

# **Mendocino Coast Recreation and Park District**

## **SUMMARY MINUTES**

**Regular Board of Directors Meeting**

**Wednesday, May 20<sup>th</sup>, 2026**

**4:00 P.M.**

**Location:**

**MCRPD Studios**

**579 S. Franklin St. Fort Bragg, CA 95437**

### **1.0 CALL TO ORDER**

Call to order and rollcall at 4:00 P.M.

*Board: Dave Shpak, Dana Vogele, Angela Dominquez*

*Absent - Zach Hayward & Craig Comen*

*Staff: Kylie Felicich, Jamie Campione & Jennifer Saunders*

*Public: Kim Ramey*

### **2.0 APPROVAL AND ADOPTION OF AGENDA**

*Director Vogele motioned to approve agenda as is. Director Dominguez seconded. Motioned carried.*

### **3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

*Kim Ramey questioned the time change from 5:30Pm to 4:00PM. Director Shpak explained the Board cannot make comments on non-agenda items and that General Manager Felicich would follow up to answer her question to.*

### **4.0 STAFF REPORTS**

#### **4.1 District Manager Report Kylie Felicich**

*General Manager Felicich reported that the District is preparing for a busy summer season, particularly on the South Coast. Additional updates and program details will be included in next month's Staff Report.*

#### **4.2 District Recreation Supervisor Report Jennifer Saunders**

*Saunders reported that the Men's League season will begin soon, while the current pickleball season is wrapping up. She also noted that a pickleball tournament is planned for June, and staff are working on organizing additional league play opportunities.*

#### **4.3 District Business Manager Jamie Campione**

*Campione reported that the District is wrapping up the school year with the Flockworks after-school programs and preparing for summer programming.*

*She also noted that the Summer Gymnastics schedule has been posted, with registration opening on May 29.*

## **5.0 OTHER REPORTS:**

- 5.1 Friends of MCRPD  
*General Manager Felicich stated that The Friends of MCRPD regularly meet at District facilities. The District is helping them raise funds for scholarships with our upcoming Pickleball tournament.*
- 5.2 South Coast  
*Director Shpak referred to information in the thorough General Manager report, including progress on Bower Park renovations.*
- 5.3 Mendocino Coast Botanical Gardens  
*Director Shpak deferred discussion to the upcoming action item in the agenda.*
- 5.4 Personnel Committee  
*No meeting. General Manager Felicich reported progress on the Employee Handbook update and continuing compliance with state laws.*
- 5.5 District Services Committee – No meeting
- 5.6 Finance Committee – Meeting canceled due to lack of quorum.
- 5.7 Board of Directors  
*Director Shpak commented that the celebration honoring Kassie was very sweet and well attended. He also asked Board Members to share any upcoming out-of-town dates with General Manager Felicich to assist with scheduling and meeting coordination.*
- 5.8 Capital Building Ad Hoc Committee – On agenda.

## **6.0 DISCUSSION / ACTION**

- 6.1 Ad Hoc Committee Update and Recommendation Regarding Potential Capital Building Project(s) and Facility Planning  
*Director Dominguez reported that, during the Ad Hoc Committee meeting, several community members expressed concerns regarding the proposed project concept. She stated that staff's recommendations and analysis were clear regarding the financial and operational challenges associated with 490 S. Main St.*  
*Director Shpak summarized the concept, explaining that the potential acquisition of a large commercial building in Fort Bragg could functionally accommodate many of the District's current programs and activities. However, based on preliminary operational and maintenance estimates, including a projected increase of at least 30% in District operating costs, the project was determined to be financially infeasible at this time. Director Shpak emphasized that no funding sources had been secured and that the effort was appropriate exploration and research due diligence.*  
*General Manager Felicich provided background on the project's inception, noting that the idea originated through a connection between a District*

employee and the property owner, which led to preliminary discussions and research into the feasibility of the site. General Manager Felicich stated that maintaining community and professional relationships is important and that the discussion helped encourage broader community consideration about the future use of the building and what may best serve the community long term.

Director Shpak opened the item for public comment. Kim Ramey stated that, given the size of the building, many community members expressed concerns regarding duplication of services and the long-term feasibility of the project.

Director Vogele motioned to accept the Committee recommendation.

Director Shpak seconded the motion.

Roll Call Vote:

- Director Shpak — Yes
- Director Dominguez — Yes
- Director Vogele — Yes
- Director Comen — Absent
- Director Hayward — Absent

## 6.2 Discussion of Fiscal Impacts and Potential Solutions Related to the City of Fort Bragg Old Recreation Gym Fee Increases.

General Manager Felicich stated that the purpose of this agenda item was to discuss potential solutions related to the recent City of Fort Bragg Old Recreation Gym fee increases. While the District understands that a reasonable fee increase may be necessary, the proposed increases significantly impact on several long-standing MCRPD programs, particularly Skate Night and the Coast Youth Basketball League (CYBL). Felicich also noted that Ping Pong programming, which had temporarily relocated to Mendocino, has since returned to Fort Bragg.

General Manager Felicich reported that discussions regarding the facility fee structure are expected to continue at the executive level with the City of Fort Bragg. In the meantime, MCRPD will implement some program fee adjustments to help offset increased operational costs. Beginning June 1, Skate Night admission will increase to \$12 from the previous \$8–\$10 range. In addition, a \$30 registration increase for participants in the Coast Youth Basketball League is anticipated later this year.

Felicich further stated that the District continues to actively explore additional facility opportunities throughout the region. Even prior to the fee increases, gym space availability had become a growing concern due to increased program demand. Some basketball teams are currently practicing as late as 8:30 PM on school nights due to limited facility access. MCRPD remains the largest user of gymnasium space on the Mendocino Coast. Director Shpak inquired about the status of the adjustable basketball hoop project being researched for Mendocino High School. Recreation Supervisor Jen Saunders responded that the existing hoops at Mendocino High School are older than initially anticipated, and updated cost estimates are currently being prepared. Saunders added that staff hope to expand use of Mendocino gym facilities during the upcoming basketball season and

*emphasized that the District does not want to limit the continued growth of the Coast Youth Basketball League.*

*Director Shpak summarized the discussion, noting that Skate Night admission fees will increase beginning June 1 and that, if members of the public express concerns, staff should clarify that the increase is directly related to higher facility rental costs implemented by the City of Fort Bragg rather than a discretionary increase by MCRPD.*

*Director Shpak opened the item for public comment. No public comments were received.*

*Director Shpak requested that staff provide an updated report on the matter at the next Board meeting.*

6.3 Review, Discussion, and Approval of Updated Mendocino Coast Recreation and Park District Bylaws

*Director Shpak stated that the bylaw revision process has been underway for approximately one year, noting that the District has experienced significant organizational growth and operational activity during that time. He explained that the updates do not include major policy changes, but instead primarily consist of clarifications, scheduling and frequency updates, terminology revisions, and general housekeeping edits. One notable update includes changing the term “Personnel” to “Human Resources.”*

*Director Shpak further stated that the revised bylaws have been reviewed by General Counsel and updated to reflect current policies and procedures adopted by the District over the past two years, including compliance with the Brown Act. He added that the revisions clearly define the District’s mission, as well as the roles and responsibilities of Board Members, staff, and committees.*

*Director Shpak opened the item for public comment. No public comments were received.*

*Director Vogele moved to approve the updated MCRPD Bylaws. Director Dominguez seconded the motion.*

*Roll Call Vote:*

- *Director Shpak — Yes*
- *Director Dominguez — Yes*
- *Director Vogele — Yes*
- *Director Comen — Absent*
- *Director Hayward — Absent*

6.4 Discussion and Consideration of Appointing the Mendocino Coast Recreation and Park District General Manager as Board Liaison to the Mendocino Coast Botanical Gardens Board of Directors

*Director Shpak explained that the Board Liaison position is required under the agreement between the two organizations. He stated that it would be more appropriate for the position to be filled by a staff member, rather than a Board Member, to provide consistent communication, reliable representation, and ongoing operational support. Director Shpak noted that both organizations currently have a significant amount of activity and coordination underway, making regular staff-level involvement beneficial.*

*Director Shpak opened the item for public comment. No public comments were received.*

*Director Dominguez moved to approve the appointment of the MCRPD General Manager as the Mendocino Coast Botanical Gardens Board Liaison.*

*Director Vogele seconded the motion. Motion carried.*

*Director Shpak noted that a signed letter confirming the appointment would be sent to the Mendocino Coast Botanical Gardens.*

## **7.0 CONSENT CALENDAR**

7.1 Approval of Closed Session Board Meeting Minutes 4/7/2026

7.2 Approval of Regular Board Meeting Minutes 3/18/2026

7.3 Approval of Capital Building Ad Hoc Committee Meeting Minutes 5/12/2026

*No Questions or comments on the Consent Agenda.*

*Director Shpak opened the item for public comment. No public comments*

*Director Vogele motioned to approve all minutes as is. Director Dominguez seconded the motion.*

*Roll Call Vote:*

- *Director Shpak — Yes*
- *Director Dominguez — Yes*
- *Director Vogele — Yes*
- *Director Comen — Absent*
- *Director Hayward — Absent*

## **8.0 ADJOURNMENT**

Next MCRPD Regular Board of Directors Meeting will be held on June 17<sup>th</sup> at the Mendocino Coast Botanical Gardens Farmhouse.

*Director Vogele moved adjournment, Director Dominguez seconded the motion. The motion passed unanimously.*

*Adjourn at 5:06 P.M.*