

**Mendocino Coast Recreation and Park District**

**AGENDA MINUTES**

**Special Board Meeting**

**Thursday, March 6th, 2025, at 4:00 p.m.**

**Location:**

**MCRPD Studios**

**579 S. Franklin St. Fort Bragg, CA 95437**

**1.0 CALL TO ORDER**

Call to order and roll call at 4:04 p.m.

*Board: Dave Shpak, Craig Comen, Dana Vogele*

*Absent: Zach Hayward, Angele Dominguez*

*Staff: Kylie Felicich & Jamie Campione*

*Rick Wood & Brett Jones on Zoom*

*Public: None*

**2.0 APPROVAL AND ADOPTION OF AGENDA**

*All approve agenda as is.*

**3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

*None*

**4.0 DISCUSSION / ACTION**

**4.1 Review and consider Audit JJACPA 2023-2024**

*General Manager Felicich reported that Brett Jones from JJACPA conducted the audit in January. The District successfully answered all questions and provided the necessary supporting documents. The audit was completed on time, with a clean report reflecting a positive financial position.*

*The District's net positive position of \$170,110 is strong for a small district; however, it remains a modest amount given the large area the District serves. The next audit is scheduled for October 2025.*

*Dave Shpak noted that page 17 provides a summary of the year's activities and emphasized that property tax revenue is essential for the District's financial stability—common for a Recreation & Park District.*

*Regarding the land asset listed on page 16, Brett Jones explained that it represents the Mendocino Coast Botanical Gardens and is recorded at historical value, not appraisal value.*

*The long-term debt listed in the audit pertains to the District's building leases.*

*Brett Jones stated that MCRPD is in a good financial position, which will become more evident in 2025 when a more consistent year-to-year comparison can be made.*

*Dave Shpak motioned to accept Audit. Craig Comen seconds, all approve*

- 4.2 Discuss and consider nominating Director Dana Vogele to the District Services Committee.

*Dana is thanked for stepping up. Criag Comen nominates Dana Vogele to the District Services Committee. Dave Shpak seconds, all approve*

- 4.3 Discuss and Consider General Manager nomination of MCRPD Board Member to LAFCo

*Dave Shpak stated that LAFCo needs coastal representation.*

*General Manager Felicich stated how lucky we are to have someone like Shpak in our community to step up for this Board and other local government agencies. Craig Comen motions to approve Dave Shpak's nomination, to LAFCo Board of Directors, Dana Vogele seconds, all 3 approve.*

**5.0 ADJOURNMENT – 3:44 p.m.**