



Mendocino Coast Recreation and Park District

BOARD OF DIRECTORS

Dave Shpak
Chair

Angela Dominguez
Vice Chair

Craig Comen
Secretary

Zach Hayward
Director

Dana Vogele
Director

MISSION

The mission of MCRPD is to provide opportunities on the Mendocino Coast that promote physical and mental well-being for everyone through active play, community enrichment, programs and events.

REGULAR MEETINGS

Third Wednesday of every month
@ 5:30PM@ various locations
designated in advance by the Board. Meeting locations are listed on agendas and MCRPD's Website.

AGENDA

Special Board of Directors Meeting
Wednesday, August 20, 2025, at 3:30PM at
Location - District Office:
100 North Main Street, Fort Bragg, CA 95437

1.0 CALL TO ORDER – SPECIAL MEETING

Call to order and roll call.

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be made at this time.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code §54954.2).

4.0 PLANNING SESSION

4.1 Review and discuss strategic goals for future and assess current financial position to inform programmatic and operational planning. (Page 1-3)

5.0 ADJOURNMENT - The next MCRPD Regular Board of Directors Meeting will be held on August 20, 2025, at the MCRPD District Office, 100 North Main Street, Fort Bragg, CA 95437

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments (limit of 3 minutes per person per item). 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition. Please refer to the District's Bylaws and Rosenberg's Rules of Order for more information.

AGENDA

**Regular Board of Directors Meeting
Wednesday, August 20, 2025, at 5:30PM**

**Location 1: MCRPD Studios
579 South Franklin Street, Fort Bragg, CA 95437**

**Location 2: Coast Life Support District
38901 Ocean Drive, Gualala, CA 95445**

1.0 CALL TO ORDER – REGULAR MEETING

Call to order and roll call.

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be made at this time.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 STAFF REPORTS

- 4.1 District Manager Report Kylie Felicich (Page 4-6)
- 4.2 District Recreation Supervisor Report Jennifer Saunders (Page 7-8)
- 4.3 District Business Manager Jamie Campione (Page 9-10)

5.0 OTHER REPORTS

- 5.1 Friends of MCRPD
- 5.2 South Coast
- 5.3 Mendocino Coast Botanical Gardens
- 5.4 Personnel Committee
- 5.5 District Services Committee
- 5.6 Finance Committee
- 5.7 Board of Directors
- 5.8 Ad Hoc Committee Kayaking

6.0 DISCUSSION / ACTION

Each Discussion/Action item consists of the following steps to be carried out by the Board Chair in the subsequent order: 1) Announce agenda item by number and states the subject; 2) Receive staff and advisory committee reports; 3) Receive Board questions and requests for clarification; 4) Receive public comments (limit of 3 minutes per person per item); 5) Request motion and second from the Board; 6) Moderate discussion of the item, if needed, until a final motion is ready for a vote or other disposition. Please refer to the District's Bylaws and Rosenberg's Rules of Order for more information.

- 6.1 Recognition of Gymnastics Students' achievements (Page 12)
- 6.2 Board designation of Dave Shpak and Angela Dominguez to review annual salary with General Manager
- 6.3 Review updated District employee wage schedule (Page 13)
- 6.4 Approve the formal retirement of the legacy MCRPD logo and recognize James Sibbet for his contribution as the original designer (Page 14)

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken under DISCUSSION/ACTION.

- 7.1 Approval of Personnel Committee Meeting Minutes 6/13/2025 (Page 15)
- 7.2 Approval of Special Board Meeting Minutes 7/16/25 (Page 16-17)
- 7.3 Approval of District Services Committee Meeting Minutes 5/21/2025 (Page 18)

8.0 ADJOURNMENT

The next MCRPD Regular Board of Directors Meeting will be held on September 17, 2025, at the MCRPD District Office, 100 North Main Street, Fort Bragg, CA 95437.

PLEASE NOTE: District special meeting agendas are posted at least 24 hours in advance of Regular Board of Director's meetings at the District Office, 100 North Main Street, Fort Bragg, CA 95437 and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 24 hours in advance of regular meetings. Written public comments can be submitted to the District prior to the meeting by emailing board-admin@mcrpd.us. Written comments received by email prior to 3 P.M. on the day of the meeting and any other supplemental materials will be forwarded to the Board prior to the meeting, made a part of the public record, and be available for public review at this [LINK](#)

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, District Manager, MCRPD, 100 N Main St. Fort Bragg, CA 95437 707-409-0760



Annual MCRPD Board Planning Session

8/20/2025

1. Vision and Strategic Planning

- Reviewing or developing the park district's mission, vision, and values.
 - Current Mission Statement
 - The mission of the MCRPD is to provide opportunities on the Mendocino Coast that promote physical and mental well-being for everyone, through active play, community enrichment, programs and events.
 - Propose developing Vision and Value statement to board
 - **Values:** MCRPD values holistic wellness, inclusion, community engagement, and environmental stewardship.
 - **Vision:** MCRPD's vision includes being leaders in conservation, outdoor recreation, improving access to parks, and promoting learning opportunities for all ages.

- Identifying key priorities and initiatives for the upcoming year or several years.
 - Status of MSR
 - South Coast
 - Middle Coast
 - North Coast

- Discussing long-term goals for parks, facilities, programs, and services.
 - O&M opportunities
 - Bower Park
 - Faulkner Park
 - City of Point Arena
 - Mendocino



- Joint Use opportunities
 - School Districts: Mendocino, Fort Bragg, Westport, Manchester, Point Arena
 - Cities: Point Arena, Fort Bragg
 - Special Districts
 - Non-Government Organizations:
 - Redwood Coast Recreation Center, Redwood Coast Regional Center, Flockworks, Mendocino Coast Children’s Fund, Friends of MCRPD, Point Arena Theater, Manchester Grange
- Exploring potential partnerships to enhance offerings and reach.
 - City of Point Arena
 - County of Mendocino
 - Friends of MCRPD
 - New Friends
 - Coast Youth Soccer League

2. Financial management and resource allocation

- Reviewing budget updates and financial reports.
- Discussing funding opportunities, including grants, sponsorships, and partnerships.
- Revenue sources and allocation
 - Property tax
 - User fees
 - Grants, reimbursements, scholarships
 - Policy framework for revenue purposes, allocation, and generation
 - Potential for special assessment
 - Need for fee study

4. Operational planning and maintenance

- Discussing staffing needs and employee retention



- Employment types and compensation
- Salary and fringe benefits
- Training and certifications
- Board member honoraria

5. Long term (5-10 year) goals and vision



Kylie Felicich – Business Manager Staff Report – August 2025

California Special District Association Conference – General Manager Summit

I attended the CSDA General Manager Summit from June 29 to July 2, 2025. It was an excellent opportunity to develop professional experience and relationships. I attended dinners with the company SitelogiQ and California Bank of Commerce. The Recreation and Park Districts sat together for many of the training and meals. It was nice to be with fellow CAPRI members.

I will be attending the Annual CSDA Conference in late August.

I did not win the election onto the CSDA Board for the Northern District this year. There were five candidates. I will try again in the future as CSDA is an important partner to MCRPD. Serving on the CSDA Board would be an excellent opportunity.

Staffing

June and July were our biggest payroll months. With our highest staff level for June attributed to The Sea Ranch Swim Lessons. Full-time staff worked many days in a row and often more than 100 hours per pay period. Adding a third Recreation Coordinator (for the summer season) proved to be a vital staffing need. The hard work paid off with a successful close to Men's League Softball and an exciting second season of Mendocino Coast Flag Football (youth). The intramural sports program at Flockworks Summer Camp was once again an excellent collaboration! Flockworks put on an incredible program. We had three employees with groups of kids rotating through some intramural activities like relays, soccer and basketball. Two local businesses, The Skunk Train and Cowlicks, provided gift certificates for kids to win. MCRPD gave Skate Night vouchers as prizes. Tennis in Fort Bragg got off to a slow start but picked up in July. We expect the final session (Starting after Labor Day) to be well attended. We are anxiously preparing to get onto the new courts at Mendocino High School.

Tennis/Pickleball/Basketball at Mendocino High School

Tree work began in late July to make the courts at Mendocino High School safe and clean. The resurfacing project began on August 6 and may be completed as early as August 13. We are working on a press release with MUSD and MUSE to let the community know about our collaboration. We have already inquired about getting facility use agreements and hope to get tennis lessons going on Fridays before Labor Day. We are planning a pickleball clinic there in September.

Accounting

The new accountant started at the beginning of July. She quickly got up to speed and we are current through June 2025. We are now working on closing out the year. Updated financials are included in the District Planning Session Packet. We have moved payables and receivables in-house. The current expectation for the account is ten hours per month. We feel that after the audit in September, we will be able to move the accountant back to five hours per month. Rick Wood remains a steadfast part of our accounting operations.

Point Arena City Council Park Committee

I met informally with the Park Committee in July. Their meeting last week was postponed. I will be attending the Committee meetings regularly and look forward to advancing our relationship with Point Arena. I am in frequent dialogue with the City Manager

Point Arena Updates

MCRPD has submitted a facility use agreement to the Arena Theater for July 2026. We will be putting on a theatre camp. It will be an original script called, "Ahoy, Point Arena". There will be two age groups meeting once per day over the week. The performance will be on the final day. This is something the region has requested, and we are thrilled to be able to deliver this program. We are still searching for an engineer to go to the Theater to make plans/drawings for our silks program. We have sent inquiries to firms in Willits and Ukiah to get informal quotations. We are seeking grant opportunities for both the theatre camp and silk.

Special Events

MCRPD celebrated the 4th of July in Mendocino and Point Arena by participating in the parades. Both were joyful celebrations for staff and program participants. MCRPD hosted the second horseshoe tournament in Gualala on July 19. This was once again a very successful event. Kudos to Monica Oropeza who solicited donations for sand, hay and prizes from local businesses. We would like to thank Redwood Coast Recreation Center at Ocean Ridge Park for hosting our tournament.

Bower Park Updates

Bids have been on-going. The County may need to apply for a grant extension from OGALS. This could be a one-year delay. We appreciate all the County is doing to make these projects come to fruition. We understand the unforeseen complications of this huge project. We will be abreast of the developments and continue to assist where needed.

District Vehicle, Trailer, Polaris

The District Vehicle has been very busy this summer. It was used for 2 weeks at Sea Ranch Swim to deploy an instructor and lifeguard from Fort Bragg. It was used to take teams to and from Point Arena for Flag Football in Mendocino. Most recently, the Honda was driven by a volunteer to transport 7 Point Arena volleyball players to and from Fort Bragg High School for our volleyball clinic. The enclosed trailer was used for several Kayak trips with Match Disability Services. The enclosed trailer is currently at Mendocino High School to house flag football equipment. The Polaris was utilized by

the Mendocino Coast Botanical Gardens at their hugely successful Art in the Gardens. The Polaris will be very busy at the Ales Tournament this weekend.

Technology

Two new Dell Laptops were purchased with budgeted funds for the FY 2025/2026. These will be deployed to two full-time staff members. We will attempt to refurbish the inexpensive laptops purchased in FY 2022/2023. A second District Cell phone has been added for our South Coast Employee.



Jennifer Saunders-Recreation Supervisor

Staff Report -June/July August 2025

MCRPD June/July/August 2025 Board Report

This summer has been nothing short of incredible for MCRPD athletics and recreation! Our programs have not only grown, but they've also built stronger connections between our North Coast and South Coast communities, showcasing teamwork, positivity, and fun across the board.

Men's Softball League

The 2025 MCRPD Men's Softball League was a shining example of what recreational sports should be—competitive, clean, and full of positive sportsmanship. REOA, our umpiring partner, was so impressed with the sportsmanship and organization that they have already committed to umpire again next year—a huge win for our program and our community!

Flag Football Success

Our Flag Football program had a flawless season launch, and we couldn't be more excited! We successfully fielded **two South Coast teams** along with **seven additional teams** across two divisions, bringing weekly league play to **Mendocino**—a fantastic way to expand our programs into new communities. Our NFL-sponsored uniforms lit up the fields, featuring the **Miami Dolphins, Las Vegas Raiders, San Francisco 49ers, Cincinnati Bengals, New York Jets, Philadelphia Eagles, Kansas City Chiefs, and Tampa Bay Buccaneers.**

We're counting down to our **Flag Football Championship Day on August 17th!**



Mendocino Pickleball League

We proudly launched our **first-ever MCRPD Mendocino Pickleball League** this summer! Over **35 players** now compete weekly in gender doubles and mixed doubles, earning points toward an end-of-season playoff. Local Fort Bragg businesses generously sponsored each team with T-shirts, and the pickleball community is thrilled to have this new competitive outlet.

Ping Pong & Paddle Sports Expansion

Our **Thursday Night Ping Pong in Fort Bragg** continues to soar in popularity. We started with **two tables**, and thanks to high demand, we now have **four tables** in play! We also launched **Mendocino Badminton**, another paddle sport that's quickly gaining traction, with new registrants signing up weekly. We expect this program to grow steadily through November. A special thank-you to **Julie Lanzarin**, our dynamic paddle sports program leader, whose energy and dedication are the driving forces behind this momentum.

26th Annual MCRPD C & J Ales Softball Tournament

Preparations are in full swing for this beloved **annual community tradition**, set for **August 9–10, 2025**. With **six fantastic teams**, countless business sponsors, donations for our famous “Helluva Plays,” and **one-of-a-kind metal trophies** beautifully crafted and donated, this year's tournament promises to be another uplifting weekend of community, positivity, and friendly competition. We're thrilled to have the **Ales family** back to celebrate with us.

First-Ever Volleyball Camp

We wrapped up our **first MCRPD Volleyball Camp in Fort Bragg** with **28 athletes**, including **8 from the South Coast!** Our MCRPD vehicle transported the girls all four days, ensuring safe travel and a great shared experience. The athletes received exciting new coaching techniques to add to their skillsets, and most importantly, they built **friendships and memories that will last a lifetime**.

Flockworks Youth Athletic Programs

Our programs in partnership with **Flockworks** have been nothing short of inspiring. Our **teen recreational leaders** have stepped up in a major way—leading activities, coaching youth, and helping to spark curiosity that feeds directly into our larger programs. These small but mighty initiatives are creating opportunities for kids to **move, stay healthy**, and build confidence through play.

In summary:

The summer of 2025 has been a season of **growth, positivity, and community connection** for MCRPD. From expanding programs and first-time leagues to long-standing traditions, we continue to build recreational opportunities that not only keep our community active but also foster lifelong friendships and memories.



Jamie Campione – Business Manager Staff Report – August 2025

Gymnastics

Our summer camps and session were a huge success, with strong attendance and the addition of a *Kinder Silks* class that welcomed many new students. Registration for Fall Session 1 went live on Friday, August 8. We're excited to welcome back a part-time instructor who will be taking on more classes this fall, and our *Aerial Silks* program continues to grow with Kinder, Level 1–2, and Level 3–4 classes offered on Saturday afternoons.

We are actively recruiting additional instructors to meet growing demand and are continuing efforts to expand our Aerial Silks program to Point Arena. MCRPD is working with engineers and coordinating logistics with the Arena Theater to bring this offering to the South Coast—*MCRPD Aerial Silks coming soon to Point Arena!*

Rhythmic Gymnastics is also on the rise following a successful June recital. In response to increased interest, we've added a second class specifically designed for our younger, up-and-coming gymnasts.

MCRPD Studios

Our youth *Brazilian Jiu-Jitsu* program has been refined with updated age groups and the rollout of a clearly structured curriculum. Instructors will begin awarding belts to students who demonstrate progress through the curriculum, offering a more consistent and motivating path for advancement.

Adult partner dance is thriving at the Studios. We've introduced monthly *Latin Dance Nights* on Saturdays, alongside new offerings of small group, private, and large class partner dance instruction on Tuesdays and Wednesdays. Interest continues to build in this fun and social program.

South Coast Swim Lessons

Our South Coast Swim Lessons program was a resounding success, with high participation and strong community support. A press release highlighting this achievement and thanking all involved was published in the July 25 edition of the *Independent Coast Observer*. (See attached article.)

Skate Night

As expected, Skate Night participation has dipped slightly during the summer due to travel and outdoor activities. Skate Parties are in demand with 3 scheduled this month.

Website & Accessibility Updates

The District met with Streamline, our website hosting provider, to discuss tools that support compliance with new ADA and Brown Act accessibility requirements. Converting old documents is generally time-consuming and incredibly expensive, Streamline now offers a variety of affordable features designed to help districts improve accessibility and we are pleased to have added these upgrades to our site. All documents uploaded to our website are now automatically converted to meet current accessibility standards.

In addition, we secured a complimentary version of Streamline’s new product, **Engage**. This tool will make it easier for the District to send out newsletters, board packets, and other announcements efficiently. We are excited for these improvements, which will enhance communication and accessibility for our community.

South Coast swim lessons make a splash

By Karen Elowitz

news@mendocinoma.com

With help from grant funding, the Mendocino Coast Recreation & Park District (MCRPD) successfully launched its South Coast Swim Lessons program that helped equip local youth with essential water safety and swimming skills.

88 children were enrolled in this year's two-week summer session, which took place from June 16-27 at the Ohlson Pool in The Sea Ranch, with access provided for free by the The Sea Ranch Association.

MCRPD also added a dedicated swim block serving 17 students of Manchester Union Elementary School. Superintendent Stephanie Herrera, the school's office staff, and parent volunteers helped make this block possible.

MCRPD was recently awarded \$6,500 by the Community Foundation of Mendocino County through the 2025 Community Enrichment Program. These funds pay for swim instructor wag-

es, transportation, and necessary equipment, ensuring the sustainability and accessibility of the program for years to come.

Other individuals instrumental in getting the program off the ground include Jim Gorman, Cynthia McMahon, Marcus Mack, Tina Kakanui, Kat Gleason, Sonya Schaffer, lifeguard Alex Ries, Monica Cabral Oropeza, Crystal Leatherwood, the Redwood Coast Recreation Center, and Paul Vincent Carter.

"This program is so important for the South Coast Families, where there is no access to a public swimming facility," said Kylie Felicich, MCRPD General Manager. "Swimming is a

life-saving skill, especially in a region surrounded by rivers and the ocean. We're committed to making it accessible for all."

Registration for the 2026 South Coast Swim Lessons program opens in May 2026. The dates of the program are still to be determined, but it should take place in late June 2026, according to Business Manager Jamie Campione of MCRPD. The cost is \$110 per session, and a limited number of scholarships are available.

For more information on MCRPD swim programs and community enrichment initiatives, visit mendoc Coast Rec. org or contact info@mcrpd.us.



Photo courtesy of Mendocino Coast Recreation & Park District



Honoring the History & Success of MCRPD Gymnastics

The Mendocino Coast Recreation & Park District (MCRPD) proudly celebrates the remarkable journey of our gymnastics program. Over the years, this program has shaped athletes, built confidence, and fostered a community of dedication, perseverance, and joy.

Tonight, we honor outstanding individuals whose passion and commitment embody the spirit of MCRPD Gymnastics.

Awards of Recognition

❖ **Independent Spirit Award**

Brannon Parsons Fargey

For demonstrating creativity, resilience, and individuality in gymnastics.

❖ **Tenacity & Determination Award**

Ali Urbani

Joanna Hernandez

For their unwavering drive, perseverance, and commitment to growth.

❖ **Decade of Dedication Award**

Hannah Wilber

In celebration of over 10 years of hard work, passion, and love for the sport.

Mendocino Coast Recreation & Park District Proposed Salary Scale

08/20/2025

Exempt	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
General Manager	\$ 87,080.00	\$ 90,563.20	\$ 94,185.73	\$ 97,953.16	\$ 101,871.28	\$ 105,946.13	\$ 110,183.98	\$ 114,591.34	\$119,175.00	\$123,942.00
Business Manager	\$ 68,640.00	\$ 71,385.60	\$ 74,241.02	\$ 77,210.66	\$ 80,299.08	\$ 83,511.04	\$ 86,851.48	\$ 90,325.54	\$93,938.56	\$97,696.10
Recreation Supervisor	\$ 68,640.00	\$ 71,385.60	\$ 74,241.02	\$ 77,210.66	\$ 80,299.08	\$ 83,511.04	\$ 86,851.48	\$ 90,325.54	\$93,938.56	\$97,696.10

Non-Exempt

Administrative Assistant	\$ 18.36	\$ 19.82	\$ 21.40	\$ 23.11	\$ 24.95	\$ 26.94	\$ 29.09	\$ 31.41
Administrative Coordinator	\$ 22.10	\$ 23.86	\$ 25.75	\$ 27.82	\$ 30.04	\$ 32.44	\$ 35.03	\$ 37.83
Fitness Instructor/Personal Trainer	\$ 26.55	\$ 28.67	\$ 30.96	\$ 33.43	\$ 36.10	\$ 38.98	\$ 42.09	\$ 45.45
Lifeguard	\$ 18.36	\$ 19.82	\$ 21.40	\$ 23.11	\$ 24.95	\$ 26.94	\$ 29.09	\$ 31.41
Maintenace Worker	\$ 19.45	\$ 21.00	\$ 22.68	\$ 24.49	\$ 26.43	\$ 28.54	\$ 31.18	\$ 33.65
Recreation Coordinator	\$ 20.47	\$ 22.10	\$ 23.86	\$ 25.76	\$ 27.82	\$ 30.04	\$ 32.44	\$ 35.00
Recreation Instructor I	\$ 19.45	\$ 21.00	\$ 22.68	\$ 24.49	\$ 26.43	\$ 28.54	\$ 31.18	\$ 33.65
Recreation Instructor II	\$ 23.86	\$ 25.76	\$ 27.82	\$ 30.04	\$ 32.44	\$ 35.03	\$ 37.83	\$ 40.85
Recreation Leader	\$ 16.50	\$ 17.16	\$ 18.55	\$ 20.06	\$ 21.69	\$ 23.42	\$ 25.29	\$ 27.31
Senior Recreation Leader	\$ 19.87	\$ 21.45	\$ 23.16	\$ 27.01	\$ 29.17	\$ 31.50	\$ 34.02	\$ 36.74



Background:

The Mendocino Coast Recreation & Park District (MCRPD) has utilized its current logo for several decades. This logo, designed by local artist James Sibbet, has served as a visual symbol of our commitment to community recreation and the natural beauty of the Mendocino Coast.

As part of MCRPD’s ongoing efforts to modernize its brand and improve public communication, the District has developed a refreshed logo that reflects its current identity, mission, and programming. In moving forward with this updated branding, the time has come to formally retire the legacy logo.

Discussion:

Staff recommends that the Board recognize and honor James Sibbet for his creative contribution to the District’s legacy. His work has become an iconic part of MCRPD’s visual identity, representing the organization for many years in print, signage, and public outreach.

The District would like to express its sincere appreciation for Mr. Sibbet’s design and the lasting impact it has had on the community.



Personnel COMMITTEE MEETING Minutes
Mendocino Coast Recreation and Park District
MCRPD District Offices – 100 North Main Street, Fort Bragg, CA 95437
Friday, June 13, 2025
10:30 A.M.

AGENDA

- 1.0. CALL TO ORDER 10:40 A.M.**
Director Dana Vogele
Director Angela Dominguez
General Manager Kylie Felicich

- 2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS**
No Public Participation

- 3.0 INFORMATION/DISCUSSION**
 - 3.1 Review of Medical Benefits Options for two full-time employees (Starting January 1, 2026)
Discussed covered California and the possibility employees may lose public benefits. Discussed other jobs in the region that offer full-time benefits for employees and the importance of providing competitive job packages. Director Dominguez stated these seem to be very competitive
 - 3.2 Review of Simple IRA for three full-time employees
 - 3.2.1 Discuss incentive plan for match
The committee viewed this as an excellent idea
 - 3.3 Discuss Dental reimbursement of \$1000/Year for two full-time employees
The committee agreed this is a good idea. Director Dominguez inquired about vision and could this be added in the future. GM Felicich agreed that this should be added to the 26/27 budget

- 4.0 ADJOURNMENT**
Meeting adjourned at 11:05 A.M.

NOTICE TO THE PUBLIC

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Mendocino Coast Recreation and Park District

SUMMARY MEETING MINUTES

Special Board Meeting

Wednesday, July 16, 2025, at 12:00 p.m.

Location 1:

MCRPD District Office

100 North Main St. Fort Bragg, CA 95437

Location 2:

Coast Life Support District

38901 Ocean Dr, Gualala, CA 95445

1.0 CALL TO ORDER

Call to order and roll call at 12:00 p.m.

Board: Dave Shpak, & Dana Vogele, Angela Dominquez (via tele conference)

Absent: Craig Comen & Zach Hayward

Staff: Kylie Felicich, Jamie Campione

Public: No public in attendance

2.0 APPROVAL AND ADOPTION OF AGENDA

Director Vogele motions to approve as written. Director Dominguez seconded. Motion carried unanimously

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

No public comment

4.0 DISCUSSION / ACTION

4.1 Review and approve proposed Memorandum of Understanding with the Mendocino Unified School District for tennis/pickleball/basketball court project

4.2

General Manager Felicich stated that this is continued business from May when the board voted to approve the funding for this project. MUSD already has a structured facility use fee however they have agreed to not charge a facility fee to MCRPD for youth activities, and only a 50% fee for senior programs. This MOU was approved by MUSD, MCRPD legal counsel, and CAPRI. This is the final step in completing this agreement. Director Dominguez stated that this is great opportunity. Director Shpak agreed and appreciated the work and willingness to push this through. Director Vogele motioned to approve the MOU between the Districts. Director Shpak, Director Vogele and Director Dominguez all vote yes. Craig Comen and Zach Hayward – absent – Motion carries unanimously.

4.3 Review and approve Mendocino Coast Recreation & Park District Capital Asset Policy

General Manager Felicich explained thoughts on policy. The District can establish clear guidelines for acquiring, tracking, depreciating, and disposing of long-term assets. This helps ensure financial accountability, compliance with accounting standards, and accurate reporting. Director Vogele motioned to approve new Asset Policy 2160. Director Dominguez seconded the motion. Dave Shpak, Dana Vogele, Angela Dominguez all vote yes. Craig Comen and Zach Hayward – absent.

5.0 ADJOURNMENT

Director Vogele motioned to adjourn at 12:15 p.m., Director Dominguez seconded the motion. All in favor.

The next MCRPD Regular Board of Directors Meeting will be held on August 20, 2025, at the MCRPD District Office, 579 S. Franklin St. Fort Bragg, CA 95437.

Mendocino Coast Recreation and Park District

AGENDA MINUTES

**District Services Committee Meeting
Wednesday, May 21, 2025, at 4:30 p.m.**

Location:

**MCRPD District Office
100 North Main St. Fort Bragg, CA 95437**

1.0 CALL TO ORDER

Call to order and roll call at 4:29 p.m.

Board: Dana Vogeles, Craig Comen

Staff: Jamie Campione & Jen Saunders

Public: None

3.0 INFORMATION/DISCUSSION

3.1 Review Current Programs

Staff reviewed current programs and discussed issues with fitness classes. All other programs holding a strong foundation.

3.2 New Programs

3.2.1 Kayaking

3.2.2 Badminton

3.2.3 Ping Pong

Recreation Supervisor Jen Saunders discusses Ping Pong and Badminton and that they are geared to seniors. Staff and Craig discuss Kayaking options, and that we will start with Match Disability and small groups. The idea of paddleboarding, surfing and cycling are discussed.

3.3 Increasing Senior Participation

Ideas discussed – Senior gymnastics, going to the Senior Center, Senior Softball.

4.0 ADJOURNMENT

Adjourn at 5:08 p.m.