



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, February 15, 2023
5:30 P.M.

AGENDA

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MAY MEETING SCHEDULED FOR FEBRUARY 15, 2023.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

<https://us02web.zoom.us/j/81718213748?pwd=elo5VEEzYit3RWFDWk5SaG5qTWE3QT09>

- The meeting ID: 817 1821 3748
- Password: 707667
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

1.0 CALL TO ORDER AND ROLL CALL

Call to order and roll call

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 CORRESPONDENCE

4.1 Letter from Beth Pine

5.0 STAFF REPORTS:

- 5.1 Administration Reports (Moneque Wooden)
- 5.2 Maintenance Reports (Paul Kelley)
- 5.3 Guest Services Reports (Carly Wells)
- 5.4 CVSCC Recreation Services Reports (Kimberly Ramey)
- 5.5 MCRPD Recreation Services Report (Ellie Collins)

6.0 OTHER REPORTS:

- 6.1 Friends of MCRPD
- 6.2 South Coast
- 6.3 MECCA
- 6.4 Mendocino Coast Botanical Gardens
- 6.5 Personnel Committee
- 6.6 Regional Park Committee
- 6.7 District Services Committee
- 6.8 Finance Committee
- 6.9 Board of Directors

Each Agenda item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff Reports or Presentations. 3) Receive Board questions and requests for clarification 3) Receive public comments. If action is to be considered, then 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

7.0 DISCUSSION/ACTION ITEMS

- 7.1 Presentation of 2022 MCRPD Recreation Service Award
- 7.2 Botanical Gardens Proposed Fee Schedule
- 7.3 Request for Nomination for District Member to serve on CSDA

8.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: 12-14-2022 Special Board of Directors Meeting Minutes; 12-20-2022 Finance Committee Meeting Minutes; 12-20-2022 Regular Board of Directors Meeting Minutes; 1-18-2022 Regular Board of Directors Meeting Minutes; 1-31-2022 Minutes Special Board of Directors Meeting Minutes

8.2 Approval of financial documents as recommended by the Finance Committee; MCRPD Financial Statement September 2022; MCRPD Check Register September 2022; MCRPD Financial Statement October 2022; MCRPD Check Register October 2022; MCRPD Financial Statement November 2022; MCRPD Check Register November 2022; MCRPD Financial Statement December 2022; MCRPD Check Register December 2022

8.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

9.0 ADJOURNMENT –

Next Regular Board of Directors Meeting- March 15 2023, at 5:30pm at the C. V. Starr Community Center, 300 S. Lincoln St. Fort Bragg CA 95437

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular

Board of Director's meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.

1/3/2023

To: MCRPD Board of Directors

300 South Lincoln Street

Fort Bragg, CA 95437

Re: Decision regarding partnership with FBUSD

Dear MCRPD Board of Directors,

To say that I was disappointed and disheartened by the board's decision to no longer partner with the school district to staff the after-school programs with the new expanded day learning funds would be an understatement, to say the least.

I have been, for the majority of my 25-year career with the MCRPD, coordinating after-school programs as a recreation district employee. MCRPD has partnered with the school district for the past 15 years to provide the Kudos 4 Kids program and the facilities for the "Just for Kids" day camps ("Just for Kids" is where I started my career 25 years ago when *it* was the only afterschool program and was run by MCRPD, not FBUSD!).

That MCRPD would now see this as *not* in their mission is hard to fathom. I also would like to point out that the board members who voted to end the partnership and support of after-school programs were the longer serving MCRPD board members who have more knowledge of the history and past practices. I could better understand if the newest member was opposed, not having had the opportunity to explore.

Which segways into something else I would like to point out. The action item before you was to further investigate this continued partnership and the development of the MOU for the expansion of the Kudos 4 Kids program. To have your own board members expressing the desire to do so, and a brand new member as one of those, making the decision to say "no" as opposed to simply continuing a dialogue seems unfair to the newest board member and to the new administration of FBUSD, to discourage a discussion as to whether or not this would continue to be a benefit to the recreation district and the families both agencies serve.

Over the years as the Kudos 4 Kids coordinator, I have attended many, many MCRPD and FBUSD board meetings. I have in the past been asked to provide monthly reports. I have always given annual updates and presentations regarding Kudos 4 Kids activities and benefits to the community. I have also put a great deal of individual effort to be informed at the highest levels, serving on county, regional and state expanded learning gatherings and committees. I have made myself available to the administrator and the board to share the most current and pertinent information about the new funding and the role MCRPD would play as the continued partner to FBUSD. While the discussion only recently reached your attention in public meetings, this new ELO funding has created an extensive and on-going dialogue with me and MCRPD administration, school administration and the school board for well over a year, with assurances that MCRPD would come to the table as a willing partner once the decision was made to move forward. I am sorry if you were not informed of that fact.

During those discussions, I expressed to the administrator that I would prefer to remain an employee of MCRPD because I have a long-standing commitment to the district and a desire to see the recreation

district succeed. That desire has been unwavering for the past 25 years. I have been an employee dedicated to your success.

I have been honest with both administrations regarding the liabilities associated with running the expanded day programs, as no program runs without some liability and risks. It appears to me that in the risks versus the benefits analysis, the risks have been amplified for your consumption, and I have to honestly say, I don't believe the current board has taken the opportunity that was given them at the last meeting to explore whether or not the risks were really more than your agency has been subjected to for the past twenty-five years of conducting after-school programming. It appears to me that you made a decision based upon fear of the unknown and didn't take the opportunity to investigate whether or not the fear was founded.

Be that as it may, you have made your decision as a board, and I will move forward with my career assisting the FBUSD in securing an invested partnership for the Kudos 4 Kids program and staff.

I do wish MCRPD success in all future endeavors and I thank the MCRPD board for their service to our community!

Sincerely,

Beth Pine

A handwritten signature in cursive script that reads "Beth Pine".

ASES program coordinator FBUSD

Administrative Report

Submitted by Moneque Wooden, District Administrator

January 2023

December was filled with many wonderful and exciting programs. Staff kicked off the month of December by participating in the lighted truck parade, in which they took 2nd place. The District brought back their annual Aquathon and silent auction. The monies raised from this event support swim lessons for all second graders in our District. Carly and I set up and monitored the silent auction which took place in the multipurpose room, while swimmers were busy swimming their laps in the pool.

In December the Starr Center hosted its first Winter Workshop. This program ran for two days. Each day the children participated in making crafts, playing games and of course swim slide and splash. Staff is excited of the possibilities of bringing more programs like this to the CV Starr Center. The Grinch made a special appearance at the Center to close out December. I sat in amazement as I watched the children line up to get a picture with the Grinch. Every child I witnessed put on their best dressed look to come see the Grinch. Many were color coordinated matching the Grinch.

The city has informed me that the FY 21-22 CV Starr audit process is complete, and the finance department should be presenting it soon to both the City and MCPRD Board. Staff has a meeting set up in January to meet with Isaac from the City to start looking ahead at CV Starr finances. Both the City and MCRPD's legal counsel continue to work together on the Regional Park Property purchasing agreement. I hope to be able to present the final agreement to the Board sometime soon.

I would like to take this opportunity to recognize one of MCRPD's longest standing employees, Mrs. Carly Wells. January 5, 2023, marked 15 years of service to the District. Although I believe it is more like 18 years, as Carly worked for the District, before the District started using their current software. True to Carly's form, she didn't say a word to me, she just let her anniversary date slide right by like it was any other day. Words cannot express what a great asset Carly is to the District and her co-workers. Carly is the heart of our team, often she is able to give valuable insight that others might not be able to offer. I am honored and blessed to have her as my co-worker.

Administrative Report

Submitted by Moneque Wooden, District Administrator

February 2023

It is hard to believe that a month has already passed in the 2023 year. The Center and everyone have been doing their best to keep up. All departments have been working hard to keep things going as smoothly as possible.

Maintenance continues to be hit with new challenges each week, as this is to be expected given the Center and most of the equipment / machines in the center are now past their life-span. Many worn-out parts can no longer be replaced, as they just don't make them anymore or the entire machine needs to be replaced. Paul and Kurtis continue to amaze me with their "think outside the box" fixes.

Kim and her team are doing their best to keep up with the demands of the Center. This past month, we reorganized staffing, in an effort to mitigate the continued staffing shortage as best we can while still providing enrichment activities to the MCRPD side. Kim is now dedicated to the Center, both the fitness side and aquatics. She has been working side by side with one of our new coordinators, Zach, to teach him as much as possible, as time allows. Ellie, our seasoned coordinator is now working side by side with Heidi, our other new coordinator, to teach her all about the MCRPD side of things. Ellie will be leaving us sometime this summer. It is my hope that before Ellie leaves, Heidi will have been able to work with her through as many seasonal activities as possible.

Carly's team continues to be the face of and the informational center of the Starr Center. They have been working hard to promote activities and bring in new members. I continually get compliments about how friendly and helpful the front desk staff is.

The management team has had one of what will be many meetings with the finance department from the City of Fort Bragg. Everyone is brainstorming together to come up with creative ways to make the CV Starr Center more sustainable. Raising prices is inevitable. The Center simply is not financially sustainable at its current rate. We have a phenomenal staff here. Everyone is so caring and goes above and beyond every day. Not only is everyone invested in their jobs, but also in our community. It is my hope that the community recognizes the level of commitment that staff have.

Over the past few months, I have been working with both the City's and MCRPD's legal counsel to get escrow opened for the sale of Highway 20, Regional Park Property. I am expecting the final agreement soon, as I may present it to the Board.

C.V. STARR COMMUNITY CENTER
MAINTENANCE REPORT
January 11, 2023
SUBMITTED BY Paul Kelley

WINTER IS HERE!!!

Winter impact: One of the biggest items the maintenance department is working on at this time is a very heavy winter and trying to protect the center as best we can. We have already had to replace parts of the buildings siding that has been torn off the building because of the high winds. We are also working several hours outside of normal work hours turning on and off equipment that is vulnerable to power outages and brown outs.

UV replacement project: we have now received two quotes for this project and should be receiving the third very soon.

VFD project: we have recently received quotes for this project and have submitted the quotes to the city. We are now waiting for the city to finalize the contractor and then the permits. The last step will be a starting date.

Domestic boiler Project: we have now received all quotes for our domestic boiler and holding tank replacement project, all quotes have been submitted to the city for review.

And as always, maintenance staff is working on general maintenance not only on the building but to the entire C.V. Starr property.

Paul Kelley
Maintenance Supervisor
C. V. Starr Community Center
Mendocino Coast Recreation and Park District
707-964-9446 .104

C.V. STARR COMMUNITY CENTER
MAINTENANCE REPORT
February 9, 2023
SUBMITTED BY Paul Kelley

Projects and Repairs

UV replacement project: We are happy to report we have received all three quotes for this project and have submitted the quotes to the city for their review. The city now has a contractor to do this work and the project is now in the planning stage.

VFD project: All quotes have been received and have been submitted to the city for this project. We have recently learned that the city has picked a local electrical contractor to do the project but because of shipping issues he will not be receiving some of the equipment need for the project for several weeks.

Domestic boiler Project: we have now received all quotes for our domestic boiler and holding tank replacement project, all quotes have been submitted to the city for review.

Air handling units: Our HVAC units that supply air flow to the natatorium are aging and need repair and in a few years replacement. The salt air is starting to take its toll on the internal structure of the units, so the conversation about repairing and replacing both units has started.

New Comp pool boiler: Well, the new Competition pool boiler circulation pump bearing made it almost 10 months before it started failing. We have contacted the company that installed the boiler and have them scheduled to replace the bearing and seal on 2/16/23.

And as always, maintenance staff is working on general maintenance not only on the building but to the entire C.V. Starr property.

Paul Kelley
Maintenance Supervisor
C. V. Starr Community Center
Mendocino Coast Recreation and Park District
707-964-9446 .104

Guest Services Report

Submitted by Carly Wells, Administrative Services Supervisor

January 2023

In December we hosted six birthday parties as well as a few lane rentals from outside agencies.

This Winter Break there were enough lifeguards available to work to offer Swim Slide Splash on the weekdays that the kids were out of school. This was very popular, local families as well as visitors were very grateful to have a place for their kids to get some energy out.

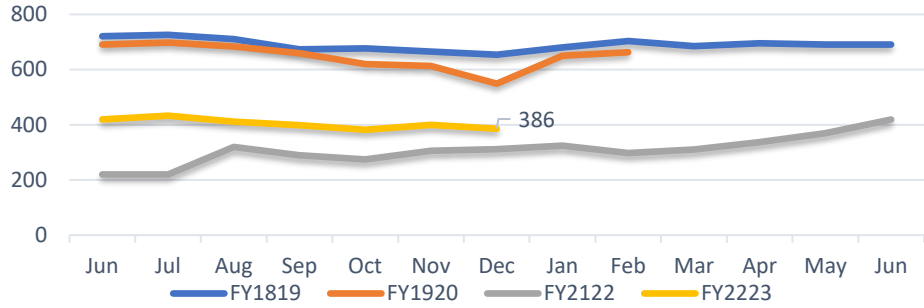
The Aquathon was held on Saturday, December 10th. Swimmers completed their laps and then were treated to a few tasty treats in the staff kitchen. The Silent Auction was in the Multipurpose Room. Moneque and I monitored the Silent Auction all day and were able to inform patrons about the wonderful program that it supported.

Registration for enrichment programs was held on the 19th. We had three people working in guest services starting at 6:00am and still couldn't get to the phones as fast as some customers would have liked. Some swim lesson levels filled within minutes, we even had to put people on wait lists who were standing in the lobby at 6:15am to sign up.

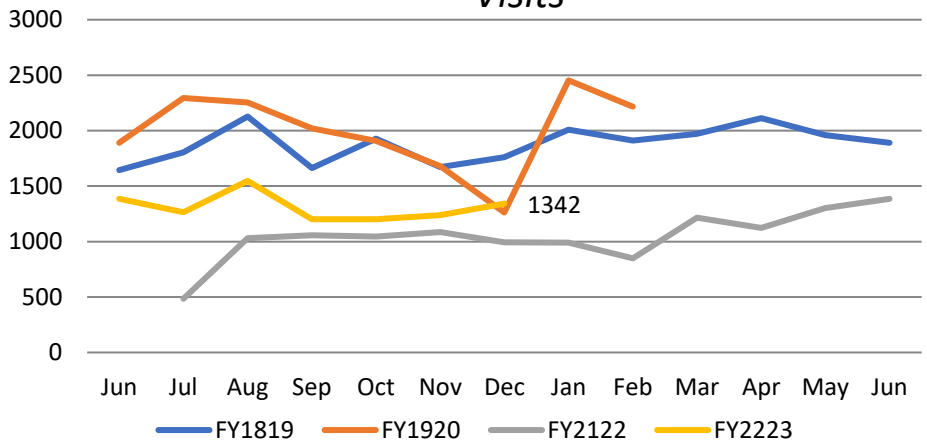
The Grinch event was successful. We had several families stop by to say hi and get a picture. Kids were also able to leave with a few goodies we had left over from the Trunk or Treat and some water conservation information and buckets from the City of Fort Bragg.

Early this month we saw a slight pick up in attendance as usual with people making their new years resolutions. The weight room has been significantly busier in the afternoons.

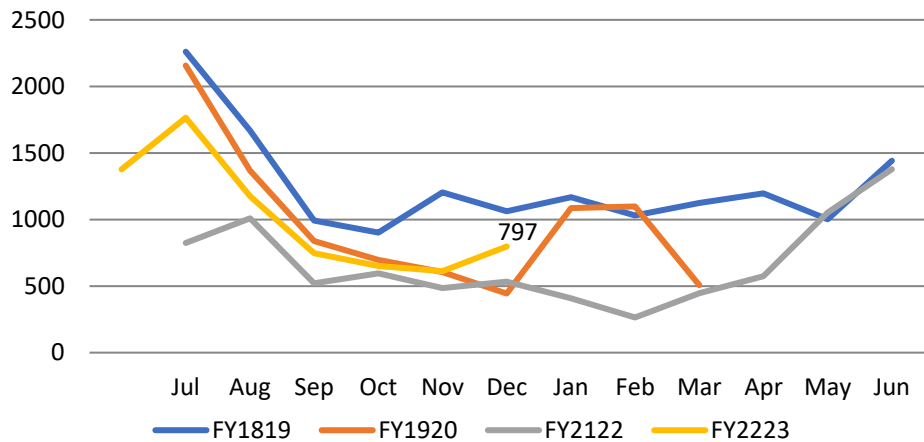
Active Memberships (not including Punch Pass Style or Silver Sneakers/ Renew Active)



Silver Sneakers, Prime and Renew Active Visits



Day Passes Sold



Guest Services Report

Submitted by Carly Wells, Administrative Services Supervisor

February 2023

In January we hosted four birthday parties as well as a few lane rentals from outside agencies and a room rental from an outside agency.

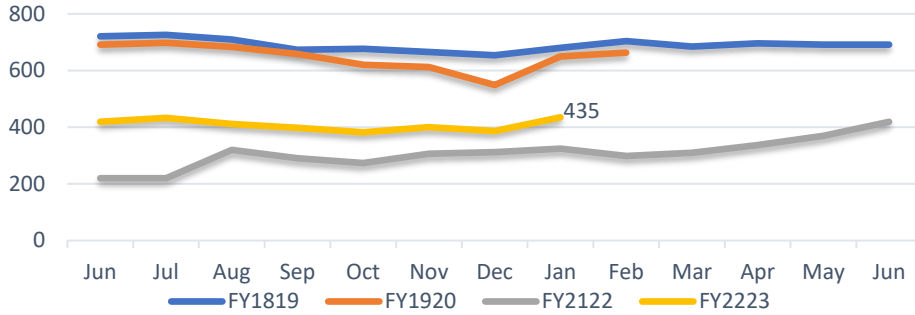
January marks the beginning of the year and for many people a fresh start/ resolution time. As usual we got lots of people coming in inquiring about memberships and what the facility offers. I am happy to report that our memberships (non-punch pass style) increased in January, our silver sneaker/ renew active visits increased by a few hundred, and our day passes increased to near pre pandemic levels. Hopefully everyone enjoys their time here and decides to stick around. I would like to see our regular monthly memberships continue to grow. We recently have been discussing ways to get people more interested in the memberships and the possibility of bringing back corporate membership opportunities as well as exploring other types of memberships.

February 6th was registration day for the spring session of enrichment classes. The day went pretty smooth, Swim Lessons were the first to fill as usual. Another fast-filling class was Hoopstars Basketball for Fort Bragg. Hoopstars is also going to be offered in Point Area this session but so far we have not had any sign ups.

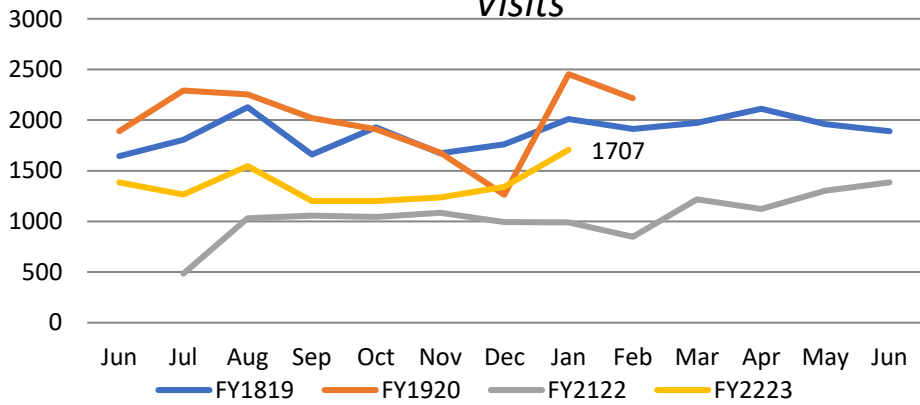
Staffing the front desk has been going well. Over the last month we cross trained Justin. Justin is currently working for the C. V. Starr Community Center on the custodial team and before the shutdown worked as a front desk staff. He has been a very easy re-trained employee and is helping us fill in the gaps when other front desk staff need days off. He does not have regular shifts at the front desk but is always willing to help out giving us a little more depth and flexibility with staff.

Ruby and I have both had meetings with Sportsman to work with them in getting our software to work better for us. Ruby worked kinks out with the Sportsman Web cash registers and dug a little deeper into what Sportsman Web has to offer. I had a meeting to go over how the back end of the system can work for different membership types so that we can .

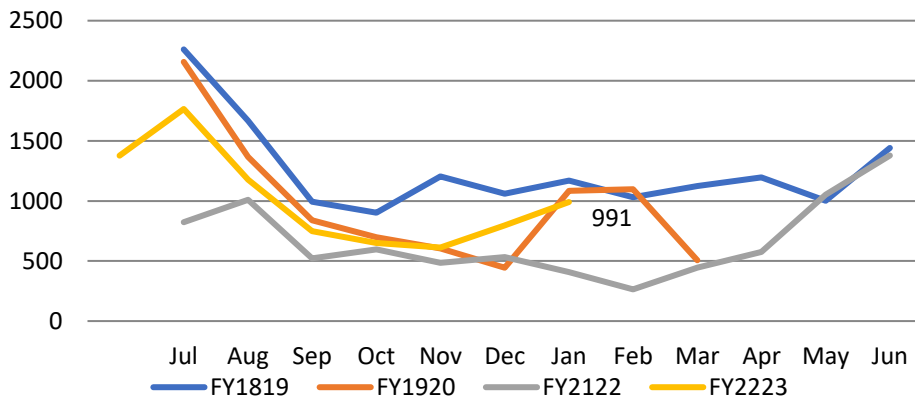
Active Memberships (not including Punch Pass Style or Silver Sneakers/ Renew Active)



Silver Sneakers, Prime and Renew Active Visits



Day Passes Sold



Recreation Services Report

January 2023

Submitted by Kimberly Ramey, Recreation Supervisor

Enrichment:

December was a busy month in the recreation world. We brought back our annual Aquathon, and we were able to raise \$8447.00. These funds will go to supplying all second graders in our district with Swim Lessons. These lessons start the week of the 23rd of this month and we couldn't be more excited. We finished the year with a two-day Winter Workshop and Waves program that had full attendance. We tried to offer the same style of program for the south coast minus the pool of course but unfortunately it did not have the attendance needed to run the program. We had Kayaking in the pool on the 16th with a total of seven participants. Our Coast youth Basketball program has begun with 126 participants between 3rd and 8th grade. Overall, December was a month of wrapping up programs and gearing up for the new year.

Fitness: We have a live spin instructor and her classes have been picking up. We also just hired a second spin instructor as well. This person had a strong following in the past and we are very excited to have her back on our team. In general class numbers have taken a hit over the past several weeks with the current storms and the holidays being a major factor. This week seems to be picking back up with the new years and we hope to keep the momentum going.

Aquatics:

Our Aquatics department has been doing better than previous months with staffing, but we will be losing two adult staff in the upcoming future. That said my focus going into this new year will be heavily aquatics, keeping the facility running and outreach for hiring new guards. I am currently training our new coordinator to teach swim lessons and Aqua Aerobics. He is eager to learn Aquatics and we are lucky to have him. The Aquatics department has its ebbs and flows and has always been this way. I know the staffing challenges that I currently face, that said I plan to utilize my attention to meeting the demands of the C.V. Starr Center while our other two coordinators will be focusing on MCRPD programs.

Recreation Services Report

February 2023

Submitted by Kimberly Ramey, Recreation Supervisor

Enrichment:

January was an exciting month! We kicked off the new year with welcoming back our second-grade swim program. This program will allow seven classrooms the opportunity to learn the fundamentals taught in swim lessons along with safety topics that will help keep kids safe in and around the water. The fact that we are a coastal community surrounded by waterways, means this program is exponentially beneficial to our community. Our seasoned instructors have been enjoying bringing this program back to those who will benefit the most. Our coordinator Ellie and I had the opportunity to teach Kayaking in the pool which served ten participants. This class continues to be popularly attended by the youth in our community. Our Sharks and Mermaids program did not get any sign ups. With that in mind we are going to bring back our Kid's Night Out program in its place and alternate the two going forward. Our swim lessons continue to be filled with 92 total participants for the session that runs from January to mid-February. Marias dance classes continue to do well with 20 kiddos for the January session. Overall, enrichment has been steady, and we are excited for our upcoming February programs.

Fitness: Our new spin instructor has had a decent following and her numbers continue to grow. In general, fitness numbers are picking up. One of our senior strength classes had a whopping 25 participants! Most of our classes are sitting in double digit attendance.

Aquatics:

Aquatics has been running pretty smooth, considering our short staffing. We have not had to cancel any program or scheduled pool time. I have had to be on the deck quite a bit but I know this is temporary. We have a Lifeguard class scheduled for February 21-26th with a total of four candidates. We will be working with these candidates from now till then to help them to get prepared to pass the pre-requisite requirements of the class. Our coordinator Zach has been shadowing swim lessons and Aqua Aerobics classes to here in the near future be able to sub and fill in as necessary. We have also geared up for our season of High School Swim teams. The teams had their first practice on Monday. We also will be hosting the CMC competition this year which is alternating with Saint Helena High School. Our Coordinators are currently working on their online portion of their Water Safety Instructor class to come in March to complete this certification. My current goal is to get our C.V. Starr staff certified and then in the future open it up to the public. The weekends continue to be busy, and our staff have been doing an amazing job at responding to minor first aid to having to jump in during our Kudos Swim Program for water rescues! They have proven to me that they are attentive during training, and it keep me confident in our team.

MCRPD Recreation Services Report

February 2023

Our MCRPD Recreation Programs have started off great so far this year! Our Coast Youth Basketball League started practices in the month of December, and games kicked off the first Saturday of January and have been going great so far. Due to such limited gym space in our community, we haven't been able to practice quite as much as we would like, but we are thankful for the space we do have access to that allows us to run this awesome program for our youth.

Second grade swimming lessons also kicked off in the month of January on Monday the 23rd! Thanks to the success of the Annual Aquathon in December we are able to offer every second grade class in the District two weeks of lessons, for one hour each day. Two of our awesome swim instructors, Tessie and Bob, taught the first second grade class for us and it went great. We are so excited to be able to continue running this program for the duration of the school year.

Skate Night at the Old Rec Gym continues to have a successful turnout every Friday night! We are also continuing to offer Skate Parties on the weekends, subject to Gym and staff availability, and already have some on the books for this year.

This month we are looking forward to our Annual Father/Daughter Dance here in Fort Bragg! The dance already has an almost full roster, so we are hoping for full attendance and a wonderful event. We did offer a Family Dance in the South Coast as well but unfortunately we did not receive enough signups to run that event.

Next month we are excited to run our Hoopstars Program in Fort Bragg and in the South Coast! It's a great program for kids in kindergarten through 5th grade to get a feel for the game of basketball and learn some new skills. Also in the month of March we will be kicking off our CO-ED Softball League, which will start on Sunday March 26th and run through Sunday May 21st. We are eager to continue to run programs and events throughout the district and are thankful to our local school districts for allowing us to use their facilities, as we couldn't run these programs without their support.

Submitted by Ellie Collins, Recreation Coordinator

AGENDA ITEM SUMMARY

AGENDA ITEM:

7.1 2022 MCRPD Distinguished Service Award

PREPARED BY:

Moneque Wooden, District Administrator

ATTACHMENT(S):

None

EXPLANATION:

Each year the Mendocino Coast Recreation and Park District recognizes outstanding members of our community for their service and support. At a regular MCRPD Board of Directors meeting scheduled on December 21, 2022, the MCRPD Board of Directors approved the nomination for Connie Mitchell to be a recipient of the 2022 MCRPD Distinguished Service Award.

Connie has been involved with the youth and adults of our community for many years. She has spent her career teaching and sharing her knowledge and love of the game Volleyball, with all. Connie has been running MCRPD's Wednesday night volleyball program for more years than she can remember. The longevity and success of this program is because of her and her commitment to the community. A few Wednesday nights ago, Connie was going to cancel volleyball because of the storm. Her fellow volleyballers reached back out to her and begged her not to. True to Connie's commitment to the community and the District, Connie came out of the comforts of her safe warm house, traveled to the Old Rec Gym, and allowed the game to go on.

This award is in honor and recognition of Connie Mitchell whose volunteer service and selfless dedication to the mission and spirit of MCRPD has accomplished much for the residents of the Mendocino Coast Recreation and Park District.

On behalf of the District, it is with great honor and satisfaction to present the 2022 MCRPD Distinguished Service Award to Connie Mitchell.

FISCAL IMPACT:

None

ALTERNATIVES:

Not applicable

RECOMMENDED ACTION:

Present the 2022 MCRPD Distinguished Service Award to Connie Mitchell.

AGENDA ITEM SUMMARY

AGENDA ITEM:

7.2 Botanical Gardens Proposed Fee Schedule

PREPARED BY:

Moneque Wooden, District Administrator

ATTACHMENT(S):

Botanical Gardens proposed fee schedule.
2016 Botanical Gardens Lease

EXPLANATION:

MCRPD owns the real property located at 18220 North Highway 1, Fort Bragg, CA.95437. MCRPD received title to the leased premises from the State Coastal Conservancy subject to a condition that the District cause the premise to be operated and maintained in such a way as to preserve the Gardens and access easement in perpetuity for the use and enjoyment of the public.

MCRPD and the Botanical Gardens entered into the original twenty-five (25) year lease on or about October 1, 1991. That lease expired on September 30, 2016. On October 1, 2016 MCRPD and Botanical Gardens entered into the current lease for another term of twenty-five (25) years, ending on September 30, 2041. The lease provides a clear and concise framework for the continued operations of the Gardens. The current lease states, "Lessee acknowledges and agrees that any increase in the price of admission to the gardens are subject to the review and approval of Lessor which approval shall not be unreasonably withheld".

FISCAL IMPACT:

Approval of the proposed fee schedule will not have a financial impact on the operations of MCRPD.

ALTERNATIVES:

None currently

MOTION:

(This motion language is provided only as sample language for the recommended action. It is the sole determination of the individual members of the board as to whether this language is used.)

I **move** to adopt the proposed fee schedule for the Botanical Gardens as presented.

Motion made by (Board Member): _____

Second made by (Board Member): _____

Discussion

Vote

Carried?

Yes

No

Unanimous

By majority

Voted against: _____

Abstained: _____

Mendocino Coast Botanical Gardens is a 501(c)(3) non-profit. We receive no tax revenue or regular government funding and depend primarily on the support of our guests, members, donors, and volunteers. As a nonprofit botanical garden, our mission is to engage and enrich lives by displaying and conserving plants in harmony with our Northern California coastal ecosystems and to preserve public access to the coast.

WELCOME TO THE MENDOCINO COAST BOTANICAL GARDENS



HOURS

Open daily except Thanksgiving, and Christmas Day

Summer Hours (Mar - Oct) 10AM to 5PM
 Winter Hours (Nov - Feb) 10AM to 4PM
 Member's only hour - 9AM to 10AM daily



ADMISSION TO THE GARDENS

Prices subject to change

General (15 and older)	\$15.00
Senior (65 and older)	\$12.00
Junior (6 to 14)	\$8.00
Children (5 and under)	Free
Members of the Gardens	Free
Member's Guests	\$10.00
Local's Discount (Mendo Coast: Gualala-Westport)	..	\$10.00
Military Discount	\$12.00
AHS RAP Members	Free

20 General
 18 Senior
 - same
 - same
 - same
 - 12 member guests
 - 12 MCRPD
 - 14 Military



18220 North Highway 1 . Fort Bragg, CA 9543
 707-964-4352 . WWW.GARDENBYTHESEA.ORG

WWW.GARDENBYTHESEA.ORG

LEASE

This Lease is entered into effective October 1, 2016, by and between Mendocino Coast Recreation and Park District (MCRPD), 300 S. Lincoln Street, Fort Bragg, CA 95437, (hereafter referred to as "Lessor") and Mendocino Coast Botanical Gardens Corporation, 18220 North Highway 1, Fort Bragg, CA 95437, (hereafter referred to as "Lessee"). The undersigned Lessee and Lessor hereby represent that they are authorized to enter into this Lease on behalf of their business entities. This Lease includes an Exhibit A which is hereby incorporated by reference as though fully set forth herein.

Lessor hereby leases to Lessee the real property located at 18220 North Highway 1, Fort Bragg, CA 95437, Fort Bragg CA 95437. This property shall hereafter be called the "leased premises."

This Lease is an extension of an original twenty-five (25) year lease entered into between Lessor and Lessee on or about October 1, 1991. That original lease (including the addendum dated December 18, 1991) is hereby incorporated by reference as though fully set forth herein. The provisions of the original lease and addendum remain in full force and effect except as they may be amended by this Lease. In the event of any conflict between the original lease and this Lease, this Lease shall control.

In entering into this Lease, Lessee acknowledges and agrees that it is accepting certain public trust obligations and agrees to operate the Gardens in the public interest.

As noted in the 1991 Lease, Lessor received title to the leased premises from the State Coastal Conservancy subject to a condition that Lessor cause the premises to be operated and maintained in such a way as to preserve the Gardens and access easement in perpetuity for the use and enjoyment of the public and in accordance with the mission statement, as follows:

To create and maintain a quiet and aesthetic botanical garden for the education and enjoyment of residents and visitors to the Mendocino Coast. To provide public access to the coast. To preserve and protect the Gardens property for the conservation of plants which are appropriate to the unique climate of the Mendocino Coast, and which contribute to global plant conservation efforts. To protect and enhance wildlife and their habitats within the Gardens. To provide facilities for community-serving uses which are compatible with the objectives of the Gardens.

Term

1. This Lease shall be for a term of twenty-five (25) years commencing on October 1, 2016 and ending on September 30, 2041. Lessee has the option of requesting an extension of the lease term during the term of this Lease, although Lessor has no obligation to extend the Lease upon Lessee's request. In the event Lessee holds over and continues in possession of the leased premises after expiration of the Lease and any extension thereof, Lessee's continued occupancy

of the leased premises shall be considered a month-to-month tenancy subject to all of the terms and conditions of this Lease.

Rent

2. Lessee agrees to pay to Lessor as Base Rent for the use and occupancy of the leased premises the sum of One Dollar (\$1.00) per year for the term of this Lease. The rent is payable in advance on or before the first day of each year, commencing on October 1, 2016, at the address specified in this Lease for the service of notices on Lessor or at any other place designated by Lessor in a written notice served on Lessee. Lessee may prepay the rent due under this Lease.

Utilities

3. Lessee agrees to pay all charges for electricity, gas, telephone, water, sewer, garbage collection, landscaping services, and all other services used in or on the leased premises during the term of this Lease. Lessee shall make payments for the foregoing directly to the utility companies unless otherwise arranged with Lessor. In the event Lessor makes any payment for utilities on behalf of Lessee, such charges shall be payable by Lessee as additional rent.

Use of Leased Premises

4. Lessee agrees that the leased premises are to be used for a public botanical gardens and related uses. Lessee may also continue to use the leased premises for the annual Winesong event. Lessee agrees to restrict its use to such purposes and not use or permit the use of the premises for any other purpose without first obtaining the consent in writing of Lessor or Lessor's authorized agent. Lessee agrees not to cause, maintain, or permit any nuisance in, on, or about the leased premises, or commit any waste in or on the leased premises. Lessee shall comply with all local, state and federal laws and regulations and make no use of the premises which would be in violation thereof.

Maintenance by Lessee

5. Lessor and Lessee acknowledge that some of the structures on the leased premises are in need of repair due to their age and construction. Lessee, at Lessee's sole expense, shall maintain the premises in reasonable condition and repair. Lessee shall restore the premises to Lessor upon termination in reasonable condition.

Present and Continuing Habitability

6. Lessee accepts the leased premises in their existing condition acknowledging need of repair due to age and construction. Lessee has inspected the premises and fixtures, and

acknowledges that the leased premises are in a reasonable and acceptable condition of habitability for their intended use, and the agreed lease payments are fair and reasonable.

Alterations and Repairs by Lessee

7. Lessee shall make no substantial alterations (valued in excess of \$25,000) (including but not limited to repairs, painting, renovations, or new construction) to the leased premises without the prior written consent of Lessor. Any alteration made to the leased premises by Lessee after that consent has been given, and any fixtures installed as part of that work (except movable furniture and trade fixtures), shall at Lessor's option become the Lessor's property on the expiration or earlier termination of this Lease; provided, however, that Lessor shall have the right to require Lessee to remove any such fixtures at Lessee's cost on termination of this Lease. Lessee shall keep the leased premises free and clear from any liens arising out of any work performed, materials furnished, or obligations incurred by Lessee. Lessee may remove trade fixtures installed by Lessee at termination of this Lease, but shall pay for any and all repairs necessary for damage to the leased premises occasioned by such removal.

Entry by Lessor

8. Lessor may enter upon the leased premises under the following circumstances:
- (a) In case of emergency.
 - (b) Exhibit the leased premises to prospective or actual lessees, workers, or contractors.
 - (c) If Lessee abandons or surrenders the leased premises.
 - (d) Pursuant to court order.

Lessor will give Lessee reasonable notice of Lessor's intent to enter unless (1) an emergency exists, (2) Lessee has abandoned or surrendered the leased premises, or (3) it is impracticable to do so. Further, Lessor will enter only during normal business hours unless (1) an emergency exists, (2) Lessee has abandoned or surrendered the leased premises, or (3) Lessee consents to the entry.

Locks and Keys

9. Omitted.

Insurance

10. Lessee agrees to procure and maintain in full force and effect during the term of this Lease and any extension thereof, at its sole cost and expense, public liability insurance adequate to protect against liability for claims through public use of or arising out of accidents occurring in or about the leased premises in a minimum amount of \$1,000,000.00 for any one incident and \$50,000.00 for property damages. Lessor shall be named as an additional insured under any such policy. Lessee agrees that if such insurance policies are not kept in full force

and effect during the entire term of this Lease, and any extension thereof, Lessor may procure the necessary insurance, pay the premium thereof, and that such premium shall be repaid to Lessor as additional rent for the month following the date upon which the premium was paid. Lessee agrees to provide Lessor with a copy of a certificate of insurance within thirty (30) days of the date of the commencement of this Lease. Lessee shall also be responsible for maintaining appropriate insurance for its own interest in the leased premises and any property located on the leased premises. Lessee agrees not to use the premises in any manner that will increase risk covered by insurance on the buildings where the leased premises is located, so as to increase the rate of insurance on the leased premises, or to cause cancellation on any insurance policy covering the buildings in which the leased premises are located.

Indemnity and Hold Harmless

11. Lessor shall not be liable for damage claims for injuries or property losses to persons, including Lessee and its agents and employees, from any cause, occurring within the leased premises. Lessee hereby covenants and agrees to indemnify Lessor and keep Lessor harmless from any and all liability, loss, or other damages, claims, or obligations arising out of or relating to any such injury or loss.

Dangerous Materials

12. Lessor acknowledges that Lessee may store or use materials of a dangerous, inflammable, or explosive character on the leased premises for use in the operation of the Gardens that might substantially increase the danger of a fire on the leased premises, or that might be considered hazardous. Lessee shall be solely responsible for the proper storage and use of any and all potentially hazardous materials on the leased premises, and shall comply with all laws concerning such potentially hazardous materials. Lessor also acknowledges that Lessee may use fireworks on the leased premises once a year.

Taxes and Assessments

13. Lessee agrees to pay all taxes and assessments on the personal property of Lessee or on any business or trade fixture of Lessee.

Destruction of the Premises

14. If during the term of this Lease the leased premises are totally or partially destroyed such that the leased premises may no longer be operated as a botanical gardens, this Lease may be terminated by either party.

Assignment and Subletting

15. Lessee shall not assign this Lease or sublet all or any portion of the leased premises without the express written consent of Lessor. Lessor's consent to any such assignment or subletting shall not be arbitrarily or unreasonably withheld. The consent of

Lessor to any one assignment or subletting shall not be deemed to be a consent by Lessor to any subsequent assignment or subletting. Any assignment or subletting without Lessor's prior written consent shall be void and shall, at Lessor's option, terminate this Lease.

Default by Lessee

16. Any breach by Lessee of a condition, covenant, or provision of this Lease will constitute a material breach. For any material breach by Lessee, Lessor may provide Lessee with a written two-weeks notice that describes the breach and demands that Lessee cure the default (if a cure is possible). If Lessee does not cure the default within the two weeks, or if a cure is not possible, this Lease will be terminated. Any of the following actions shall constitute a default under this Lease:

- (a) Use of the leased premises for any purpose other than as authorized in the Lease;
- (b) Default in the payment of any rent or other payment due from Lessee to Lessor;
- (c) Abandonment of the leased premises by Lessee, either voluntarily or by operation of law;
- (d) Filing by or against Lessee of a petition in bankruptcy or the appointment of a receiver or a general assignment by Lessee for the benefit of creditors;
- (e) Any other default in the performance of any term, covenant, or condition of this Lease including the mission statement discussed in the recitals to this Lease, or violation of Lessee's public trust obligations under this Lease.
- (f) The acceptance of rent hereunder by Lessor shall not be a waiver of any preceding breach by Lessee of any provision hereof, other than the failure of Lessee to pay the particular rent so accepted.

In the event of a default under this Lease by Lessee, Lessor shall have the following remedies in addition to any other rights or remedies granted them by law:

- (1) Lessor may enter the premises and take possession thereof and remove all of Lessee's personal property therefrom. Lessor may store the property in a secure public warehouse of his choosing at Lessee's expense.
- (2) After re-entry, the Lessor may terminate the Lease on giving five days written notice of such termination to Lessee.
- (3) After re-entry, Lessor may, without terminating the Lease, relet the premises, or any part thereof, at such rent as deemed appropriate by Lessor and on reasonable commercial terms. Lessor, at their sole option, may apply the rent received from reletting the premises to reducing Lessee's indebtedness to Lessor, to expenses of reletting, and to all alterations and repairs made, to rent due under this Lease, and to pay on future rent on this Lease as it becomes due.

Condemnation

17. If the leased premises are taken for public use during the term of this Lease, this Lease shall terminate on the date of taking. Lessor shall receive any and all compensation from

such condemnation except that any condemnation proceeds specifically related for Lessee improvements shall be payable to Lessee.

Notices

18. Any notice under this Lease shall be writing and shall be delivered to the following persons:

Lessor:	District Administrator Mendocino Coast Recreation and Park District 300 S. Lincoln Street Fort Bragg, CA 95437 info@mcrpd.us
Lessee:	Executive Director Mendocino Coast Botanical Gardens Corporation 18220 N. Highway 1 Fort Bragg, CA 95437 director@gardenbythesea.org

Waiver

19. The waiver by Lessor of any breach by Lessee of any of the provisions of this Lease shall not constitute a continuing waiver or a waiver of any subsequent breach by Lessee. No delay or omission to exercise any right or remedy by Lessor or Lessee shall be construed as a waiver. No waiver by Lessor of any default by Lessee under this Lease shall constitute a waiver of any subsequent default.

Attorneys' Fees

20. If any legal action or proceeding arising out of or relating to this Lease is brought by either party to this Lease, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, the reasonable attorneys' fees, costs, and expenses incurred in the action or proceeding by the prevailing party.

Binding on Successors

21. This Lease shall be binding on and shall inure to the benefit of the administrators, successors, and assigns of Lessor and Lessee; provided, however, that nothing in this section shall be construed as a consent by Lessor to any assignment of this Lease or any interest in it by Lessee.

Time of Essence

22. Time is expressly declared to be of the essence in this Lease.

Sole and Only Agreement

23. This instrument constitutes the sole and only agreement between Lessor and Lessee respecting the leased premises. Any agreements or representations respecting the leased premises by Lessor or Lessee not expressly set forth in this instrument are null and void.

Severability

24. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

MCRPD Recognition

25. Lessee agrees to recognize ownership of the leased premises by the Lessor in the following ways: Lessee shall apply the MCRPD logo to any promotional materials for programs and events held on the leased premises sponsored or funded by Lessor, any new signage for the leased premises, and the Mendocino Coast Botanical Gardens website. Lessee will follow the graphic standards for use of Lessor's logo in accordance with Lessor's third party, co-branding and partnership guidelines, a copy of which is attached to this Lease as Exhibit A. Lessee is not required to place the MCRPD logo on individual mailers, letterhead or similar Gardens documents. The purpose of this provision is to recognize ownership of the leased premises by MCRPD.

Public Access

26. Lessee acknowledges and agrees that Lessor acquired title to the leased premises subject to the standard agreement between Lessor and the State Coastal Conservancy dated June 25, 1990 as amended January 4, 1991 and April 8, 1991, and subject to the terms of an irrevocable offer to dedicate title and fee dated March 13, 1991. Both of those documents are hereby incorporated by reference as though fully set forth herein. Lessee acknowledges and agrees that the stated purposes of the acquisition of the leased premises by Lessor from the State Coastal Conservancy include protection of the natural and man-made resources of the Botanical Gardens, preservation of public access, and expansion of recreational opportunities, and that Lessor has agreed to use, manage, operate and maintain the leased premises in a manner consistent with the purpose of the acquisition. Lessee acknowledges and agrees that it shall operate the leased premises in compliance with these requirements. Lessee agrees that it shall provide public access to the greatest extent possible including the charging of reasonable fees for entry to the gardens (including a substantial discount for residents of the Mendocino Coast

Recreation and Park District). Lessee shall also offer additional discounted public access opportunities such as providing one free day access per year to local residents, and one "retro/dollar" day per year. Lessee shall work together with Lessor to use the leased premises for public events sponsored by Lessor. Lessee may request changes in public access requirements from Lessor during the term of this Lease. Lessee acknowledges and agrees that any increases in the price of admission to the gardens are subject to the review and approval of Lessor which approval shall not be unreasonably withheld.

Communication

27. Lessor and Lessee agree to formally communicate issues of concern from one to the other. A board member from the Mendocino Coast Recreation and Park District shall be a voting member of the Board of Directors of the Mendocino Coast Botanical Gardens Corporation throughout the term of this Lease and any renewals. Lessee's executive director shall present to the MCRPD board a written annual report at the District's April regular board meeting that shall include discussion of the activities and financial performance by Lessee for the preceding calendar year. The respective Boards for Lessee and Lessor shall schedule a joint meeting at least once a year. Any request for written consent required under this Lease shall be granted or denied within thirty days of the request or the request will be deemed approved.

Executed on September 26, 2016 at Fort Bragg, California.

LESSOR:

LESSEE:

MENDOCINO COAST
RECREATION AND PARK DISTRICT

MENDOCINO COAST BOTANICAL
GARDENS CORPORATION

By:


William J. Hayes, Chair
Board of Directors

By:


Walden R. Valen, Chair
Board of Directors

AGENDA ITEM SUMMARY

AGENDA ITEM:

7.3 Request for Nominations for District Member to serve on CSDA.

PREPARED BY:

Moneque Wooden, District Administrator

ATTACHMENT(S):

California Special Districts Association correspondence dated January 30, 2023, CSDA Nomination Form

EXPLANATION:

California Special Districts Association (CSDA) has sent MCRPD correspondence dated January 30, 2023, to request nominations for a District Member to serve on their board. CSDA is looking for Independent Special District Board Members who are interested in leading the direction of the California Special Districts Association for the 2024-2026 term.

Any Regular Member in good standing is eligible to nominate one person for election to the CSDA Board of Directors. Upon receipt of nominations, CSDA will prepare and send ballots to each district. Nominations are due to the Commission on or before April 6, 2023. Electronic Ballots will be emailed to each district June 5, 2023. All votes must be received by July 14, 2023.

FISCAL IMPACT:

The submission of a nomination form and the possible subsequent election of our nominee will present very little impact to the budget.

ALTERNATIVES:

Do not nominate a Board Member to serve on CSDA for the 2024-2026 term.

MOTION:

(This motion language is provided only as sample language for the recommended action. It is the sole determination of the individual members of the board as to whether this language is used.)

I **move** to nominate MCRPD Board Member _____ to the CSDA Board

Motion made by (Board Member): _____

Second made by (Board Member): _____

Discussion

Vote

Carried?

Yes

No

Unanimous

By majority

Voted against: _____

Abstained: _____



**California Special
Districts Association**

Districts Stronger Together

DATE: January 30, 2023
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024 - 2026 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*



**California Special
Districts Association**
Districts Stronger Together

2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

March 31, 2023 at 5:00 p.m.



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

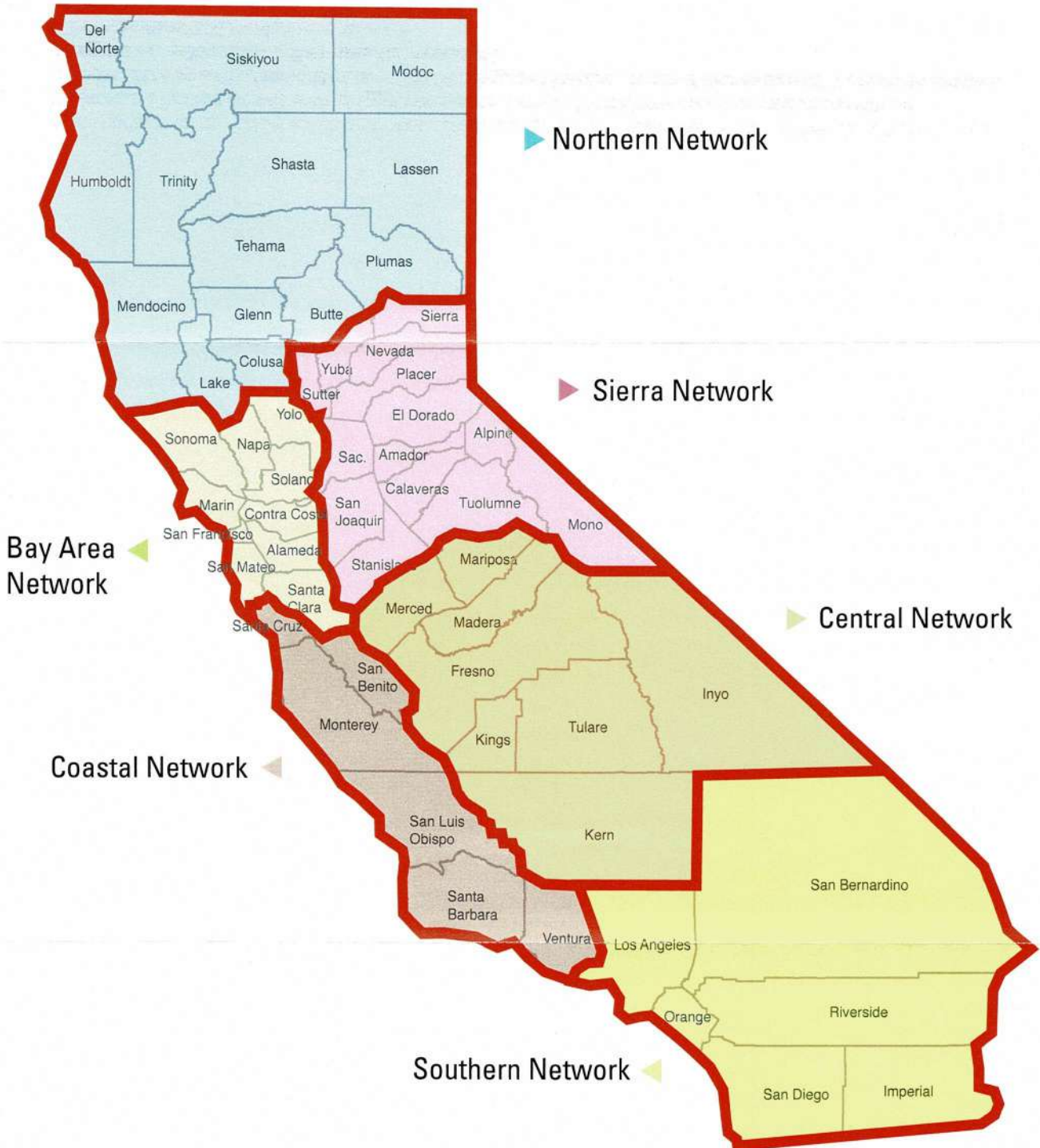
4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**



California Special Districts Association

DISTRICT NETWORKS



AGENDA ITEM SUMMARY

AGENDA ITEM:

8.0 Consent Calendar

PREPARED BY:

Carly Wells, Administrative Services Supervisor

ATTACHMENT(S):

- 12-14-2022 Special Board of Directors Meeting Minutes
- 12-20-2022 Finance Committee Meeting Minutes
- 12-20-2022 Regular Board of Directors Meeting Minutes
- 01-18-2023 Regular Board of Directors Meeting Minutes
- 01-31-2023 Special Board of Directors Meeting Minutes

EXPLANATION:

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: 12-14-2022 Special Board of Directors Meeting Minutes; 12-20-2022 Finance Committee Meeting Minutes; 12-20-2022 Regular Board of Directors Meeting Minutes; 01-18-2023 Regular Board of Directors Meeting Minutes; 01-31-2023 Special Board of Directors Meeting Minutes

8.2 Approval of financial documents as recommended by the Finance Committee; MCRPD Financial Statement September 2022; MCRPD Check Register September 2022; MCRPD Financial Statement October 2022; MCRPD Check Register October 2022; MCRPD Financial Statement November 2022; MCRPD Check Register November 2022; MCRPD Financial Statement December 2022; MCRPD Check Register December 2022

8.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

FISCAL IMPACT:

None

ALTERNATIVES:

None

RECOMMENDED ACTION:

Carry a motion to approve all items included on the February 15, 2023, consent calendar.

MOTION:

(This motion language is provided only as sample language for the recommended action. It is the sole determination of the individual members of the board as to whether this language is used.)

I **move** to approve all items included on February 15, 2023, consent calendar.

Motion made by (Board Member): _____

Second made by (Board Member): _____

Discussion

Vote

Carried?

Yes

No

Unanimous

By majority

Voted against: _____

Abstained: _____



**FINANCE COMMITTEE MEETING
REMOTE MEETING
Wednesday, December 21, 2022
4:30 p.m.**

MINUTES

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD FINANCE COMMITTEE MEMBERS WILL BE PARTICIPATING BY TELECONFERENCE IN THE MCRPD FINANCE COMMITTEE MEETING SCHEDULED FOR December 21, 2022.

In compliance with the Shelter-in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

- Meeting URL:
<https://us02web.zoom.us/j/87667129252?pwd=TU9Sc25aTE4xb3FMT1Y1NHFUZnVWUT09>
- Meeting ID: 876 6712 9252
- Passcode: 694598
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

3.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 4:30pm
- Board members presents: Barbara Burkey, Bob Bushansky
- Staff members present: Moneque Wooden, Carly Wells, Ruby Acosta

4.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None
- A motion was made to approve the Agenda as presented.

3.0 INFORMATION/DISCUSSION

3.1 MCRPD Financial Statement July 2022

- The Financial Statement for July was reviewed.
- Wooden explained that most of the revenue made from enrichment and special events were from the Just for Kids program and the ALE'S Tournament that took place.
- Burkey said that the statements are in line with the budgeted amounts.

3.2 MCRPD Check Register July 2022

- The Check Register for July was reviewed.
- Burkey asked about the payment to Sage50, which was explained by Wooden that Sage50 is the accounting software used by the district.

3.3 MCRPD Financial Statement August 2022

- The Financial Statement for August was reviewed.

3.4 MCRPD Check Register August 2022

- The Check Register for August was reviewed.

5.0 **ADJOURNMENT**

- Meeting adjourned at: 4:41pm



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, December 21, 2022
5:30 P.M.

MINUTES

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MAY MEETING SCHEDULED FOR DECEMBER 21, 2022.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

<https://us02web.zoom.us/j/84299787635?pwd=bUIERmV2VXRiZWWhWMDhmVIZaek5mdz09>

- The meeting ID: 842 9978 7635
- Password: 271204
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 5:30pm
- Board members present: Burkey, Bushansky, Felicich, Huff
- Board members absent: Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was approved with the change to move item number 6.1, Expanded Learning Opportunities Program, up the agenda before Staff Reports are given.
- M/S/C: Bushansky/Huff/Unanimous
- Yeyes: All
- Absent: Dominguez

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Community member, Dave Shpak, asked the board what issues MCRPD faces that prevent them from receiving state grants and if it would be possible to allocate tax money from the district towards Bower Park to make up for the lack of recreational activities provided in the South Coast. At this time, board members were prohibited from commenting.

6.1 Expanded Learning Opportunities Program (ELO-P)

- Huff motioned to continue to explore the partnering possibilities of the ELO-Program. Burkey wanted to make sure that MCRPD would not become involved in the HR, employment, and academics for the ELO-Program and for MCRPD to focus on its mission statement to provide opportunities that would promote physical and mental wellbeing for everyone through active play, community enrichment, programs and events. Bushansky seconded Burkey's addition to the motion.
- Dominguez joined the meeting at 5:40pm
- Felicich agreed that the original MOU for the ELO-Program has issues but agreed with Huff that locking in any motions would be premature. Felicich also said that the board needs to take it into consideration, if MCRPD is given a chance to offer more to the community.
- Sphak commented that with previous experience working with Parks and Recreation, he would like to express that it is important to take action and create appropriate expectations before getting involved in programs that are out of the district's jurisdiction. Shpak commented that it is important for MCRPD to focus on their mission statement.
- Director of Special Programs, Carolyn Carine, urged the board to form a committee and argued that Fort Bragg is centered around community and does not operate like a large city.
- The first motion made by Huff to proceed further with exploring the possibilities of partnerships with the ELO-Program was then voted on.
- M/S/C: Huff/Felicich/Motion did not pass
- Yeyes: Felicich, Huff
- Nayas: Burkey, Bushansky, Dominguez
- As the motion did not pass, there will be no further exploration of the ELO-Program at this time. It was stated that if FBUSD brought another idea to the MCRPD it would be looked at that time. Currently there is nothing to discuss further on this topic.

4.0 STAFF REPORTS:

4.1 Administration Report (Moneque Wooden)

- Wooden gave her report and commented that due to low staffing levels, the month of November was hard on management but thanked the management and staff that made running the C.V. Starr Community Center possible.

4.2 Maintenance Report (Paul Kelley)

- Wooden presented the report for Kelley.

4.3 Guest Services Report (Carly Wells)

- Wells gave her report.

4.4 Recreation Services Report (Kimberly Ramey)

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- Nothing to report.

5.2 South Coast

- Nothing to report.

5.3 MECCA

- Nothing to report.

5.4 Mendocino Coast Botanical Gardens

- The Festival of Lights was a big success thanks to everyone that helped put it together.

5.5 Personnel Committee

- Nothing to report.

5.6 Regional Park Committee

- Nothing to report.

5.7 District Services Committee

- Nothing to report.

5.8 Finance Committee

- Finances for MCRPD were looking good for the months of July and August.

5.9 Board of Directors

- Burkey reminded the board about the Brown Act and Ethics seminar training.

Each Agenda item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff Reports or Presentations. 3) Receive Board questions and requests for clarification 3) Receive public comments. If action is to be considered, then 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

6.0 DISCUSSION/ACTION ITEMS

6.2 2023 Regular MCRPD Board of Directors Meeting Schedule

- A motion was made to approve the 2023 Regular MCRPD Board of Directors Meeting Schedule as presented
- M/S/C: Bushansky/Huff/Unanimous
- Yeyes: All

6.3 Nomination and Election of Board Officers

- A motion was made to nominate Burkey as the Chair of the Board.
- M/S/C: Bushansky, Dominguez/Motion Passes
- Yeyes: Burkey, Bushansky, Dominguez, Felicich
- Naves: Huff
- A motion was made to nominate Bushansky as the Vice Chair of the Board.
- M/S/C: Huff/Dominguez/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich as the Secretary of the Board.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All

6.4 Board Member Standing Committee Assignments

- A motion was made to nominate Bushansky for the Finance Committee.
- M/S/C: Bushansky/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Burkey for the Finance Committee.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yeyes: All
- A motion was made to nominate Huff for the Personnel Committee.
- M/S/C: Bushansky/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich for the Personnel Committee.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Dominguez for the District Services Committee.
- M/S/C: Burkey/Huff/Unanimous
- Yeyes: All
- A motion was made to nominate Huff for the District Services Committee.
- M/S/C: Huff/Bushansky/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich for the Regional Park Committee.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Bushansky for the Regional Park Committee.

- M/S/C: Burkey/Huff/Unanimous
- Yayas: All
- Wooden read all the names for all of the assignments as voted on and then Burkey moved to approve the selected candidates to serve on the above committees.
- Felicich asked if it would be possible to create a new committee. Huff said it is possible as the Regional Park Committee has been added. Felicich said she would like to create an ADHOC committee for the ELO-Program. Burkey said that she would like to see a new proposal from FBUSD for the ELO-Program before creating the committee.

6.5 Board Member Committee Assignments

- A motion was made to nominate Burkey for the South Coast Committee.
- M/S/C: Burkey/Bushansky/Unanimous
- Yayas: All
- A motion was made to nominate Felicich for the MECCA Committee.
- M/S/C: Burkey/Huff/Unanimous
- Yayas: All
- A motion was made to nominate Burkey for the Botanical Gardens Committee.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yayas: All
- Wooden read all the names for all of the assignments as voted on and the Board agreed that they were all correct. Burkey moved to approve the selected candidates to serve on the above committees.

6.6 MCRPD Service Award Nomination

- A motion was made to accept the nomination of MCRPD volunteer, Connie Mitchell, for the MCRPD Distinguished Public Service Award.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yayas: All

6.7 LAFCo. Ballot Extension

- A motion was made to elect Candace Horslet as the Regular Special District Member.
- M/S/C: Burkey/Dominguez/Unanimous
- Yayas: All

7.0 **CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 11-16-2022
Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement July 2022; MCRPD Financial Statement August 2022; MCRPD Check Register July 2022; MCRPD Check Register August 2022

7.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

- I move to approve the December 21 consent calendar as presented.
- M/S/C: Bushansky/Dominguez/Unanimous
- Yeyes: All

8.0 **ADJOURNMENT**

- Meeting adjourned at: 6:32pm

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director’s meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, January 18, 2023
5:30 P.M.

MINUTES

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MAY MEETING SCHEDULED FOR January 18, 2023.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

<https://us02web.zoom.us/j/83673932710?pwd=bGhVOTIFekFjTmk1WGZYL2dBT0o1Zz09>

- The meeting ID: 836 7393 2710
- Password: 857319
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 5:35pm

- Board members present: Felicich
- Board members absent: Burkey, Bushansky, Dominguez, Huff
- At this time there was not a quorum, so the meeting has been postponed to February 15 at 5:30pm.

2.0 APPROVAL AND ADOPTION OF AGENDA

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

4.0 CORRESPONDENCE

4.1 Letter from Beth Pine

5.0 STAFF REPORTS:

5.1 Administration Report (Moneque Wooden)

5.2 Maintenance Report (Paul Kelley)

5.3 Guest Services Report (Carly Wells)

5.4 Recreation Services Report (Kimberly Ramey)

6.0 OTHER REPORTS:

6.1 Friends of MCRPD

6.2 South Coast

6.3 MECCA

6.4 Mendocino Coast Botanical Gardens

6.5 Personnel Committee

6.6 Regional Park Committee

6.7 District Services Committee

6.8 Finance Committee

6.9 Board of Directors

Each Agenda item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff Reports or Presentations. 3) Receive Board questions and requests for clarification 3) Receive public comments. If action is to be considered, then 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is

ready for a vote or other disposition

7.0 DISCUSSION/ACTION ITEMS

7.1 Presentation of 2022 MCRPD Recreation Service Award

8.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: 12-14-2022 Special Board of Directors Meeting Minutes; 12-20-2022 Finance Committee Meeting Minutes; 12-20-2022 Regular Board of Directors Meeting Minutes

8.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

9.0 ADJOURNMENT – Next Regular Board of Directors Meeting- February 15, 2023, at 5:30pm

- Meeting adjourned at: 5:36pm

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SPECIAL BOARD OF DIRECTORS MEETING
Remote Meeting
Tuesday, January 31, 2023
4:00PM

MINUTES

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE SPECIAL MEETING SCHEDULED FOR JANUARY 31, 2023.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

- <https://us02web.zoom.us/j/83205769250?pwd=dy9JbTNQTE1qMUkvanp0ZGFZSVILZz09>
- The meeting ID: 832 0576 9250
- Password: 185448
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 4:00pm
- Board members present: Burkey, Felicich, Huff

- Board members absent: Bushansky, Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was approved with no changes.
- M/S/C: Felicich/Huff/Unanimous
- Yeyes: All
- Absent: Bushansky, Dominguez

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None

4.0 PUBLIC PARTICIPATION-CLOSED SESSION ITEMS

- None

Please Take Notice

At this time, the MCRPD Board of Directors will go into a closed session breakout room. Members from the public and staff who are not participating in closed session will be in the other break out room. When the closed session is over all participants will re-renter the general meeting. Only authorized participants will be placed into the closed session breakout room.

5.0 CLOSED SESSION:

5.1 PERSONNEL (Gov. Code 54957); the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, or investigation of a complaint of a public employee(s).

- Board members Burkey, Felicich, and Huff were moved to a breakout room for a closed session discussion.
- Dominguez joined the meeting at 4:14pm and joined the breakout room with the rest of the board members.

6.0 RECONVENE TO OPEN SESSION

6.1 Call to Order and roll call

- Meeting reconvened at 4:21pm

6.2 Report of Final Action in Closed Session

- The board had decided to hire an outside investigator to investigate a complaint made towards a public employee.

7.0 ADJOURNMENT

- Meeting adjourned at: 4:21pm

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including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Administrator, 300 South Lincoln St., Fort Bragg, CA 95437.

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Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	1,428	869	559	11,530	10,354	1,176	14,472
Youth Sports	2	-	30	(30)	11,100	1,150	9,950	(1,467)
Special Events	3	-	-	-	20,241	8,500	11,741	(7,844)
Adult Sports	4	-	-	-	445	270	175	13,510
Drop In	5	1,818	1,133	685	7,131	2,818	4,313	4,156
Other Income	6	1,780	1,780	-	9,811	2,779	7,032	4,805
Total Revenue		5,027	3,812	1,214	60,258	25,871	34,387	27,631
Other Revenues								
Property Tax	7	-	-	-	181,740	340,545	(158,804)	158,804
Total Other Revenue		-	-	-	181,740	340,545	(158,804)	158,804
Total Revenues		5,027	3,812	1,214	241,999	366,416	(124,418)	186,436
Operating Expense								
Wages and Benefits	8	16,725	22,343	5,618	104,620	52,685	(51,934)	291,618
Programs	9	1,703	1,650	(53)	2,171	1,080	(1,091)	4,322
Sports	10	0	0	-	6,741	4,170	(2,571)	16,903
Marketing	11	559	750	191	853	450	(403)	3,000
Operations	12	2,665	3,000	335	43,944	27,870	(16,074)	72,139
Events	13	555	650	95	4,447	3,550	(897)	7,808
Other Expenses	14	0	0	-	796	830	34	33,234
Total Operating Expense		22,206	28,393	6,187	163,571	90,635	(72,936)	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	2,500	-	-	2,500
Total Other Income / Expense		-	-	-	2,500	-	-	2,500
Total Expenses		22,206	28,393	6,187	166,071	90,635	(72,936)	431,524
Net Revenue (Expense)		(17,179)	(24,580)	(4,973)	75,928	275,781	(51,482)	(245,088)

Footnotes

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8 Wages and Benefits are under for the month due to adjusted staffing
- 9
- 10
- 11
- 12
- 13
- 14
- 15

Mendo Coast Rec Park District
Check Register
For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
DD1497	9/1/22	Employee Payroll	1020	2,246.14
DD1498	9/1/22	Employee Payroll	1020	49.92
1765	9/1/22	Employee Payroll	1020	72.12
1766	9/1/22	Employee Payroll	1020	340.23
1767	9/1/22	Employee Payroll	1020	45.44
	9/1/22	Employment Development Dept.	1020	996.70
	9/1/22	EFTPS	1020	4,560.77
1768	9/9/22	CAPRI	1020	1,092.00
1769	9/9/22	CITY OF FORT BRAGG	1020	750.00
1770	9/9/22	CV STARR CENTER	1020	278.00
1771	9/9/22	EDWARD JONES	1020	1,357.20
1772	9/9/22	Kim Ramey	1020	50.56
1773	9/9/22	Moneque Wooden	1020	40.00
1774	9/9/22	THOMPSON'S PORTASEPTIC	1020	990.03
1775	9/9/22	Victoria Anaya Franco	1020	79.54
	9/13/22	Mendocino Community Network	1020	127.64
DD1499	9/14/22	Employee Payroll	1020	551.74
DD1500	9/14/22	Employee Payroll	1020	1,031.27
DD1501	9/14/22	Employee Payroll	1020	509.81
DD1502	9/14/22	Employee Payroll	1020	159.68
DD1503	9/14/22	Employee Payroll	1020	418.83
DD1504	9/14/22	Employee Payroll	1020	967.36
DD1505	9/14/22	Employee Payroll	1020	22.89
DD1506	9/14/22	Employee Payroll	1020	501.55
DD1507	9/14/22	Employee Payroll	1020	467.63
DD1508	9/14/22	Employee Payroll	1020	345.79
DD1509	9/14/22	Employee Payroll	1020	337.25
DD1510	9/14/22	Employee Payroll	1020	490.84
DD1511	9/14/22	Employee Payroll	1020	1,775.33
DD1512	9/14/22	Employee Payroll	1020	287.43
DD1513	9/14/22	Employee Payroll	1020	312.88
DD1514	9/14/22	Employee Payroll	1020	426.91
DD1515	9/14/22	Employee Payroll	1020	420.75
DD1516	9/14/22	Employee Payroll	1020	586.72
1794	9/14/22	Employee Payroll	1020	335.34
1793	9/14/22	Employee Payroll	1020	27.47
1792	9/14/22	Employee Payroll	1020	369.56
1791	9/14/22	Employee Payroll	1020	279.22
1790	9/14/22	Employee Payroll	1020	455.48
1789	9/14/22	Employee Payroll	1020	263.48
1788	9/14/22	Employee Payroll	1020	219.00
1787	9/14/22	Employee Payroll	1020	78.70
1786	9/14/22	Employee Payroll	1020	205.31
1785	9/14/22	Employee Payroll	1020	1,153.60
1784	9/14/22	Employee Payroll	1020	109.50
1783	9/14/22	Employee Payroll	1020	306.37
DD1517	9/15/22	Employee Payroll	1020	99.83
DD1518	9/15/22	Employee Payroll	1020	2,246.14
1782	9/15/22	Employee Payroll	1020	64.53
1781	9/15/22	Employee Payroll	1020	56.64
1780	9/15/22	Employee Payroll	1020	67.13
1779	9/15/22	Employee Payroll	1020	136.33
1778	9/15/22	Employee Payroll	1020	81.14
1777	9/15/22	Employee Payroll	1020	71.08
	9/16/22	EFTPS	1020	4,162.01

**Mendo Coast Rec Park District
Check Register**

For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Accour	Amount
	9/16/22	Employment Development Dept.	1020	909.67
1799	9/21/22	Carly Wells	1020	516.42
1798	9/21/22	P.G. & E.	1020	31.06
1797	9/21/22	RC Sports	1020	1,702.66
1796	9/21/22	US CELLULAR	1020	587.46
1795	9/21/22	Employee Payroll	1020	2,220.82
DD1519	9/28/22	Employee Payroll	1020	606.26
DD1520	9/28/22	Employee Payroll	1020	1,371.28
DD1521	9/28/22	Employee Payroll	1020	598.01
DD1522	9/28/22	Employee Payroll	1020	205.31
DD1523	9/28/22	Employee Payroll	1020	505.63
DD1524	9/28/22	Employee Payroll	1020	1,191.62
DD1525	9/28/22	Employee Payroll	1020	551.88
DD1526	9/28/22	Employee Payroll	1020	508.77
DD1527	9/28/22	Employee Payroll	1020	473.75
DD1528	9/28/22	Employee Payroll	1020	210.79
DD1529	9/28/22	Employee Payroll	1020	582.20
DD1530	9/28/22	Employee Payroll	1020	1,688.29
DD1531	9/28/22	Employee Payroll	1020	306.60
DD1532	9/28/22	Employee Payroll	1020	424.31
DD1533	9/28/22	Employee Payroll	1020	345.79
DD1534	9/28/22	Employee Payroll	1020	417.29
DD1535	9/28/22	Employee Payroll	1020	768.38
1813	9/28/22	Employee Payroll	1020	438.00
1812	9/28/22	Employee Payroll	1020	54.95
1811	9/28/22	Employee Payroll	1020	464.18
1810	9/28/22	Employee Payroll	1020	465.37
1809	9/28/22	Employee Payroll	1020	562.67
1808	9/28/22	Employee Payroll	1020	318.23
1807	9/28/22	Employee Payroll	1020	198.47
1806	9/28/22	Employee Payroll	1020	301.12
1805	9/28/22	Employee Payroll	1020	215.57
1804	9/28/22	Employee Payroll	1020	1,268.66
1803	9/28/22	Employee Payroll	1020	109.50
1802	9/28/22	Employee Payroll	1020	426.59
DD1536	9/29/22	Employee Payroll	1020	99.83
DD1537	9/29/22	Employee Payroll	1020	2,246.14
1801	9/29/22	Employee Payroll	1020	90.88
1800	9/29/22	Employee Payroll	1020	56.64
1814	9/29/22	Employee Payroll	1020	1,573.69
1815	9/29/22	CITY OF FORT BRAGG	1020	1,225.00
1817	9/29/22	EDWARD JONES	1020	904.80
1816	9/29/22	Moneque Wooden	1020	270.00
	9/30/22	Employment Development Dept.	1020	1,056.61
	9/30/22	EFTPS	1020	4,653.68
Total				<u><u>67,203.64</u></u>

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	-	-	-	11,530	10,354	1,176	14,472
Youth Sports	2	7,250	4,500	2,750	11,100	5,650	5,450	(1,467)
Special Events	3	285	173	112	20,241	8,673	11,568	(7,844)
Adult Sports	4	-	-	-	445	270	175	13,510
Drop In	5	1,079	578	501	7,131	3,396	3,735	4,156
Other Income	6	4,067	1,732	2,335	9,811	4,511	5,300	4,805
Total Revenue		12,681	6,983	5,699	60,258	32,854	27,404	27,631
Other Revenues								
Property Tax	7	-	-	-	181,740	-	181,740	158,804
Total Other Revenue		-	-	-	181,740	-	181,740	158,804
Total Revenues		12,681	6,983	5,699	241,999	32,854	209,144	186,436
Operating Expense								
Wages and Benefits	8	11,391	21,343	9,952	104,620	96,371	(8,249)	291,618
Programs	9	0	350	350	2,171	3,080	909	4,322
Sports	10	0	200	200	6,741	4,370	(2,371)	16,903
Marketing	11	0	50	50	853	1,250	397	3,000
Operations	12	718	918	200	43,944	31,788	(12,156)	72,139
Events	13	434	900	466	4,447	5,100	653	7,808
Other Expenses	14	0	335	335	796	1,165	369	33,234
Total Operating Expense		12,543	24,096	11,554	163,571	143,124	(20,447)	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	2,500	-	-	2,500
Total Other Income / Expense		-	-	-	2,500	-	-	2,500
Total Expenses		12,543	24,096	11,554	166,071	143,124	(20,447)	431,524
Net Revenue (Expense)		139	(17,113)	(5,855)	75,928	(110,270)	229,591	(245,088)

Footnotes

- 1
- 2 MCRPD brought back youth basketball this year. More participated than expected.
- 3
- 4
- 5
- 6 Other income is up, due to charging actual cost for admin time
- 7
- 8 Wages and Benefits are under for the month due to adjusted staffing
- 9
- 10
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**Mendo Coast Rec Park District
Check Register**

For the Period From Oct 1, 2022 to Oct 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	10/7/22	Mendocino Community Network	1020	151.61
DD1538	10/12/22	Employee Payroll	1020	573.55
DD1539	10/12/22	Employee Payroll	1020	1,300.45
DD1540	10/12/22	Employee Payroll	1020	637.92
DD1541	10/12/22	Employee Payroll	1020	182.50
DD1542	10/12/22	Employee Payroll	1020	426.59
DD1543	10/12/22	Employee Payroll	1020	1,193.14
DD1544	10/12/22	Employee Payroll	1020	27.47
DD1545	10/12/22	Employee Payroll	1020	559.59
DD1546	10/12/22	Employee Payroll	1020	513.39
DD1547	10/12/22	Employee Payroll	1020	426.23
DD1548	10/12/22	Employee Payroll	1020	274.03
DD1549	10/12/22	Employee Payroll	1020	598.77
DD1550	10/12/22	Employee Payroll	1020	1,653.95
DD1551	10/12/22	Employee Payroll	1020	328.50
DD1552	10/12/22	Employee Payroll	1020	367.74
DD1553	10/12/22	Employee Payroll	1020	408.79
DD1554	10/12/22	Employee Payroll	1020	513.74
DD1555	10/12/22	Employee Payroll	1020	741.88
1818	10/12/22	Employee Payroll	1020	396.93
1819	10/12/22	Employee Payroll	1020	27.47
1820	10/12/22	Employee Payroll	1020	410.62
1821	10/12/22	Employee Payroll	1020	523.55
1822	10/12/22	Employee Payroll	1020	573.08
1823	10/12/22	Employee Payroll	1020	349.02
1824	10/12/22	Employee Payroll	1020	266.90
1825	10/12/22	Employee Payroll	1020	301.12
1826	10/12/22	Employee Payroll	1020	191.62
1827	10/12/22	Employee Payroll	1020	1,268.66
1828	10/12/22	Employee Payroll	1020	328.50
1829	10/12/22	Employee Payroll	1020	68.43
1830	10/12/22	Employee Payroll	1020	349.02
DD1556	10/13/22	Employee Payroll	1020	2,246.14
DD1557	10/13/22	Employee Payroll	1020	49.92
1831	10/13/22	Employee Payroll	1020	45.44
1832	10/13/22	Employee Payroll	1020	56.64
1833	10/13/22	Carly Wells	1020	1,589.98
1834	10/13/22	EDWARD JONES	1020	452.40
1835	10/13/22	Embolden Law PC	1020	1,200.00
1836	10/13/22	Fort Bragg Towing	1020	165.50
1837	10/13/22	Humboldt County Office of Education	1020	210.00
1838	10/13/22	Lake County Record-Bee	1020	1,023.66
1839	10/13/22	Moneque Wooden	1020	270.00
1840	10/13/22	NCSI	1020	18.50
1841	10/13/22	ROSSI'S	1020	11.75
1842	10/13/22	Sandra Johnson	KUDOS	908.51
1843	10/13/22	Victoria Anaya Franco	KUDOS	442.32
	10/14/22	Employment Development Dept.	1020	11.52
	10/14/22	Employment Development Dept.	1020	1,032.82
	10/14/22	EFTPS	1020	4,614.61
1859	10/25/22	BETH PINE	KUDOS	1,478.95
1860	10/25/22	Carly Wells	1020	135.16
1861	10/25/22	EDWARD JONES	1020	452.40
1862	10/25/22	Kim Ramey	1020	253.86
1863	10/25/22	REDWOOD COAST REC CENTER	1020	50.00

**Mendo Coast Rec Park District
Check Register**

For the Period From Oct 1, 2022 to Oct 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1864	10/25/22	Sandra Johnson	KUDOS	2,174.40
1865	10/25/22	US CELLULAR	1020	591.73
1866	10/25/22	Victoria Anaya Franco	KUDOS	398.35
DD1558	10/26/22	Employee Payroll	1020	1,016.69
DD1559	10/26/22	Employee Payroll	1020	483.12
DD1560	10/26/22	Employee Payroll	1020	530.53
DD1561	10/26/22	Employee Payroll	1020	159.68
DD1562	10/26/22	Employee Payroll	1020	349.02
DD1563	10/26/22	Employee Payroll	1020	27.47
DD1564	10/26/22	Employee Payroll	1020	455.48
DD1565	10/26/22	Employee Payroll	1020	485.65
DD1566	10/26/22	Employee Payroll	1020	462.79
DD1567	10/26/22	Employee Payroll	1020	421.58
DD1568	10/26/22	Employee Payroll	1020	469.86
DD1569	10/26/22	Employee Payroll	1020	1,543.13
DD1570	10/26/22	Employee Payroll	1020	1,775.33
DD1571	10/26/22	Employee Payroll	1020	287.43
DD1572	10/26/22	Employee Payroll	1020	391.51
DD1573	10/26/22	Employee Payroll	1020	279.98
DD1574	10/26/22	Employee Payroll	1020	151.25
DD1575	10/26/22	Employee Payroll	1020	552.67
1844	10/26/22	Employee Payroll	1020	328.50
1845	10/26/22	Employee Payroll	1020	342.18
1846	10/26/22	Employee Payroll	1020	376.18
1847	10/26/22	Employee Payroll	1020	573.08
1848	10/26/22	Employee Payroll	1020	225.84
1849	10/26/22	Employee Payroll	1020	222.43
1850	10/26/22	Employee Payroll	1020	150.56
1851	10/26/22	Employee Payroll	1020	126.61
1852	10/26/22	Employee Payroll	1020	1,036.22
1853	10/26/22	Employee Payroll	1020	328.50
1854	10/26/22	Employee Payroll	1020	82.12
1855	10/26/22	Employee Payroll	1020	306.37
1856	10/26/22	Employee Payroll	1020	126.61
DD1576	10/27/22	Employee Payroll	1020	45.38
DD1577	10/27/22	Employee Payroll	1020	2,246.14
1857	10/27/22	Employee Payroll	1020	113.27
1858	10/27/22	Employee Payroll	1020	90.88
	10/28/22	EFTPS	1020	4,171.10
	10/28/22	Employment Development Dept.	1020	827.34
Total				<u>57,381.80</u>

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	-	980	(980)	11,530	11,334	196	14,472
Youth Sports	2	3,295	223	3,072	11,100	5,873	5,227	(1,467)
Special Events	3	100	974	(874)	20,241	9,647	10,594	(7,844)
Adult Sports	4	-	1,200	(1,200)	445	1,470	(1,025)	13,510
Drop In	5	1,115	795	320	7,131	4,191	2,940	4,156
Other Income	6	2,940	1,635	1,305	9,811	6,147	3,664	4,805
Total Revenue		7,450	5,807	1,643	60,258	38,662	21,596	27,631
Other Revenues								
Property Tax	7	-	-	-	181,740	-	181,740	158,804
Total Other Revenue		-	-	-	181,740	-	181,740	158,804
Total Revenues		7,450	5,807	1,643	241,999	38,662	203,337	186,436
Operating Expense								
Wages and Benefits	8	13,138	23,343	10,204	104,620	119,713	15,094	291,618
Programs	9	33	650	617	2,171	3,730	1,559	4,322
Sports	10	64	940	876	6,741	5,310	(1,431)	16,903
Marketing	11	0	50	50	853	1,300	447	3,000
Operations	12	625	1,254	629	43,944	33,042	(10,902)	72,139
Events	13	217	650	433	4,447	5,750	1,303	7,808
Other Expenses	14	0	400	400	796	1,565	769	33,234
Total Operating Expense		14,077	27,287	13,209	163,571	170,411	6,840	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	2,500	-	-	2,500
Total Other Income / Expense		-	-	-	2,500	-	-	2,500
Total Expenses		14,077	27,287	13,209	166,071	170,411	6,840	431,524
Net Revenue (Expense)		(6,627)	(21,479)	(11,567)	75,928	(131,749)	196,497	(245,088)

Footnotes

- 1
- 2 MCRPD brought back youth basketball this year. More participated than expected.
- 3
- 4
- 5
- 6
- 7
- 8 Wages and Benefits are under for the month due to adjusted staffing
- 9
- 10
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**Mendo Coast Rec Park District
Check Register**

For the Period From Nov 1, 2022 to Nov 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1867	11/4/22	ABC	1020	100.00
1868	11/4/22	BETH PINE	KUDOS	1,356.75
1869	11/4/22	CITY OF FORT BRAGG	1020	25.00
1870	11/4/22	California Special Dsistrict Assocaition	1020	1,670.00
1871	11/4/22	Elizabeth Collins	1020	64.00
1872	11/4/22	KRISTEN HOCK	KUDOS	166.25
1873	11/4/22	INDEPENDENT COAST OBSERVER	1020	105.45
1874	11/4/22	Mendocino Coast Children's Fund	1020	25.00
1875	11/4/22	Moneque Wooden	1020	267.95
1876	11/4/22	Sandra Carmichael	KUDOS	362.20
1877	11/4/22	Victoria Anaya Franco	KUODS	345.45
	11/8/22	Mendocino Community Network	1020	105.31
DD1578	11/9/22	Employee Payroll	1020	529.94
DD1579	11/9/22	Employee Payroll	1020	1,003.55
DD1580	11/9/22	Employee Payroll	1020	657.97
DD1581	11/9/22	Employee Payroll	1020	162.72
DD1582	11/9/22	Employee Payroll	1020	435.26
DD1583	11/9/22	Employee Payroll	1020	54.95
DD1584	11/9/22	Employee Payroll	1020	573.66
DD1585	11/9/22	Employee Payroll	1020	553.85
DD1586	11/9/22	Employee Payroll	1020	464.42
DD1587	11/9/22	Employee Payroll	1020	324.61
DD1588	11/9/22	Employee Payroll	1020	478.29
DD1589	11/9/22	Employee Payroll	1020	1,037.97
DD1590	11/9/22	Employee Payroll	1020	1,791.35
DD1591	11/9/22	Employee Payroll	1020	445.29
DD1592	11/9/22	Employee Payroll	1020	390.88
DD1593	11/9/22	Employee Payroll	1020	394.49
DD1594	11/9/22	Employee Payroll	1020	426.23
DD1595	11/9/22	Employee Payroll	1020	692.91
1878	11/9/22	Employee Payroll	1020	452.60
1879	11/9/22	Employee Payroll	1020	54.95
1880	11/9/22	Employee Payroll	1020	459.31
1881	11/9/22	Employee Payroll	1020	407.36
1882	11/9/22	Employee Payroll	1020	350.40
1883	11/9/22	Employee Payroll	1020	606.60
1884	11/9/22	Employee Payroll	1020	372.29
1885	11/9/22	Employee Payroll	1020	240.90
1886	11/9/22	Employee Payroll	1020	266.90
1887	11/9/22	Employee Payroll	1020	212.15
1888	11/9/22	Employee Payroll	1020	1,268.66
1889	11/9/22	Employee Payroll	1020	472.31
1890	11/9/22	Employee Payroll	1020	95.81
1891	11/9/22	Employee Payroll	1020	345.16
1892	11/9/22	Employee Payroll	1020	488.56
DD1596	11/10/22	Employee Payroll	1020	2,246.14
DD1597	11/10/22	Employee Payroll	1020	104.36
1893	11/10/22	Employee Payroll	1020	283.20
1894	11/10/22	Employee Payroll	1020	90.88
	11/11/22	Employment Development Dept.	1020	975.71
	11/11/22	EFTPS	1020	4,804.13
1895	11/18/22	Carly Wells	1020	32.63
1896	11/18/22	CV STARR CENTER	1020	26,980.99
1897	11/18/22	F.B. UNIFIED SCHOOL DISTRICT	1020	3,000.00
1898	11/18/22	Moneque Wooden	1020	92.45

**Mendo Coast Rec Park District
Check Register**

For the Period From Nov 1, 2022 to Nov 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1899	11/18/22	North Bay Petroleum	1020	102.73
1900	11/18/22	US CELLULAR	1020	591.73
1901	11/18/22	Victoria Anaya Franco	KUDOS	392.61
DD1597	11/23/22	Employee Payroll	1020	590.22
DD1598	11/23/22	Employee Payroll	1020	1,153.94
DD1599	11/23/22	Employee Payroll	1020	1,234.08
DD1600	11/23/22	Employee Payroll	1020	278.12
DD1601	11/23/22	Employee Payroll	1020	793.06
DD1602	11/23/22	Employee Payroll	1020	66.48
DD1603	11/23/22	Employee Payroll	1020	80.29
DD1604	11/23/22	Employee Payroll	1020	1,080.48
DD1605	11/23/22	Employee Payroll	1020	833.69
DD1606	11/23/22	Employee Payroll	1020	670.60
DD1607	11/23/22	Employee Payroll	1020	784.00
DD1608	11/23/22	Employee Payroll	1020	2,203.06
DD1609	11/23/22	Employee Payroll	1020	2,403.03
DD1610	11/23/22	Employee Payroll	1020	606.99
DD1611	11/23/22	Employee Payroll	1020	446.45
DD1612	11/23/22	Employee Payroll	1020	794.02
DD1613	11/23/22	Employee Payroll	1020	881.75
DD1614	11/23/22	Employee Payroll	1020	1,359.03
1911	11/23/22	Employee Payroll	1020	1,675.08
1903	11/23/22	Employee Payroll	1020	71.31
1906	11/23/22	Employee Payroll	1020	1,072.43
1905	11/23/22	Employee Payroll	1020	565.90
1915	11/23/22	Employee Payroll	1020	722.09
1902	11/23/22	Employee Payroll	1020	700.75
1909	11/23/22	Employee Payroll	1020	490.19
1914	11/23/22	Employee Payroll	1020	611.94
1904	11/23/22	Employee Payroll	1020	813.68
1910	11/23/22	Employee Payroll	1020	326.91
1913	11/23/22	Employee Payroll	1020	224.47
1907	11/23/22	Employee Payroll	1020	429.79
1912	11/23/22	Employee Payroll	1020	485.31
1908	11/23/22	Employee Payroll	1020	499.59
DD1617	11/23/22	Employee Payroll	1020	785.35
DD1615	11/24/22	Employee Payroll	1020	2,246.14
DD1616	11/24/22	Employee Payroll	1020	108.90
1916	11/24/22	Employee Payroll	1020	83.32
1917	11/24/22	Employee Payroll	1020	56.64
	11/25/22	Employment Development Dept.	1020	1,580.31
	11/25/22	EFTPS	1020	7,684.23
Total				98,296.84

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	-	375	(375)	11,530	11,709	(179)	14,472
Youth Sports	2	465	1,510	(1,045)	11,100	7,383	3,717	(1,467)
Special Events	3	9,854	2,490	7,364	20,241	12,137	8,104	(7,844)
Adult Sports	4	-	(400)	400	445	1,070	(625)	13,510
Drop In	5	1,063	861	202	7,131	5,052	2,079	4,156
Other Income	6	2,688	1,611	1,077	9,811	7,758	2,053	4,805
Total Revenue		14,070	6,447	7,623	60,258	45,108	15,150	27,631
Other Revenues								
Property Tax	7	181,740	179,596	2,145	181,740	179,596	2,145	158,804
Total Other Revenue		181,740	179,596	2,145	181,740	179,596	2,145	158,804
Total Revenues		195,810	186,042	9,768	241,999	224,704	17,295	186,436
Operating Expense								
Wages and Benefits	8	14,378	24,343	9,965	104,620	144,056	39,436	291,618
Programs	9	0	300	300	2,171	4,030	1,859	4,322
Sports	10	1,899	1,240	(659)	6,741	6,550	(191)	16,903
Marketing	11	0	600	600	853	1,900	1,047	3,000
Operations	12	12,250	13,756	1,506	43,944	46,798	2,854	72,139
Events	13	13	500	487	4,447	6,250	1,803	7,808
Other Expenses	14	0	400	400	796	1,965	1,169	33,234
Total Operating Expense		28,540	41,139	12,599	163,571	211,549	47,978	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	2,500	-	-	2,500
Total Other Income / Expense		-	-	-	2,500	-	-	2,500
Total Expenses		28,540	41,139	12,599	166,071	211,549	47,978	431,524
Net Revenue (Expense)		167,271	144,904	(2,831)	75,928	13,155	(30,684)	(245,088)

Footnotes

- 1
- 2
- 3 Special Events is over for the month due to bringing back MCRPD's Aquathon and Silent Auction
- 4
- 5
- 6
- 7
- 8 Wages and Benefits are under for the month due to adjusted staffing
- 9
- 10
- 11
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- 13
- 14
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**Mendo Coast Rec Park District
Check Register**

For the Period From Dec 1, 2022 to Dec 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1920	12/1/22	BETH PINE	KUDOS	821.84
1921	12/1/22	EDWARD JONES	1020	984.80
1922	12/1/22	Moneque Wooden	1020	270.00
1923	12/1/22	ROSSI'S	1020	63.65
dd1618	12/7/22	Employee Payroll	1020	298.94
dd1619	12/7/22	Employee Payroll	1020	536.11
dd1620	12/7/22	Employee Payroll	1020	362.33
dd1621	12/7/22	Employee Payroll	1020	55.79
dd1622	12/7/22	Employee Payroll	1020	262.79
dd1623	12/7/22	Employee Payroll	1020	28.84
dd1624	12/7/22	Employee Payroll	1020	204.40
dd1625	12/7/22	Employee Payroll	1020	278.27
dd1626	12/7/22	Employee Payroll	1020	271.44
dd1627	12/7/22	Employee Payroll	1020	367.26
dd1628	12/7/22	Employee Payroll	1020	866.87
dd1629	12/7/22	Employee Payroll	1020	910.78
dd1630	12/7/22	Employee Payroll	1020	116.79
dd1631	12/7/22	Employee Payroll	1020	190.41
dd1632	12/7/22	Employee Payroll	1020	211.71
dd1633	12/7/22	Employee Payroll	1020	236.10
dd1634	12/7/22	Employee Payroll	1020	418.83
dd1635	12/7/22	Employee Payroll	1020	292.00
1936	12/7/22	Employee Payroll	1020	233.60
1935	12/7/22	Employee Payroll	1020	28.84
1934	12/7/22	Employee Payroll	1020	219.00
1933	12/7/22	Employee Payroll	1020	241.99
1932	12/7/22	Employee Payroll	1020	298.27
1931	12/7/22	Employee Payroll	1020	288.85
1930	12/7/22	Employee Payroll	1020	313.91
1929	12/7/22	Employee Payroll	1020	175.21
1928	12/7/22	Employee Payroll	1020	233.60
1933	12/7/22	Employee Payroll	1020	65.71
1926	12/7/22	Employee Payroll	1020	695.12
1925	12/7/22	Employee Payroll	1020	244.54
1924	12/7/22	Employee Payroll	1020	192.99
	12/7/22	Mendocino Community Network	1020	105.31
dd1636	12/8/22	Employee Payroll	1020	40.84
dd1637	12/8/22	Employee Payroll	1020	2,246.14
	12/8/22	Employment Development Dept.	1020	434.40
	12/8/22	EFTPS	1020	2,800.77
1937	12/14/22	CAPRI	1020	12,951.55
1938	12/14/22	Embolden Law PC	1020	1,160.00
1939	12/14/22	Maria Hernandez	KUDOS	64.85
1940	12/14/22	Victoria Anaya Franco	KUDOS	817.83
DD1638	12/21/22	Employee Payroll	1020	645.70
DD1639	12/21/22	Employee Payroll	1020	1,224.14
DD1640	12/21/22	Employee Payroll	1020	748.11
DD1641	12/21/22	Employee Payroll	1020	65.10
DD1642	12/21/22	Employee Payroll	1020	466.62
DD1643	12/21/22	Employee Payroll	1020	524.31
DD1644	12/21/22	Employee Payroll	1020	28.84
DD1645	12/21/22	Employee Payroll	1020	386.90
DD1646	12/21/22	Employee Payroll	1020	512.98
DD1647	12/21/22	Employee Payroll	1020	501.06
DD1648	12/21/22	Employee Payroll	1020	479.70

**Mendo Coast Rec Park District
Check Register**

For the Period From Dec 1, 2022 to Dec 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
DD1649	12/21/22	Employee Payroll	1020	524.64
DD1650	12/21/22	Employee Payroll	1020	316.02
DD1651	12/21/22	Employee Payroll	1020	1,186.03
DD1652	12/21/22	Employee Payroll	1020	1,590.55
DD1653	12/21/22	Employee Payroll	1020	401.50
DD1654	12/21/22	Employee Payroll	1020	386.01
DD1655	12/21/22	Employee Payroll	1020	471.01
DD1656	12/21/22	Employee Payroll	1020	455.48
DD1657	12/21/22	Employee Payroll	1020	785.08
DD1658	12/21/22	Employee Payroll	1020	563.40
1941	12/21/22	Employee Payroll	1020	423.40
1935	12/21/22	Employee Payroll	1020	28.84
1943	12/21/22	Employee Payroll	1020	237.96
1944	12/21/22	Employee Payroll	1020	588.29
1945	12/21/22	Employee Payroll	1020	372.29
1946	12/21/22	Employee Payroll	1020	496.40
1947	12/21/22	Employee Payroll	1020	240.90
1948	12/21/22	Employee Payroll	1020	135.04
1949	12/21/22	Employee Payroll	1020	1,301.35
1950	12/21/22	Employee Payroll	1020	372.29
1951	12/21/22	Employee Payroll	1020	80.29
1952	12/21/22	Employee Payroll	1020	291.55
DD1659	12/22/22	Employee Payroll	1020	49.92
DD1660	12/22/22	Employee Payroll	1020	2,246.14
1953	12/22/22	Employee Payroll	1020	45.44
	12/23/22	Employment Development Dept.	1020	869.89
	12/23/22	EFTPS	1020	4,821.09
1954	12/28/22	BETH PINE	KUDOS	662.01
1955	12/28/22	EDWARD JONES	1020	904.80
1956	12/28/22	Moneque Wooden	1020	270.00
1957	12/28/22	ROSSI'S	1020	89.99
1958	12/28/22	Sandra Johnson	KUDOS	1,578.21
1959	12/28/22	US CELLULAR	1020	586.73
Total				60,859.27