked the Board for their support in the Happy Holiday Campaign which provided children in the District a gift card for a one-day parking pass and a pass to the Starr Center.

9.4 Winter Hours Budget Implementation: Jim presented a document that provided estimates, but not actual dollars. However, he said from the cash flow he could highlight the revenue projections and operating expenses. Jim said we have around \$51,000 at the end of the month and still wanders whether we should cease operations or forge ahead and hope to raise funds. He said the fundraising is not coming in as it needs to in order to meet the budget goals. Jim also provided a Financial Data sheet that shows current assets to current liabilities.

He talked about the current anticipated revenue sources and the time frame for receiving those revenues. He also talked about the upcoming liabilities such as utilities and health insurance premiums. There was some discussion regarding the health insurance premiums.

Maryellen Sheppard said that she believes we need to stay open. Cesar said he would like the staff to be included in that decision.

There was continued discussion regarding the cost of operating versus the cost of closing the facility.

Beth noted that there was still a negative number without significant donations in the cash flow at the end of January, 2012.

Cesar asked about the transfer of the building in March to the City and the idea that there may be some participation by the City.

Jim indicated that the City was looking more toward a ramp-up for full operations following the passage of the tax measure and in anticipation of the Summer Programs.

Cesar asked about getting staff feedback. Jim said that he has had the conversations, but the staff are focused on keeping the center open and less on the fundraising efforts.

Mary asked about the cost of keeping the wet side versus the dry side open.

There was continued discussion regarding the cash flow situation.

Maryellen wondered if closing would cause the District to have more problems getting the tax initiative passed.

Mary noted that more than 50% of the voters are senior citizens. Jim believes we have not adequately reached that demographic.

Jim said that there is possibly the perception that we are jeopardizing the ability to mothball the facility by continuing operations by the City and some finance committee members.

Maryellen said she didn't think there was really any choice but to consider closing the center.

Jim asked the Board to consider the document that considers opening the leisure pool for the community for free during the break with help form a donation. It would be a way for the District to "go out with a bang!"

Harold noted that there would be agenda items on the Special Board Meeting that the Board will be considering the closure of the Starr Center and Resolution Authorizing a Filing of a Petition for Chapter 9 Bankruptcy. Included in the discussion will be the idea of holding an end-of-year and closing the Center "pool party".

9.5 Approval of Claims for November, 2011: Tabled to the Finance/Board Workshop meeting of December 20, 2011.

9.6 Consider Approval for Employees to Carry Over Excess Accrued Vacation:
M/s/c Yanez-Weaver to allow employees that have excess accrued vacation to carry it over into 2012.

9.7 Standing/Ad Hoc Committee Assignments for 2012: The current addition to the existing ad hoc committees are the Friends of Mendocino Community Center Ad Hoc and the California Recreation Alliance ad Hoc Committee and City of Fort Bragg/Starr Center Ad Hoc committee.

The standing committees will remain the same except Mary Weaver will take Harold's seat on Personnel. Maryellen will take the open seat on Finance committee. Maryellen will also take the open seat on District Services.

Maryellen will participate as the representative for the Botanical Gardens. Bill will stay on MECCA. The MUSD ad hoc group will be Bill and Harold and the Friends of the Mendocino Community Center will be Bill and Cesar. Mary Weaver and Cesar will be the representative for the Friends of MCRPD. The South Coast Master Planning ad hoc committee will be Harold and Cesar.

9.8 Election of Officers: There was discussion regarding the roles and duties and current positions.

M/s/c Weaver-Sheppard to elect Harold Sipila to continue as Chairperson, Cesar Yanez will take the position of Vice-chair and Mary Weaver as Secretary.

9.9 Regular Board Meeting Schedule for 2012:

M/s/c Weaver-Yanez to adopt the Board Meeting Schedule for 2012.

9.10 Nomination for 2012 Recreation Service Award: There was some discussion regarding potential candidates.

11.0 Meeting adjourned at 9:05 pm.

Respectfully Submitted,

Beth Pine

Acting Secretary to the Board

SPECIAL BOARD OF DIRECTORS MEETING

C.V. Starr Community Center

Fort Bragg, CA 95437

Tuesday, December 20, 2011

9:00 am

1.0 Meeting called to order by Harold Sipila at 9:00 pm. Other Board members present were: Cesar Yanez, Bill Hayes, and Mary Weaver and Maryellen Sheppard.

2.0 M/s/c: Yanez/Hayes to approve agenda as presented.

3.0 Public Participation: Bob Rodriguez, Fort Bragg Aquatic Swim Team said that he has thirty kids registered for 2012, and noted that the swim team kids appear to do better in agility tests. He also just started a junior swim team that he thinks will not materialize if the pools are closed down.

Lisa said that we are losing only \$2,500 per month and she thinks that she can secure the funds to cover the costs through charitable donations.

4.0 Correspondence: Letter from the California Native Plant Society registering concerns regarding the OHV use of the property, and they note that the prior EIR was for a golf course project and that an entirely new EIR must be completed prior to the property being used for this purpose. A letter was also received from the Sierra Club expressing the same concerns about the environmental impact of the OHV use to the sensitive plant species and eco-systems on the property.

5.1 Resolution 11-11 Authorizing a Filing of a Petition for Chapter 9 Bankruptcy:

Jim recommended that the Board pass this resolution and give counsel the opportunity to file prior to the end of the year if the bank is unresponsive to negotiations, due to the fact that the Chapter 9 laws will be changing in January, 2012.

Several proposals have been submitted to the bank from MCRPD in attempts at negotiations regarding the lease of the Regional Park Property.

Jim Jackson noted that the Chapter 9 bankruptcy is for municipalities only.

Peter asked what the time frame is for bankruptcy after filing.

Jackson said it is up to the District as to how they move forward, and the District is under no time obligations in moving forward.

Peter asked about how the court would be involved.

Jackson said that the court can not order the District to sell assets or take action.

If a motion is filed then there is the opportunity to negotiate with the bank prior to negotiations in court.

Bill asked about the changes to the law. Jackson said the bankruptcy attorney recommends filing prior to January if the District is going to file.

Johanna Jensen asked about the City of Fort Bragg's involvement in the bankruptcy.

Jackson said the City staff is encouraging bankruptcy, but they are not directly involved in any way.

Jim H. said that the City attorney and our bankruptcy attorney have been in contact, and that they are confident that the bankruptcy will in no way interfere with the transfer of the Starr Center, should the tax measure pass.

Mary Weaver asked if MCRPD will file in 10 days if the resolution is passed and we don't hear from the bank. Jim H. affirmed. She wondered what would happen if the response from the bank was not acceptable. Jim H. noted that we would be talking with legal counsel, and that the Board could rescind the resolution and the petition at any time if they chose to do so.

Harold read Resolution 11-11 into record and for the benefit of the public.

Peter said the wording implies that the petition will be filed.

Jackson disagreed and said that it authorizes and does not direct filing.

After further review Jackson recommended striking the words "and directed" from Resolution.

M/s/c Hayes-Yanez to strike the words "and directed" from Resolution 11-11.

M/s/c Yanez-Sheppard to accept Resolution 11-11 to authorize a filing of a petition for Chapter 9 bankruptcy.

5.2. Cash Flow Report

Jim noted that what will change on the cash flow will be the impact that the cold weather is having on our propane usage and that thus far the bill for December is \$12,000.

Jim noted that the cash flow shows a considerable improvement over prior projections. The expectation was that when the budget was adopted there was an expectation that the Center and possibly the District would need to be shut down as early as November, 2011. The cash flow indicates that the District will have spent the fund balances and be completely out of money by the end of February. Jim has always recommended the continued use of the pool for swim team and C.R. classes, because they come close to covering the costs.

Jim presented a slightly revised budget to the Board for continued operations.

Jim said that the difference between closing and staying open is around \$2,000 per month.

Jim said that while there are goals that have been established for fundraising, and that there has not been a closure date associated with the lack of fundraising.

Beth pointed out that the cash flow has not been accurate for operating expense in the projections.

Mary asked if the City would own the facility right after the passage of the tax measure.

Jim said within two weeks of passage the Center would be transferred to the City.

Jim said the agreement was to maintain the Starr Center up to the point of transfer.

Jim said it was reasonable to assume that the mothball costs would become the City's responsibility.

Maryellen asked if it was the plan for the City to take the advance from the Property tax revenue if they were to give an advance payment.

5.3 Consider the Temporary Closure of the Starr Center December 31, 2011 until a date to be determined.

Peter Glusker said that setting a close date will be perceived by the public as a threat and it will be a strategy that will fail. He noted that there are start-up costs that will cost

more than staying open minimally. If the public perceives that the Starr is closed, it will have an impact upon the passage of the tax measure. Peter suggested a further reduction in hours.

Jolene Osselo said that we are already operating under limited hours, and would not be in favor of further reductions. She said that the Sea Dragons have gone over and beyond in fundraising efforts.

Jim noted that the Sea Dragons want to add in Friday Swim as well.

Dakotah said that she would really like to keep the classes going and that if we are shut down we will lose our participants to elsewhere and it will be difficult to bring them back.

She said that she thinks the instructors could run the classes, and that the expenses would be very minimal.

There was some discussion regarding what the difference between open and closed would be. Jim said that with the swim teams and C.R. using the facility, it would be \$2,000.

Johanna presented a document to the Board with comments and questions. Johanna read the comments. The document questioned the efforts made to raise funds through the SCORE campaign.

Mara Thomas said we should be focusing on how to keep the center open and we are dickering over a few thousand dollars.

Susan Larkin said that she is involved at many levels. She said that her students said it would be hard to get the tax passed if the Center closed. She said they are willing to donate more money, but that no one has been called. She thinks we could make money by selling equipment.

There were additional public comments supporting the Starr Center remaining open.

Tessie encouraged staying open for lap swimmers if the Board is considering staying open for the swim team and C.R.

Jim said he wanted to clarify that that the initial SCORE effort generated significant money, but 60% of the funds were used in memberships. The number needed is 120-130 to cover the deficit. The current number of donors that are continuing at the \$100 level is around 15, after the follow-up calls have been made. Jim said that we have been led to believe by the calls that have been made that about 75% of the donors will decline to continue.

Jim is recommending continuation of operation, but there has not been enough funds generated to cover the costs of keeping the center operational.

Mary Weaver responded to Johanna's comments and asked if Melissa Hayes was willing to get involved. Mary noted that the Board's financial situation will remain the same until the receipt of the property tax revenue.

Melissa Ivankay said that the past donors and membership holders have been contacted by her and staff. She said that there are still 40% that could be contacted.

Harold said that we need \$80 thousand in fundraising, but we will need at least \$40 thousand to completely shut down.

Maryellen said that we should give the fundraising effort a certain amount of time and delay the closure for a time.

Bill said he agrees and that he doesn't see enough difference in the cost of closing versus opening, and that it is really the only option. Maryellen and Mary will be representing the Board as an ad-hoc committee to assist in fund-raising efforts.

M/s/c Weaver-Hayes to continue to operate the Starr Center on the winter hour's budget and focus on raising the funds to continue the operations through June.
Maryellen Sheppard departed at 11:15 am.

5.4 Discussion of Operating the Leisure Pool and Features December 26th thru December 30th.

There has been a total of \$3000 donated for this opening of the pools and it will be free to the public.

5.5 Extension of Executive Director's employment contract.

Jim has agreed to extend his contract on month-to-month basis, until terminated by a thirty day mutual advance notice in writing.

M/s/c Yanez-Hayes to amend the employment contract between MCRPD and James Hurst.

5.6 Approval of Claims for November, 2011

M/s/c Hayes-Yanez to approve the claims for the month of November, 2011 in the amount of \$40,574.94.

Next Finance Meeting/Board Workshop will be January 10, 2012.

Meeting adjourned at 11:30

Respectfully Submitted,

Beth Pine

Acting Secretary to the Board

SPECIAL BOARD OF DIRECTORS MEETING

C.V. Starr Community Center

Fort Bragg, CA 95437

Tuesday, January 3, 2012

9:00 am

1.0 Meeting called to order by Harold Sipila at 9:00 pm. Other Board members present were: Cesar Yanez, Bill Hayes. Mary Weaver and Maryellen Sheppard were absent. Mary Weaver arrives at 9:03. Maryellen Sheppard arrives at 9:35.

2.0 M/s/c: Yanez/Hayes to approve agenda as presented.

3.0 Public Participation: David Yeomans talked about the general anxiety that has occurred because of the financial situation and that there has been a lot of finger pointing. However, he also believes that everyone is also passionate about the same thing, and that is the survival of the center. Bob Krebs agreed and said that if "throwing" himself or anyone under the bus helps to pass the tax measure, he would volunteer, but he does not think it would help.

4.0 Correspondence:

5.1 **Cash Flow Report:** Michelle noted that the majority of the over estimate of the revenue for Fort Bragg was due to swim team revenue that had not come in prior. The overage on the operating expenses was due to Kemgas bill and cold weather. Yeomans asked about the SCORE number and if it might repeat for this month. Michelle did not think that was going to happen.

There was some discussion regarding the efforts that are being made by the SCORE campaign committee members.

Michelle said that she would need to know where the funds are being kept so that she is not projecting money in the SCORE account that is actually into the Friends of MCRPD. Harold Houck representing Mendocino said that the revenues for Mendocino are about \$60,000. He would like to know what the Mendocino expenses at a level that would allow them to calculate the expenses. Jim noted that he has not been given that request. Harold Houck was asked to contact the ad hoc committee to set up a time and date for a meeting to take place.

Peter Glusker asked about the propane delivery and the delivery charge associated.

Linda Ruffing asked about the bottom line at the end of January where a deficit occurs and how that will be addressed. Jim said that we would begin to use the reserve funds in January in order to operate until the end of February. Jim said that he has continually recommended the closure of the facility and that the public outcry has been to keep it open and that the money would be raised.

Jim reminded them that the cost to mothball is about only \$1,000 different than the cost to operate. Harold S. said that we still need to raise \$15,000 per month, and that the question is whether or not we continue to fund raise under winter hours or whether or not we fund raise while under winter hours. Cesar said that it is irresponsible to stay open

when the cash flow shows us operating at a deficit, but the public outcry and emotion drives them to keep the doors open.

Glusker said that the measure would not be won with an apology, but with a concerted positive message.

There was continued discussion regarding the negative sentiments surrounding the District.

Johanna asked what was available from the fund balances for operational expenses. She wondered if any of that is reflected in the projections.

Jim noted that even if 100 percent of every past SCORE donor renewed, there would not be enough money to stay open until the property tax funds were received in July.

Jim added that he thinks that the bankruptcy legal expenses for January will be around \$4,000.

5.2. Petition for Chapter 9 Bankruptcy Filing Status: Jim said the bankruptcy was filed. Peter asked if that stops payments. Jim explained that it is a petition filed with the court that stated that the MCRPD is eligible to be in bankruptcy. It demonstrated an attempt to work out an agreement with the bank, once the court approves the petition, then the District can submit a proposal to work out an agreement with the bank and other creditors. Jim expects a resolution in six months.

Linda asked if the Roeder payments will be suspended. Jim said they could be but was not willing to divulge in open session what the attorneys recommended.

5.3 Measure A: Steve is the chairperson for the campaign committee. Steve said that the message for the campaign will be positive. He also thanked the City of Fort Bragg for the tax measure and their willingness to work with the District to keep the facility open. Steve said that he wants to focus their efforts on those that are supportive of the facility. Steve said there were three themes: Stable funding or permanent closure, also a healthy community, and lastly responsible management through the collaboration of the City and MCRPD. Steve noted that the sales tax, if passed, will still be lower than it was last year. Ballots will be mailed out the week of February 6th. February 20th is the last day to register. The election is March 6th.

Johanna added that there were the economic healthy benefits. She said there would be a website and face book page for community to interact with and they are soliciting endorsements that might influence others to also pass the measure.

Linda talked about frequently asked questions that are factual in basis that will go out under both the Rec District and City logos. Bob Krebs asked about the City boundaries. County addresses have five numbers and City addresses have only three or four. The group is also soliciting donations from organizations as well.

Harold said that community members outside the community that were supportive of the measure could help with the campaign even if they can not vote.

5.4 Holiday Free Swim Week December 26th thru December 30th:

Consensus was that it was an unmitigated success and a huge thanks to the angels that covered the expenses of opening the Center.

Harold noted that if the Starr Center and the Rec District were to be financially sound, the Rec District has a great potential for being a fund raising avenue for other organizations.

5.5 Winter Hours Operations:

Jim said that it continues to be well-used in the mornings, but it is continuing to be a struggle. Staffing is the biggest challenge and the inability for people to come in and speak to someone when we're closed.

Beth made some comments regarding the winter hour's operation in response to Bill's questions about drop-in classes.

5.6 MOU between CRA and MCRPD for a Fundraising Event:

Tabled to next meeting.

Meeting adjourned into closed session at 10:30 AM.

Jim Hurst reported out of closed session that the Personnel Committee will meet to begin the process of recruiting an Executive Director.

Respectfully Submitted,

Beth Pine

Acting Secretary to the Board

MENDOCINO COAST RECREATION AND PARK DISTRICT

AQUATIC SUPERVISOR'S MONTHLY REPORT

Submitted by Tessie Branscomb

December, 2011

<u>Resistance Walking - Lazy River</u>	<u>Total -- 2010</u>		<u>Average -- 2010</u>	
Mon. - Fri., 8-9 a.m.	98		7	
Mon. - Fri., 12-1 p.m.	155		7	
Mon. - Thurs., 5:30-6:30 p.m.	87		5	
Saturday, 11 a.m.-12 noon	11		6	
Totals	351		6	

<u>Drop-in Programs</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Water Exercise - M/W/F - 7:30-8:30 a.m.	92	102	8	9
Water Exercise - M/W/F - 12-1 p.m.		94		7
Water Exercise - T/Th - 12-1 p.m.	28		4	
Totals	120	196	6	8

OUTSIDE ORGANIZATIONS AND SCHOOLS

<u>Name</u>	<u>No. of Meetings</u>		<u>Average</u>		<u>Totals</u>	
	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Mendocino Coast Sea Dragons - M-F		19		16		309
Mendocino Coast Sea Dragons - M-Th	15		9		140	
Fort Bragg Aquatics - M/T/W	6	7	12	9	72	60
C/R Water Exercise - M/W/F	7	8	28	32	196	256
C/R Water Exercise - T/Th/F	8	8	30	37	240	296
Second Grade - Peggy Hill		8		20		160
Totals			20	23	648	1,081

LEARN TO SWIM - MENDOCINO COAST RECREATION AND PARK DISTRICT

Session 2 -- Fall	<u>No. Enrolled</u>		<u>Totals</u>	
	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Preschool levels 1, 2 & 3; Parent/Tot, T/Th a.m.		4		8
Preschool levels 1, 2 & 3; Parent/Tot; Levels 1, 2 & 3, M/W p.m.		27		81
Preschool levels 1, 2 & 3; Parent/ Tot, T/Th p.m.		35		105
Totals		66		194
Saturday classes levels 1-4, Pre- school levels 1-3 a.m.		18		18
Thursday Adult Class, All levels	7		35	

It was wonderful and exciting to have the leisure pool open from December 26 to 30 with the slide and river going and the lifeguards back. We owe a debt of gratitude to the "angels" that donated to this event. The pool was open from 1 to 6 p.m. and was free to everyone including the lap swimmers. There were around 200 participants on Monday, Tuesday and Thursday and 300 on Wednesday and Friday. It was a generous Christmas gift to the community.

January 9, 2012

Board Report Mendocino Recreation and Community Center

Session three has begun with many pre session sign ups in December 2011 and more sign ups the first week of classes in January 2012! As of today we have 159 individual children signed up with a total of 457 registrations for all types of classes. We are also offering three Adult Silks classes this session which are generating a lot of interest and sign ups. We have five teenagers from the Mendocino High School now volunteering at the center for their Community Service hours. They help us with light cleaning, yard work, lunchtime and playground supervision. They are a great group of young adults and are definitely a plus for the kids and our staff!

Our "Double Bill Movie Night" on December 16th was a great success. The dinner, popcorn and cupcakes were a hit, the kids were cozy and happy in their sleeping bags watching the movies...and their parents had two hours to go out to dinner or do some Holiday shopping! The net profit from the event was \$250.00. We will be scheduling another "Movie Night" Friday, February 17th before MUSD'S Presidents Week Vacation. Children and their parents look forward to these events as it gives parents a little break and the kids get to watch movies and hang out with their friends.

"HOOP IT UP" Basket Ball Camp is scheduled for two consecutive weekends in March and April at the Mendocino High School Gym. Jon McColley and Evan Peterson will be running the camp for us this year. Camp will be for children 3rd through 8th grade. This camp's focus will be on team cooperation, sportsmanship and learning new basket ball skills.

We are offering OLFC Youth Indoor Soccer this winter, which is going very well and has generated \$540.00 in revenue. Coach Jeremiah Heim is donating his time to run the program and MUSD has generously waived custodial fees this once, so we could put on this program, at a low cost to the children of our community. We are now also offering OLFC Adult Indoor Soccer on Sundays, which has so far generated \$165.00. We are going to run our 2nd Annual OLEC Soccer Camp the week of Spring Vacation and are beginning to plan now. Last years camp was very successful and we hope to "grow it" this year!

Respectfully Submitted,

Peg Brown Levy
Mendocino Community Center Director

MENDOCINO COAST RECREATION AND PARK DISTRICT
Maintenance Supervisor's Monthly Report
Keith Oglesby
December / January
2011-2012

Joe and I are barely able to keep up with the maintenance. I spend most of my time emptying garbage cans, mopping, sweeping, vacuuming, washing windows, setting up rooms, and keeping the dressing rooms in order. I've been coming in on Fridays to help Joe deep-clean the dressing room floors.

Joe was sick the whole free week. It was a rough week for me. I did call him in when the lazy river pumps quit working. It turned out to be an easy fix. The emergency stop button was stuck.

The floor in the men's dressing room was refinished in the areas that were slippery. They did a good job with the slippery part but the finish is cloudy. Better safe than pretty.

There are some mechanical problems we are trying to get diagnosed and fixed. We are waiting for a new valve (ordered) for the comp pool boiler. There seems to be an electrical valve haywire on the leisure pool water Auto-Fill. There is also an electrical valve on the leisure Pulsar (chlorine injector) that is not working and then another acid pump broke.

I ordered more acid and palletized the empty barrels for return.

Peterson-Dean the solar company came to check our system. They said they monitored abnormal readings for about a week. It checked out OK. It might have been caused by the power outage.

I set up both bounce-houses at the High School for an event.

January 12, 2012

To: MCRPD Board of Directors
From: Beth Pine-Programs Coordinator
Report for December, 2011-January, 2012

Classes: We are beginning to see all of the drop-in classes at near or capacity with the New Year! Keep those resolutions going! I am very grateful to the volunteers and local media for helping to get the word out about our classes with our limited advertising resources. A special thanks to new Friends of MCRPD member, Marci Shorg, for her efforts in promoting the classes on the list serves and distributing promotional material.

Kudos/ASSETS: We have had a considerable amount of staff attend CPR and First aid recertification and first time certification for the Kudos, ASSETS and some lifeguard staff. Rich Jung has conducted the trainings at times that have been convenient for staff to attend and the ASSETS have funded the cost for his time (and Rich has been generous in the amount he has charged). At this point I think all staff members are current for two years.

Other: "Just for Kids" was open at the Starr Center Monday-Friday both weeks of the school break. The turnout for those two weeks was disappointing. Jim and I will determine if it will be cost-effective to continue "JFK" during the breaks throughout the school year and if it is a service that is desired. It is still the lowest cost "day care" in Fort Bragg, so it may be that there is just not the need in our community as in the past, but there are other factors that may be contributing to the decline as well.

Respectfully Submitted,

Beth Pine
Programs Coordinator

vista?

b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?

c) Substantially degrade the existing visual character or quality of the site and its surroundings?

d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?

II. AGRICULTURE AND FORESTRY

RESOURCES. In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:

a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?

c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?

d) Result in the loss of forest land or conversion of forest land to non-forest use?

e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?

III. AIR QUALITY. Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?

b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?

c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?

d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?

e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?

f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?

V. CULTURAL RESOURCES. Would the project:

a) Cause a substantial adverse change in the significance of a historical resource as defined in § 15064.5?

b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to § 15064.5?

c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?

d) Disturb any human remains, including those interred outside of formal cemeteries?

VI. GEOLOGY AND SOILS. Would the project:

a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:

i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.

ii) Strong seismic ground shaking?

not available for the disposal of waste water?

VII. GREENHOUSE GAS EMISSIONS.

Would the project:

a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?

b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?

VIII. HAZARDS AND HAZARDOUS MATERIALS. Would the project:

a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?

b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?

c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?

d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?

e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?

f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?

g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?

h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?

IX. HYDROLOGY AND WATER QUALITY.

Would the project:

a) Violate any water quality standards or waste discharge requirements?

b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land

e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?

f) Otherwise substantially degrade water quality?

g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?

h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?

i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?

j) Inundation by seiche, tsunami, or mudflow?

X. LAND USE AND PLANNING. Would the project:

a) Physically divide an established community?

b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?

c) Conflict with any applicable habitat conservation plan or natural community conservation plan?

XI. MINERAL RESOURCES. Would the project:

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?

b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?

XII. NOISE -- Would the project result in:

a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?

excessive noise levels?

f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?

XIII. POPULATION AND HOUSING. Would the project:

a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?

b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?

c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?

XIV. PUBLIC SERVICES.

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

Fire protection?

Police protection?

Schools?

Parks?

Other public facilities?

XV. RECREATION.

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?

b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?

designated roads or highways?

c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?

d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?

e) Result in inadequate emergency access?

f) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?

XVII. UTILITIES AND SERVICE SYSTEMS.

Would the project:

a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?

b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?

c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?

d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?

e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?

f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?

g) Comply with federal, state, and local statutes and regulations related to solid waste?

XVIII. MANDATORY FINDINGS OF SIGNIFICANCE.

a) Does the project have the potential to degrade the quality of the environment, substantially

other current projects, and the effects of probable future projects)?

c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

Note: Authority cited: Sections 21083 and 21083.05, Public Resources Code. Reference: Section 65088.4, Gov. Code; Sections 21080(c), 21080.1, 21080.3, 21083, 21083.05, 21083.3, 21093, 21094, 21095, and 21151, Public Resources Code; *Sundstrom v. County of Mendocino*, (1988) 202 Cal.App.3d 296; *Leonoff v. Monterey Board of Supervisors*, (1990) 222 Cal.App.3d 1337; *Eureka Citizens for Responsible Govt. v. City of Eureka* (2007) 147 Cal.App.4th 357; *Protect the Historic Amador Waterways v. Amador Water Agency* (2004) 116 Cal.App.4th at 1109; *San Franciscans Upholding the Downtown Plan v. City and County of San Francisco* (2002) 102 Cal.App.4th 656.

Proposed Mitigated Negative Declaration

Project Title: OHV Training Site on Regional Park Property

Location: 30900 Highway 20 Fort Bragg, CA

Brief description of the project:

The project consists of designating an OHV training / riding area 450' by 500' on the existing regional park district property with little or no vegetation present using the site known as the Caltrans Dump Site. Because the site is barren of vegetation and archeological resources it is an ideal location to set up an ATV training range as well as three trails within the dump site to allow for riding experience. The non-profit corporation California Recreation Alliance(CRA) would provide onsite a portable toilet w/hand washing station, portable awning, picnic table and trash can to be placed on training site to help facilitate ATV safety classes as well as a bulletin board provide information concerning safe and responsible OHV Recreation at the staging area.

CRA would designate and post three trails (beginner, intermediate, advanced) all within the designated OHV training area that would be designated for use by ATVs, dirt bikes and RUVs(side by sides). Trails would be delineated using natural features as well as bales of rice straw or movable plastic barriers. This training site would be used to host formal programs to be conducted onsite such as, educational talks, ATV Safety Institute and/or Motorcycle Safety Foundation approved training courses to the public to educate them on safe and responsible OHV recreational practices.

Lead Agency:

Mendocino Coast Park and Recreation District
300 S. Lincoln St.
Fort Bragg, CA 95437

Date Project Approved:

January 14, 2012

The Mendocino Coast Park and Recreation District Board of Directors determines the project will not have a significant effect on the environment for the following reasons:

- Project located on previously disturbed ground on the Regional Park Site.
- Project has been designed around protecting the environment and will have a positive environmental impact by detouring illegal OHV use, illegal dumping and removal of non-native invasive plant species.
- Curriculum of courses reinforces environmental stewardship and responsible riding practices.

The following mitigation measures were made a condition of the approval of the project pursuant to the provisions of CEQA.

Air Quality: Gross polluting vehicles will not be allowed to operate on the training site. CRA will have the authority to refuse entry or use of facility to any vehicle that are not properly tuned or have mechanical defects and are gross polluters.

Biological Resources: The training facility will be completely fenced off to prevent OHV trespass to surrounding area from the training site. The non-native invasive species on site specifically pampas grass will be removed to enhance the area. The initial study conducted by the Mendocino Coast Park and Recreation District shows that the training site does not have any riparian habitat special status species. Precautions will be taken to minimize impact on the nearby Pygmy Forest by ensuring all grading w/in a 100' buffer zone remains at least 25' from the delineated edge of the forest.

CRA will work with local botanical groups and subject matter experts to support volunteer projects and apply for grant funding to do restoration work on the Regional Park site.

Geology and Soils: CRA will develop a systematic methodology for evaluating soil conditions of its OHV Opportunities, and perform soil monitoring on a monthly basis.

Hazards and Hazardous Materials: CRA will develop a Hazardous Materials Spill Control plan for the training site. Spill kits capable of absorbing petroleum based products will be onsite whenever there are scheduled events.

Noise: CRA will provide sound testing for all OHVs using the facility to ensure they are within legal limits. CRA will have the authority to refuse entry or use of facility to any vehicle that do not meet the legal limit. OHV activity will be limited to the hours of 8AM-6PM. Any grading that may be needed will occur between the hours of 8 a.m. and 5 p.m. on the weekdays and produce less than 60 dBA at the nearest residence.

A copy of the mitigated negative declaration may be examined at:
**The CV Starr Center
300 S. Lincoln St.
Fort Bragg, CA 95437**

**MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE
MENDOCINO COAST RECREATION AND PARK DISTRICT
(MCRPD) AND THE CALIFORNIA RECREATION ALLIANCE
(CRA)**

THIS AGREEMENT is made and entered into this _____ day of _____, 2012 by and between the MENDOCINO COAST RECREATION AND PARK DISTRICT, hereinafter referred to as "MCRPD" and the group know as the CALIFORNIA RECREATION ALLIANCE, hereinafter referred to as "CRA", and is made in reference to the following facts:

1. DISTRICT is a public agency, organized pursuant to the provisions of Section 5000et seq. of the Public Resources Code.
2. The CRA seek to promote the event Sand Fest 1.
The CRA consist of President Andrew Kendl, Vic President Jessie Rathbun, Secretary Doug Denis, Treasurer Anthony Rossi and Public Affairs Officer Drew Rhoads.
3. It is the intent of the parties hereto to enter into an agreement to clarify the duties, responsibilities and requirements necessary to adequately conduct Sand Fest 1

The CRA agree to the following:

1. Provide publicity for the event
2. Provide all registration and accounting necessary for all riders participating in the event.
3. Secure portable restrooms for the events.
4. Provide all clean-up after the event to return the property to a state equal to or better than it was prior to hosting the event.
5. CRA agree to defend, indemnify and hold harmless MCRPD, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from MCRPD's sponsoring the event.

MCRPD agrees to provide the following:

1. Provide necessary insurance to hold the event.
2. CRA will retain all proceeds and donations from the event.
3. MCRPD agrees to defend, indemnify and hold harmless CRA, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from the use of Baxman Gravel Sand Dunes

Executed this _____ day of _____, 2012

JimHurst, Executive Director

California Recreation Alliance Representative