



REGULAR BOARD OF DIRECTORS MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, January 15, 2020
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members Present: Bob Bushansky, John Huff, Kirk Marshall, Barbara Burkey
- Board Member Absent: Leslie Bates

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

- 4.1 CV Starr Recreation Services Report (Donice Lehnhardt)
- The report was reviewed.
- 4.2 MCRPD Recreation Services Report (Sonya Shaffer)
- The report was reviewed. The Silent Auction date has change from the First Friday in April to the First Friday in April
- 4.3 CVSCC Performance Measures Report (Carly Wells)
- The report was reviewed. It was also brought up that the US Census would like to use the facility free of charge for 25 full days. This would cause a loss of revenue and impact janitorial.
- 4.4 CVSCC Maintenance Services Report (Paul Kelley)
- The report was reviewed.

5.0 OTHER REPORTS:

- 5.1 California Recreation Alliance
- Sarah Bradley said they held the first class of the year on Sunday for a birthday party. It was muddy but safe and the participants all loved their experience.
- 5.2 Friends of MCRPD
- Susan Larkin reported that they have still been giving out scholarships, they give around 10-15 scholarships a month to children for recreation activities. In June, there will be also collection cans at Harvest Market for donations.
- 5.3 South Coast
- Nothing to report.
- 5.4 MECCA
- Nothing to report.
- 5.5 Mendocino Coast Botanical Gardens
- Kirk Marshall reported that they had their monthly meeting last week and Leslie Bates will now be on the Garden's Board and reports will be coming from her for the remainder of the calendar year.

- 5.6 Ad Hoc Facility Review Committee
 - Nothing to report. They may be a meeting in February.
- 5.7 Regional Park Committee
 - Sarah Bradley said they met with PGE regarding the easement of tree removal. They will be working with fish and wildlife to try and mitigate damage that has been done. The whole road going out to the easement is in really bad shape, so hopefully PGE might assist with fixing that up.
 - Marshall reported that nothing much has change regarding the grants. Things are still at a standstill.
- 5.8 Finance Committee
 - John Huff reported that the finance committee met earlier this afternoon and the finances are in excellent shape for both MCRPD and CVSCC. There was discussion about the Investment Prospectus from Edward Jones, and the finance committee will be recommending action at the February Regular Meeting.
- 5.9 Board of Directors
 - None.

6.0 DISCUSSION/ACTION

- 6.1 MCRPD Service Award Nomination
 - Dan Keyes presented Lisa Colvin with the MCRPD Service Award for 2019.
- 6.2 District Services Committee
 - A motion was made to nominate Barbara Burkey & Leslie Bates to be on the District Services Committee
 - Leslie Bates was not absent to accept or decline, she will be able to accept or refuse the nomination at a later date.
 - M/S/C: Burkey/Bushansky/Unanimous
- 6.3 IUP Grant: Memorandum of Understanding
 - Dan Keyes gave an overview of the MOU
 - Barbara Burkey asked for specifics about the direct costs to MCRPD and Dan replied that it would mainly be for promotion of the program on social media.
 - A motion was made to authorize the District Administrator to enter into the MOU between the State of California, Department of Parks and Recreation, Sonoma Coast District and Mendocino Area Parks Association and the Mendocino Parks and Recreation District as presented.
 - M/S/C: Bushansky/Burkey/Unanimous

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- 7.1 Approval of minutes for board meetings and standing committees: 12-18-2019
Finance Committee Meeting Minutes, 12-18-2019 Regular MCRPD Board of Directors Meeting Minutes, 12-19-2019 Regional Park Committee Meeting Minutes
- 7.2 Approval of financial documents, as recommended by the Finance Committee:
MCRPD financial statement, November 2019; CVSCC financial statement, November 2019; MCRPD check register, November 2019; CVSCC check register, November 2019
 - A motion was made to approve all items on the consent calendar.
 - M/S/C: Bushansky/Marshall/Unanimous

8.0 CLOSED SESSION

8.1 PUBLIC EMPLOYMENT (pursuant to Government Code 54957)

Title: MCRPD District Administrator

- Closed session was entered at 6:15pm
- Direction was given to staff.

9.0 ADJOURNMENT

- Meeting adjourned at 6:54 p.m.

Minutes are recorded and submitted by Anna-Kristina Rosenquist, Business Coordinator,
MCRPD