

Mendocino Coast Recreation and Park District

AGENDA MINUTES

Regular Board of Directors Meeting

Wednesday, January 15, 2025, at 5:30 p.m.

Location:

Mendocino Coast Botanical Gardens:

Meeting Room (Use Staff Entrance)

18220 N Highway 1 Fort Bragg, CA 95437

1.0 CALL TO ORDER

Call to order and roll call at 5:30 p.m.

Board: Dave Shpak, Zach Hayward, Craig Comen, Angela Dominguez.

Staff: Kylie Felicich & Jennifer Saunders.

Public: Many in attendance.

2.0 APPROVAL AND ADOPTION OF AGENDA

Shpak asks to move Item 6.1 after public participation & 6.7 to come after 6.3. Dominguez motioned, Comen seconds, all vote yes.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

Dennis Miller – Does not want MCRPD to purchase a building and deprive the City of Fort Bragg property tax revenue. Comments made about City sales tax and 45% of District property tax revenue going to C.V. Starr Community Center.

Bob Rodriguez - Ping Pong is a great activity for all ages, offering many benefits. Bob asks MCRPD to offer Ping Pong.

6.1 2024 MCRPD District Service Awards, page 9 & 10

River Saunders, John Heister, and Tim Anderson were presented with their service awards, accolades, and gratitude.

4.0 STAFF REPORTS

4.1 District Manager Report Kylie Felicich, page 1-2

4.2 District Recreation Supervisor Report Jennifer Saunders, page 3-4

4.3 District Business Manager Jamie Campione, page 5-6

4.4 Staff reports presented and discussed.

5.0 OTHER REPORTS

5.1 Friends of MCRPD

Shari Lyons, Treasurer, expressed enthusiasm for a private donation that was mutually obtained and the great benefits for gymnastics. Felicich expressed gratitude for the work done and management of the donation.

5.2 South Coast

Zach Hayward updated Bower Park: County updated designs to include two playgrounds.

Felicich thanked C.V Starr staff for accommodating Point Arena 2nd Grade Swim program.

5.3 Personnel Committee – No Meeting

5.4 District Services Committee – No Meeting

5.5 Finance Committee – No Meeting

5.6 Board of Directors - No Meeting

6.0 DISCUSSION / ACTION

6.1 2024 MCRPD District Service Awards, pages 9 & 10 (*Item conducted after public comment - see above.*)

6.2 Nomination & election of Board Officers: Chair, Vice Chair, & Secretary, page 11

Chairperson: Dave Shpak – Nominated by Dominguez, Comen seconds.

Vice Chairperson: Angela Dominguez – Nominated by Shpak, Hayward seconds

Secretary: Craig Comen – Nominated by Shpak, Dominguez seconds

All vote yes.

6.3 Interview Candidates & Consider making an appointment to fill the MCRPD Board of Directors Vacancy, page 12

Dominguez made positive remarks after serving on school board with Dana Voge. Felicich expressed prolific use of MCRPD programming. Vogele expressed admiration for MCRPD and staff, and eagerness to contribute to continuing success.

Dominguez motions, Comen seconds, all vote yes.

6.7 Consider Board Member Committee Assignments: Finance, Personnel, and District Services, page 16 (*Agenda item 6.7 conducted after 6.3 - see above.*)

Finance Committee: Dave Shpak, Craig Comen

Personal Committee: Angela Dominguez, Dana Vogele

District Services Committee: Craig Comen, Zach Hayward, Jeff Totsch

Bower Park Ad Hoc Committee: Dave Shpak, Zach Hayward

Dominguez motions, Hayward seconds, all vote yes.

6.4 \$100,000 transfer to City of Fort Bragg/ C.V. Starr for Aquatics, page 13

Felicich stated that legal counsel described this transfer as a “gift” under

law. The previous Board directed the General Manager to work with the City Manager on transferring these reserved funds for use at C.V Starr. The new MCRPD Board would like the transfer of \$100,000 to the City of Fort Bragg to be acknowledged during a public meeting of the City Council.

Dennis Miller concurred with the fund transfer.

Bill Hayes asked about the specific intent of the private trust donation.

Felicich responded “for the aquatics center” and that more specific intent could not be assumed.

Bob Rodriguez concurred with the transfer, thanked MCRPD, and expressed hope that the transfer will be allocated to the Second Grade Swim program.

Hayward motioned for a transfer of \$100,000 as described in the agenda, to be acknowledged at a City of Fort Bragg City Council meeting. Comen seconds. All vote yes.

- 6.5 Discuss & consider allowing an increase of \$5000-\$8000 in insurance for the addition of a tumble track for gymnastics studio, page 14

Felicich explained that the tumble track would be purchased with money provided by a private donor. Tumble track is considered in risk management to be a trampoline and is excluded from insurance provided by CAPRI. CAPRI will facilitate a 3rd party insurance policy. The additional cost of insurance can be covered with a nominal increase in gymnastics class fees.

Kassie Hayes, MCRPD Gymnastics Program Leader, described how a tumble track works and would improve the program and student opportunities tremendously.

Dana Vogeles gave accolades to Hayes and the gymnastics program.

Hayward motions, Dominguez seconds, all vote yes.

- 6.6 Consider High School Scholarship Program, page 15

Felicich stated that this program is funded by \$1,500 that was already approved in the 24/25 MCRPD Budget.

Saunders explained the importance of this scholarship for kids who had matriculated through MCRPD programing and worked for the District as teenagers.

Shpak stated that it would be a good idea to consider expanding the program to offer a scholarship within each of the coastal high school districts.

Bill Hayes expressed concern about with the legality of MCRPD using public funds for individual scholarships. Felicich responded that legal counsel was aware of this program, yet would have counsel affirm application and procedure.

- 6.8 Review and discuss MOU with LAFCO

Shpak explained LAFCo and why MCRPD wants an MSR. In 2024 the MCRPD Board authorized staff to coordinate with LAFCo and authorized a cost-share

budget for an MSR. Shpak reported that he and Felicich attended a LAFCo Executive Board meeting to propose an MSR in 2025, for which the Executive Board concurred. The MSR proposed by MCRPD will be considered by the full LAFCo on February 3, 2025.

Dennis Miller asked that MCRPD please work with the City of Fort Bragg. Staff assured him they are.

Felicich noted the draft MOU in this board meeting packet was received at the very last minute and added just before the deadline. Shpak has been working on a revised draft to go back to LAFCo.

Kim Ramey asked for a copy of the draft MOU. Shpak agreed and described the draft as an administrative work in process. A marked-up paper copy was given to Ramey and staff will email a copy to the City Manager.

Tessie Branscomb recounted the history of LAFCo forming the MCRPD, motivated by local desire for a public swimming pool.

7.0 CONSENT CALENDAR

7.1 Approval of Regular Board Meeting Minutes 12/18/24, page 17-18

Shpak requested to amend minutes to add a note that Zach Hayward had been sworn in prior to start of that meeting, adding that Barbara Burkey's resignation was effective on 12/31/24, and correcting a couple spelling errors.

Comen motions; Hayward seconds; Shpak, Comen, Hayward vote yes; Dominguez recused with explanation that she was not on the Board at the time of the meeting.

7.2 Approval of Finance Committee Meeting Minutes 12/18/24, page 19.

Shpak attested the minutes were correct.

8.0 ADJOURNMENT

Next MCRPD Regular Board of Directors Meeting will be held on March 19th, 2025, St Paul's Community Center – 40 School St. Point Arena, CA 95468

*Motion to adjourn Dominguez motions, Hayward seconds, all vote yes.
Meeting adjourned at 7:32 p.m.*