***Mendocino Coast Recreation and Park District***

***SUMMARY MEETING MINUTES***

**Special Board Meeting**

**Wednesday, July 16, 2025, at 12:00 p.m.**

**Location1:**

**MCRPD District Office**

**100 North Main St. Fort Bragg, CA 95437**

**Location 2:**

**Coast Life Support District**

**38901 Ocean Dr, Gualala, CA 95445**

1. **CALL TO ORDER**

Call to order and roll call at *12:00 p.m.*

*Board: Dave Shpak, & Dana Vogele, Angela Dominquez (via tele conference)*

*Absent: Craig Comen & Zach Hayward*

*Staff: Kylie Felicich, Jamie Campione*

*Public: No public in attendance*

1. **APPROVAL AND ADOPTION OF AGENDA**

*Director Vogele motions to approve as written. Director Dominguez seconded. Motion carried unanimously*

1. **PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

*No public comment*

1. **DISCUSSION / ACTION**
   1. Review and approve proposed Memorandum of Understanding with the Mendocino Unified School District for tennis/pickleball/basketball court project

*General Manager Felicich stated that this is continued business from May when the board voted to approve the funding for this project. MUSD already has a structured facility use fee however they have agreed to not charge a facility fee to MCRPD for youth activities, and only a 50% fee for senior programs. This MOU was approved by MUSD, MCRPD legal counsel, and CAPRI. This is the final step in completing this agreement. Director Dominguez stated that this is great opportunity. Director Shpak agreed and appreciated the work and willingness to push this through.*

*Director Vogele motioned to approve the MOU between the Districts. Director Shpak, Director Vogele and Director Dominguez all vote yes. Craig Comen and Zach Hayward – absent – Motion carries unanimously.*

* 1. Review and approve Mendocino Coast Recreation & Park District Capital Asset Policy

*General Manager Felicich explained thoughts on policy. The District can establish clear guidelines for acquiring, tracking, depreciating, and disposing of long-term assets. This helps ensure financial accountability, compliance with accounting standards, and accurate reporting. Director Vogele motioned to approve new Asset Policy 2160. Director Dominquez seconded the motion. Dave Shpak, Dana Vogele, Angela Dominquez all vote yes. Craig Comen and Zach Hayward – absent.*

1. **ADJOURNMENT**

*Director Vogele motioned to adjourn at**12:15 p.m., Director Dominguez seconded the motion. All in favor.*

The next MCRPD Regular Board of Directors Meeting will be held on August 20, 2025, at the MCRPD District Office, 579 S. Franklin St. Fort Bragg, CA 95437.