***Mendocino Coast Recreation and Park District***

***AGENDA MINUTES***

**Special Board Meeting & Regular Meeting**

**Wednesday, August 20th, 2025, 3:30PM**

1. **CALL TO ORDER**

Call to order and roll call at 3:30 p.m.

*Board: Dave Shpak, Dana Vogele, Craig Comen, Angela Dominguez on teleconference*

*Absent - Zach Hayward*

*Staff: Kylie Felicich, On Teleconference -Jamie Campione & Kassie Hayes*

1. **APPROVAL AND ADOPTION OF AGENDA**

*Director Domingues motioned to approve agenda as is. Director Comen seconded. Motion carried unanimously.*

1. **PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

*None*

1. **PLANNING SESSION**
   1. Review and discuss strategic goals for future and assess current financial position to inform programmatic and operational planning.

### *Mission, Values, and Vision*

*The MCRPD Board of Directors and staff collaborated on updates to the District’s Mission, Values, and Vision statements. Staff will prepare revisions and present the updated drafts at the next Board meeting.*

### *Strategic Priorities for the Upcoming Year*

*The Board and staff discussed key priorities for the coming year, including:*

* *Municipal Services Review updates*
* *Strengthening partnerships with the City of Point Arena, private businesses, new non-profits, and existing partners*
* *Exploring opportunities such as golf programming at Little River Inn and pickleball at Mendocino Cove Resort*
* *Developing ideas for non–fee-based special events to better serve the community*
* *Continuing to focus on improving and refining the quality of current programs and services*

**ADJOURNMENT** *-Director Vogele motioned to adjourn, Director Comen seconded - Meeting adjourned at 5:27PM*

**REGULAR MEETING**

**CALL TO ORDER**

Call to order and roll call at 5:30 p.m.

*Board: Dave Shpak, Dana Vogele, Craig Comen, Angela Dominguez*

*Zach Hayward on teleconference*

*Staff: Kylie Felicich,*

*On Teleconference -Jamie Campione and Kassie Hayes*

**APPROVAL AND ADOPTION OF AGENDA**

*Director Shpak motioned to adjust item 6.3 – to Review and APPROVE District employee wage schedule.*

*Director Vogele motioned to approve agenda with change. Director Domingues seconded. Motion carries.*

**PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

*None*

**STAFF REPORTS**

*Director Shpak commented on how well Jen Saunders report was and stated it offered great insight into District operations. General Manager Felicich talked about how much thought and hard work went into Flag Football.*

1. **OTHER REPORTS:**
   1. Friends of MCRPD *- Looking into more Funding opportunities for the future*
   2. South Coast – *Bower Park project is ongoing and still looking for contractors to take on the project.*
   3. Mendocino Coast Botanical Gardens - *AIG was a success and there will be a new Executive Director, Jaime Jensen – starting in October.*
   4. Personnel Committee *- No meeting*
   5. District Services Committee *– No meeting*
   6. Finance Committee *– No meeting*
   7. Board of Directors - *No meeting*
   8. Ad Hoc Committee – Kayaking *– No meeting*
2. **DISCUSSION / ACTION**
   1. Recognition of Gymnastics Students’ achievements

*Director of Gymnastics Kassie Hays proudly honored 4 students and their gymnastics careers with MCRPD. Independent Spirit Award - Brannon Parsons Fargey*

*For demonstrating creativity, resilience, and individuality in gymnastics.*

*Tenacity & Determination Award Ali Urbani & Joanna Hernandez*

*For their unwavering drive, perseverance, and commitment to growth.*

*Decade of Dedication Award - Hannah Wilber*

*In celebration of over 10 years of hard work, passion, and love for the sport.*

* 1. Board designation of Dave Shpak and Angela Dominguez to negotiate annual Salary with general Manager

*After brief discussion Director Comen motioned to approve, Director Vogele seconded. All Directors vote in favor.*

* 1. Review updated District job descriptions and wage schedule

*General Manager Felicich explained that the wage schedule was updated to reflect an increase in minimum wage and that salary increases are made based on merit or length of employment.*

*Director Vogele motioned to approve, Director Dominguez seconded. Motioned carried unanimously.*

* 1. Approve the formal retirement of the legacy MCRPD logo and recognize James Sibbet for his contribution as the original designer

*The District was appreciative of the beautiful logo that has represented the District for so many years.*

1. **CONSENT CALENDAR**
   1. Approval of Personnel Committee Meeting Minutes 6/13/2025
   2. Approval of Special Board Meeting Minutes 7/16/25
   3. Approval of District Services Committee Meeting Minutes 5/21/2025

*No Questions or comments – Director Hayward motioned to approve, Director Dominguez seconded motion carried unanimously.*

1. **ADJOURNMENT**

*Director Vogele Motioned, Director Comen seconded the motion. The motion passed unanimously. Meeting adjourned at 7:11p.m.*