

Mendocino Coast Recreation and Park District

AGENDA MINUTES

Special Board Meeting & Regular Meeting

Wednesday, August 20th, 2025, 3:30PM

1.0 CALL TO ORDER

Call to order and roll call at 3:30 p.m.

Board: Dave Shpak, Dana Vogeles, Craig Comen, Angela Dominguez on teleconference

Absent - Zach Hayward

Staff: Kylie Felicich, On Teleconference -Jamie Campione & Kassie Hayes

2.0 APPROVAL AND ADOPTION OF AGENDA

Director Domingues motioned to approve agenda as is. Director Comen seconded. Motion carried unanimously.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

None

4.0 PLANNING SESSION

- 4.1 Review and discuss strategic goals for future and assess current financial position to inform programmatic and operational planning.

Mission, Values, and Vision

The MCRPD Board of Directors and staff collaborated on updates to the District's Mission, Values, and Vision statements. Staff will prepare revisions and present the updated drafts at the next Board meeting.

Strategic Priorities for the Upcoming Year

The Board and staff discussed key priorities for the coming year, including:

- *Municipal Services Review updates*
- *Strengthening partnerships with the City of Point Arena, private businesses, new non-profits, and existing partners*
- *Exploring opportunities such as golf programming at Little River Inn and pickleball at Mendocino Cove Resort*
- *Developing ideas for non-fee-based special events to better serve the community*
- *Continuing to focus on improving and refining the quality of current programs and services*

ADJOURNMENT -Director Vogele motioned to adjourn, Director Comen seconded -
Meeting adjourned at 5:27PM

REGULAR MEETING

CALL TO ORDER

Call to order and roll call at 5:30 p.m.

Board: Dave Shpak, Dana Vogele, Craig Comen, Angela Dominguez

Zach Hayward on teleconference

Staff: Kylie Felicich,

On Teleconference -Jamie Campione and Kassie Hayes

APPROVAL AND ADOPTION OF AGENDA

*Director Shpak motioned to adjust item 6.3 – to Review and APPROVE
District employee wage schedule.*

*Director Vogele motioned to approve agenda with change. Director
Domingues seconded. Motion carries.*

PUBLIC PARTICIPATION, NON-AGENDA ITEMS

None

STAFF REPORTS

*Director Shpak commented on how well Jen Saunders report was and
stated it offered great insight into District operations. General Manager
Felicich talked about how much thought and hard work went into Flag
Football.*

5.0 OTHER REPORTS:

- 5.1 Friends of MCRPD - Looking into more Funding opportunities for the future*
- 5.2 South Coast – Bower Park project is ongoing and still looking for contractors to take
on the project.*
- 5.3 Mendocino Coast Botanical Gardens - AIG was a success and there will be a new
Executive Director, Jaime Jensen – starting in October.*
- 5.4 Personnel Committee - No meeting*
- 5.5 District Services Committee – No meeting*
- 5.6 Finance Committee – No meeting*
- 5.7 Board of Directors - No meeting*
- 5.8 Ad Hoc Committee – Kayaking – No meeting*

6.0 DISCUSSION / ACTION

6.1 Recognition of Gymnastics Students' achievements

Director of Gymnastics Kassie Hays proudly honored 4 students and their gymnastics careers with MCRPD. Independent Spirit Award - Brannon Parsons Fargey

For demonstrating creativity, resilience, and individuality in gymnastics.

Tenacity & Determination Award Ali Urbani & Joanna Hernandez

For their unwavering drive, perseverance, and commitment to growth.

Decade of Dedication Award - Hannah Wilber

In celebration of over 10 years of hard work, passion, and love for the sport.

6.2 Board designation of Dave Shpak and Angela Dominguez to negotiate annual Salary with general Manager

After brief discussion Director Comen motioned to approve, Director Vogele seconded. All Directors vote in favor.

6.3 Review updated District job descriptions and wage schedule

General Manager Felicich explained that the wage schedule was updated to reflect an increase in minimum wage and that salary increases are made based on merit or length of employment.

Director Vogele motioned to approve, Director Dominguez seconded.

Motioned carried unanimously.

6.4 Approve the formal retirement of the legacy MCRPD logo and recognize James Sibbet for his contribution as the original designer

The District was appreciative of the beautiful logo that has represented the District for so many years.

7.0 CONSENT CALENDAR

7.1 Approval of Personnel Committee Meeting Minutes 6/13/2025

7.2 Approval of Special Board Meeting Minutes 7/16/25

7.3 Approval of District Services Committee Meeting Minutes 5/21/2025

No Questions or comments – Director Hayward motioned to approve,

Director Dominguez seconded motion carried unanimously.

8.0 ADJOURNMENT

Director Vogele Motioned, Director Comen seconded the motion. The motion passed unanimously. Meeting adjourned at 7:11p.m.