



REGULAR BOARD OF DIRECTORS MEETING

Wednesday, December 20, 2023

5:30 P.M. at C.V. Starr Community Center
300 South Lincoln Fort Bragg, CA 95437

MINUTES

1.0 CALL TO ORDER

- 5:30 P.M.
- Roll Call Barbara Burkey, Angela Dominguez and Dave Shpak (Via Zoom due to medical necessity) Absent: Craig Comen and John Huff District Supervisor, Kylie Felicich and Recreation Supervisor, Jennifer Saunders
- Public attendance: Bob Rodriguez, Tessie Branscomb and Rick Wood (Via Zoom from California Special District Association)

2.0 APPROVAL AND ADOPTION OF AGENDA

- Dominguez motioned, Shpak Second. Ayes: Burkey, Dominguez, Shpak. Absent: Comen, Huff

3.0 PUBLIC PARTICIPATION-NON-AGENDA ITEMS

- Bob Rodriguez is pleased with MCRPD changes and updates

4.0 STAFF REPORTS:

4.1 Kylie Felicich

4.2 Jennifer Saunders

- Jennifer left after report to open the gym for drop in basketball

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- Dominguez reported that \$720 in scholarships for Coast Youth Basketball for 16 players, 5 futsal scholarships for \$30 were pre-approved and 15 (1/2 off) scholarships were pre-approved.

5.2 South Coast

- Dave Shpak updated the board that RCRC is interested in the Recreation Services Grant Program, updates on Bower Park stake holder group, Friends of Bower Park

5.3 Mendocino Coast Botanical Gardens

- Barbara Burkey updated the board on the Mendocino Coast Botanical Gardens Retreat and LRI/Resource development

5.4 Personnel Committee

- No update

5.5 District Services Committee

- No update

5.6 Finance Committee

- No Update

5.7 Board of Directors

- No update

6.0 DISCUSSION/ACTION ITEMS

6.1 2024 Regular MCRPD Board of Directors Meeting Schedule

- Dominguez motioned, Shpak Seconded. Ayes: Burkey, Dominguez, Shpak
Absent: Dominguez, Huff

6.2 MCRPD Service Award Nomination

- Burkey posited to give the award to Moneque Wooden. Shpak motioned, Dominguez seconded. Ayes: Burkey, Dominguez, Shpak
Absent: Comen and Huff

6.3 Community Center of Mendocino

- Public comment from Bob Rodriguez was that it is unclear what CCM is asking for. Burkey stated that this is not a recreational request. Shpak concerned with off-target request that is out of alignment with MCRPD mission statement. Dominguez stated that this item has no action. Shpak agreed this has no action. The board directed District Supervisor to respond with a letter restating MCRPD mission statement and give head's up for forthcoming Recreation Services Grant

6.4 Resolution for credit card from California Bank of Commerce or Umpqua Bank

- Dave Shpak motioned to proceed with Page 7 recognizing if we qualify or not, to pass resolution as written, direct district supervisor to proceed with credit card applications.
- Shpak Motioned, Dominguez seconded. Ayes: Burkey, Dominguez, Shpak
Absent: Comen and Huff

6.5 Approval to sign lease for 401 North Harbor Drive in Fort Bragg

- Shpak motioned, Dominguez seconded. Ayes: Burkey, Dominguez
Shpak. Absent: Comen, Huff

6.6 Policy for Investment of District Funds

- Rick Wood, California Special District Association, was introduced via Zoom to the board. Wood explained the importance of nominating a Treasurer, adopting an investment structure and introduced California Class (A public agency that manages public investments legally and safely). The prime fund is at 5.54%. Upon approval of District Supervisor as Treasurer and adopting the investment policy and structure, the District will be able to grow financially and create a liquid revenue stream.
- Shpak motioned to adopt Policy Number 2130/Investment of District funds and make District Supervisor the Treasurer. Dominguez seconded. Ayes: Burkey, Dominguez, Shpak. Absent: Comen, Huff

6.7 Engagement with Rick Wood Update

- Rick Wood expressed the positive working agreement between him and the District. He said that through the current and forthcoming audits, ability to repay loans, growing profits, improving revenue this will get the District the ability to qualify for future grants. Rick emphasized the importance of

profit to accomplish the mission statements.

7.0 CONSENT CALENDAR

7.1 Approval of minutes for board meetings and standing committees: 11-15-2023
Regular Board of Directors Meeting Minutes

7.2 Approval of minutes for finance committee: 12-6-2023

7.3 Approval of minutes for special meeting: 12-6-2023

- Dominguez motioned, Shpak seconded. Ayes: Burkey, Dominguez, Shpak. Absent: Comen and Huff

8.0 ADJOURNMENT

- 6:56 P.M.