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REGULAR BOARD OF DIRECTORS MEETING
Mendocino Coast Recreation and Park District
District Office
401 North Harbor Dr
Fort Bragg, CA 95437
Wednesday, May 15th, 2024
5:30 P.M.

AGENDA AMENDED - MINUTES

1.0 CALL TO ORDER

- 5:33PM
- Present: Board - Barbara Burkey, Dave Shpak, John Huff
- Present: Employees – Kylie Felicich, Jennifer Saunders, Holly Ugulano, Jamie Campione
- Present: Public – Tesse Branscomb, Bob Rodriguez, Osa Wolff

2.0 APPROVAL AND ADOPTION OF AGENDA

- Item 6.4 is a lease and not a LOI

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

- Bob Rodriguez notes there is public interest of Ping Pong, there is equipment that can be donated too. – Jennifer will follow up.

4.0 STAFF REPORTS:

4.1 District Manager Report Kylie Felicich

- Will be a lot on June agenda. Received 16 Grant applications. Staff will grade submissions.

4.2 District Recreation Supervisor Report Jennifer Saunders

- Talks with Shpak about press in the South Coast - ICO

4.3 District Recreation Coordinator Nizz Badgett

- Not present – Staff notes how Nizz helped secure the Point Arena Gym for use

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- Check for scholarships received from Friends. Meeting with them soon to discuss programs and scholarships

5.2 South Coast

- Big event with RCRC this weekend. Discuss swim scholarships, and upcoming Disc Golf tournament.

5.3 Mendocino Coast Botanical Gardens

- MCBG working on disaster preparedness, and employee retention, lots of events coming up. No Winesong.

5.4 Personnel Committee

- Did not meet

5.5 District Services Committee

- Did not meet

5.6 Finance Committee

- Prelim reports not complete. MCRPD will transition to new accounting firm, accounts are earning interest for the first time. Reserve funds in California class. The first budget draft is encouraging and on track. Audit on track

5.7 Board of Directors

- Offer Zoom or a YouTube link for board meetings – more accessible to the public, transparent & accessible for all.

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments. 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

6.0 DISCUSSION / ACTION

6.1 Recommendation for legal services firm – Shute Mihaly & Weinberger LLP

- Kylie & Jamie met with 3 law firms SMW had similar sensibilities, focus on Brown Act, transparency and ethics. Will work with Osa, ramp up then ramp down as the district gets things in order. Burkey motions to enter into contract with SMW, Huff Seconded, Ayes Burkey, Shpak, & Huff

6.2 MOU Fort Bragg Unified - Joint Use Agreement CRPD Now has use of Cotton Auditorium.

- Shpak recommends getting clear language and more information about FBUSD staff pay and overtime. Consider Exhibit showing possible costs of occurred if specific staff will receive overtime because of MCRPD use.

6.3 Umpqua Bank- open checking account for credit card deposit and signer designation

- After discussion, board moves to authorize Jamie Campione to be an authorized signer on the account. More accessibility for the district.
- SHPAK moves to approve with changes. Huff Seconds, Ayes – Burkey, Huff & Shpak

6.4 Review prospective lease for 579 S Franklin St. Fort Bragg, CA 95437

- Burkey notes this facility is affordable and appropriate for our needs. Music together will sublet space.
- Shpak notes we need to have owner amend the exclusive rights and right of entry clauses, consider accessible parking.
- Shpak moves to for District Manger to work with Landlord on revisions mentioned. Huff Seconds, AYES, Burkery, Huff and Shpak

6.5 Per Capita Grant Update

- After discussion board suggests a resolution will be needed to transfer received grant funds to the county for a more streamlined renovation project. MCRPD will work with county regarding operating agreement of Bower Park down the road.
- Shpak motions to move forward with resolution. Burkey seconds, Ayes Huff, Burkey and Shpak.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for Regular Board Meeting Minutes 04/17/24

- Approval of minutes postponed – Board not present

8.0 ADJOURNMENT

Next MCRPD Regular Board of Directors Meeting will be held on June 19th, 2024, at 5:30 P.M. Manchester School 19550 S. Highway 1, Manchester CA 95459

- Adjourn at 7:17PM

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, District Manager, MCRPD, 401 North Harbor Drive, Fort Bragg, CA 95437 707-409-2760

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director's meetings at the District Office, 401 North Harbor Drive Fort Bragg, CA 95437 and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.