



**REGULAR BOARD OF DIRECTORS MEETING**  
**CV Starr Community Center**  
**300 So. Lincoln Street**  
**Fort Bragg, CA. 95437**  
**Wednesday, July 20, 2016**  
**5:30pm**

**MINUTES**

**1.0 CALL TO ORDER**

- Meeting called to order at 5:30pm.
- Board members present: Cesar Yanez, Bob Bushansky, Maryellen Sheppard, Bill Hayes, Diana Wiedemann.

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- Agenda was adopted with no changes.
- M/S/C: Sheppard/Bushansky/Unanimous

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None

**4.0 STAFF REPORTS:**

- 4.1 MCRPD Activity Report (Dan Keyes)
- Dan Keyes provided the monthly report.
- 4.2 CVSCC Performance Report (Dan Keyes)
- Dan Keyes provided the monthly report.

**5.0 OTHER REPORTS:**

- 5.1 South Coast Report
- Wiedemann reported that the South Coast representatives will be returning back to meetings in September.
- 5.2 Attorney
- None.
- 5.3 Board of Directors
- None.
- 5.4 Friends of MCRPD
- None.
- 5.5 MECCA
- None.
- 5.6 Mendocino Coast Botanical Gardens
- Sheppard reported that the Botanicals Gardens was successful in the

annual pack rat sale. The revamping of the front area is progressing slowly but surely. There is a new Executive Director of the Botanical Gardens named Molly Barker, and she was introduced their board earlier this month. The proposal for the new signage in the front of the Botanical Gardens includes the language “In partnership with MCRPD.”

#### 5.7 Regional Park Ad-Hoc Committee

- Bushansky reported that there was a BBQ on Sunday, July 17, 2016 for the volunteers who helped with the Hwy 20 property clean-up. There was an “unbelievable” amount of trash that was removed with the help of CRA volunteers, Americorp, and people from the public. In the process of the clean-up a homeless person’s encampment was found and action is being taken to remove the person as they pose a potential fire risk with their campfires.
- It was recommended by Wiedemann that we should post signage that will alleviate some of the liability that falls on the district when people are trespassing.
- Keyes stated that currently we do not have anything in the budget for the property maintenance and that it should be considered in the 2016-2017 Budget.

#### 5.8 Finance Committee Report

- Bushansky reported that MCRPD’s financials did not have any major changes.
- Hayes reported that C.V Starr’s financials are doing especially well compared to previous years due to the propane and electric efficiency improvements.

### 6.0 DISCUSSION/ACTION

#### 6.1 Art Donation to CV Starr Center

- Three paintings were brought in for viewing and the Board decided on a piece. Staff was directed to create an agreement with the artist and thank him for his donation.
- M/S/C: Yanez/Bushansky/Unanimous

#### 6.2 Revised MCRPD Mobile Phone Reimbursement Policy (pg.11-17)

- Keyes explained the amended cell phone policy with revisions in favor of personal privacy. The Board accepted the changes and a motion was carried approving the policy.
- M/S/C: Sheppard/Bushansky/Unanimous

#### 6.3 Revised CV Starr Community Center Scholarship Policy

- Keyes explained the revisions in the policy and noted the revised version is more user friendly for staff and applicants. The Board agreed with the

changes to the policy and a motion was made for adoption of the revised version

- M/S/C: Bushansky/Wiedemann/Unanimous

#### 6.4 MCRPD Board Elections

- Two Board of Director seats are open for the November election.
- M/S/C: N/A

#### 6.5 Area Funding

- The Board discussed different options for Area Funding. It was moved by Sheppard and agreed by the Board that MCRPD would give RCRC \$1500.00 and MCRPD would give CCM \$5000.00 as well as another \$5000.00 depending on Board election expenses in November.
- M/S/C: Sheppard/Yanez/ 4 yes: Yanez, Bushansky, Sheppard, Wiedemann and 1 No: Hayes
- The Regional Park Property received \$4491.00 for maintenance and operational expenses.
- M/S/C: Hayes/Bushansky/Unanimous

#### 6.6 Approval to Submit a Cal-Recycle Grant

- Sarah Hall of CRA would like to submit a Cal-Recycle Grant application for the HWY 20 property. The grant does not require a matching amount and will help with the clean-up, security, signage and fencing of the property. The maximum award for the grant is \$500,000.
- M/S/C: Bushansky/Sheppard/Unanimous

### 7.0 **CONSENT CALENDAR** (pg. 41-42)

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: Joint Budget Workshop Meeting, May 31, 2016; Finance Committee Meeting, June 15, 2016; Regular Board Meeting, June 15, 2016; Special Board Meeting June 22, 2016; and Special Board Meeting June 29, 2016.

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, May 2016; CVSCC financial statement, May 2016; CVSCC check register, May 2016; MCRPD claims, July 2016; and CVSCC claims, July 2016

- A motion was carried to approve all items on the July 20, 2016 consent calendar.

- M/S/C: Bushansky/Sheppard/Unanimous

**8.0 CLOSED SESSION:**

**8.1 EXISTING LITIGATION** (pursuant Government Code Section 54956.9)  
Mendocino Coast Recreation and Park District, Debtor (Case No. 11-14625)

**8.2 REAL PROPERTY NEGOTIATORS** (pursuant Government Code Section 54956.8) Property: 18220 North Highway 1, Fort Bragg, CA

Under negotiation: Lease agreement, including price and terms

- The Board went into close session at 8:12pm
  
- Discussion only; no action taken.

**9.0 ADJOURNMENT**

- Meeting was adjourned at 8:37pm.

Minutes recorded and submitted by Anna-Kristina Rosenquist, Administrative Assistant, CV Starr Community Center.