



BOARD OF DIRECTORS

Dave Shpak
Chair

Angela Dominguez
Vice Chair

Craig Comen
Secretary

Zach Hayward
Director

Dana Vogeles
Director

MISSION

The mission of MCRPD is to provide opportunities on the Mendocino Coast that promote physical and mental well-being for everyone through active play, community enrichment, programs, and events.

REGULAR MEETINGS

Third Wednesday of every month at 4:00 P.M., at location(s) designated in advance by the Board. Please see meeting agendas of visit mendocoastrec.org for meeting location(s).

AGENDA

Regular Board of Directors Meeting
Wednesday, September 16th, 2026, at 4:00

P.M.

Location

Mendocino Coast Botanical Gardens
18050 Ocean Drive Fort Bragg, CA 95437
And
38901 Ocean Drive Gualala, CA 95445

1.0 CALL TO ORDER

Call to order and roll call.

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be made at this time.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 STAFF REPORTS

4.1 General Manager Report Kylie Felicich (Pages 1-2)

4.2 District Recreation Supervisor Report Jennifer Saunders (Pages 3-4)

5.0 OTHER REPORTS

5.1 Friends of MCRPD

5.2 South Coast

5.3 Mendocino Coast Botanical Gardens

5.4 Personnel Committee

5.5 District Services Committee

5.6 Finance Committee

5.7 Board of Directors

5.8 Capital Building Project Ad hoc Committee

5.9 Bower Park Ad hoc Committee

6.0 DISCUSSION / ACTION

Each Discussion/Action item consists of the following steps to be carried out by the Board Chair in the this order: 1) Announce agenda item by number and states the subject; 2) Receive staff and advisory committee reports; 3) Solicit Board member questions and requests for clarification; 4) Receive public comments (limit of 3 minutes per person per item); 5) Call for motion and second from Board members; 6) Moderate a discussion of the item until a final motion is ready for a vote or other disposition; and 7) Call for Board member vote. Please refer to the District's Bylaws and Rosenberg's Rules of Order for more information.

- 6.1 Review and consider updating for account signers for California Bank of Commerce
- 6.2 Review, Discuss, and consider approval of transferring \$60,000 from Capital Projects Reserve Fund to the General Operation Fund to accommodate short-term cash flow requirements
- 6.3 Review and consider quotation from City Stream to automate administration for board agendas, packet and minutes and for website ADA Compliancy

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken under DISCUSSION/ACTION.

- 7.1 Approval of Regular Board Meeting Minutes 8/19/2026
- 7.2 Approval of Special Meeting Minutes 8/19/2026
- 7.3 Approve additional Regular Board Meeting for December 16, 2026, at 4:00 P.M.

8.0 ADJOURNMENT

The next MCRPD Regular Board of Directors Meeting will be held on October 21, 2026, at the Mendocino Coast Botanical Gardens Farmhouse 18050 Ocean Dr. Fort Bragg CA 95437

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, General Manager, MCRPD, 100 N Main St. Fort Bragg, CA 95437 707-409-0760.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director's meetings at the District Office, 100 N Main Street, Fort Bragg, CA 95437 and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings. Written public comments can be submitted to the District prior to the meeting by emailing board-admin@mcrpd.us. Written comments received by email prior to 3 P.M. on the day of the meeting and any other supplemental materials will be forwarded to the Board prior to the meeting, made a part of the public record, and be available for public review here: [Board Meeting - Mendocino Coast Recreation and Park District](#)



Kylie Felicich – General Manager Staff Report – September 2026

With changes to our administrative staff, there has been an opportunity to restructure and reorganize our District office. Recreation Supervisor Saunders and I are examining every aspect of our business from marketing to operations. We have found ways to streamline the day to day as well as schedules for the Studios and Gymnastics. The CSDA accountant will be taking over some additional tasks which will result in \$300-500 more per month. We will be posting an internal job for an additional part-time administrative assistant to help Jennifer reorganize the website, internal documents, and marketing. We also want software management upgrades to improve office efficiency.

South Coast

We have a family dance in Manchester on Saturday, September 26 at 4:00. This is co-hosted with the Coastal Seniors who plan to sell food and drinks. This is at the Manchester Grange and will include a dance lesson and dancing.

Bower Park

In pursuit of the SPP-5 Grant, MCRPD is working to secure funding to assist the County in completing work from the master plan. The objective is to update the pending projects that were not finished due to lack of funding, identify other areas of interest from the public, and apply in December. Currently, we have set up the following public meetings;

Redwood Coast Recreation Center September 20

Manchester Grant September 26

Coast Soccer League October 17 or 24 (Pending weather)

Gualala Municipal Advisory Council November 5

This will be an agenda item at the October 21 meeting so that the board can review updates in detail.

2025-2026 Fiscal Year Financials

The accountant is working with CSDA as there is an issue with entries made by the former accountant. The entries were made in May and June 2025 and affected the Fiscal Year 2025/2026. The issues are with deferred revenue and duplicate entries as well as incorrect accruals. The accountant and CSDA understand the importance of working on this immediately. Updates will be made to the financial committee and at the next board meeting. Any outstanding issues from there will be corrected by the CPA. To be clear, these are data entry errors, and there is no malfeasance. The MCRPD Board was made aware of the issues with this incompetence last year. The current accountant cleaned up the errors in the 2024/2025 Fiscal Year and was not aware of the subsequent mistakes in the 2025-2026 Fiscal Year.

California Special District Association Annual Conference

Chair Shpak and I attended the CSDA Annual Conference last month. It was a remarkably busy and worthwhile week of learning and networking. One of the positive results of the conference was that we were able to set up a meeting with California State Senator Mike McGuire's office to highlight funding needs at Bower Park.

City Stream Proposals Item 6.3

Our current website, ADA compliancy company, Streamline, was purchased by Civic Plus. It has been more difficult to work with them, and pricing has gone up significantly. We are asking the Board to consider 6.3. The quotations are from City Stream, a company that we met at The CSDA Annual Conference. The ADA compliancy would cost \$1500/year compared to the current price of \$3,800/year from Civic Plus. The cost savings are significant. Additionally, we are asking the Board to discuss and consider purchasing an Agenda and Live Meeting Management software plan that would save us 10 to 15 hours per month. It would also provide a more modern and efficient approach to Board packets, minutes, etc. This is \$6,612 per year.

Old Gym in The City of Fort Bragg Recreation and Park Department and Pricing Issues

The gym prices at the Old Gym in Fort Bragg were raised significantly on July 1, 2026. As a result, we canceled our Ping Pong Program. The City of Fort Bragg is now offering Ping Pong activities at Bainbridge Park. I sent an inquiry and note of concern and have not had a response.

On July 1, Skate Night prices had to be increased by 20%. We had a challenging summer as participation with Skate Night declined. This was due not only to the price increase but also due to free swimming offered at C.V. Starr the same day and time. We requested their Recreation and Park Department coordinate scheduling in the future.

The City Manager made a verbal proposal in exchange for lowering the price at the Gym and access to Bainbridge Park for a soccer tournament. After some thoughts and discussions, we declined the proposal. Meanwhile, we have dropped Skate Night to \$8 per person through the end of September. We hope this will help with the participation numbers. We are genuinely concerned about how the price increases will affect the Coast Youth Basketball League. Other organizations have been given priority over MCRPD for basketball at the Old Gym. We hope to get more information on these policies and better understand them. The soccer tournament will be postponed until this can be resolved.

The Recreation Coordinator at the City of Fort Bragg Recreation and Park Department has been an excellent addition to their team. She is motivated, capable, positive, and professional. We appreciate her help and cooperation and patience as we work through these issues at the executive level. **The goal of MCRPD is to work in concert with our government partners for the better of our community.**



Jennifer Saunders – Recreation Supervisor

Staff Report – September 2026

Overview

September has been focused heavily on planning, restructuring, building partnerships, and preparing for an exciting fall and winter season of recreation programming at MCRPD. With several of our youth programs continuing to grow, we have been focused on finding creative ways to increase capacity while maintaining the quality of the experience we provide to our participants and families.

A major focus has been the continued development of the **Coast Youth Basketball League (CYBL)**, preparation for our first **4v4 Small-Sided Soccer Tournament**, expansion of youth dance opportunities, restructuring and growing our martial arts programming, and developing new community partnerships that can provide additional recreation opportunities throughout the Mendocino Coast.

Coast Youth Basketball League

Planning for the upcoming Coast Youth Basketball League has been a significant focus this month. With participation continuing to grow and gym space becoming increasingly limited, we have been working on a new structure that will allow us to accommodate more children while also creating better experiences for each age division.

The current plan is to begin our **K–2 division in November and run through December**, followed by our **3rd–5th and 6th–8th grade divisions from January through February**. Separating the younger division from the older divisions should help alleviate some of the pressure on our limited practice space while giving our youngest players an opportunity to have their own season and receive more focused attention.

We are excited about the possibilities this structure creates. In addition to league games and practices, we are exploring division-specific basketball clinics, continued coach development, and additional opportunities to bring experienced basketball coaches into the program. As CYBL grows, the goal is not simply to accommodate more players, but to

continue improving the quality of instruction, coaching, and overall experience for our Coast youth.

Youth Dance – Hip Hop & “Thriller”

Our youth dance programming is also bringing some fun energy into the fall schedule. Upcoming classes include **Youth Hip Hop Dance with Isabel**, featuring choreography inspired by Michael Jackson's iconic **“Thriller.”**

These classes provide another important recreation option for children who may not necessarily gravitate toward traditional team sports. Dance gives youth an opportunity to be active while developing **confidence, coordination, rhythm, creativity, self-expression, and friendships.**

We continue to look for ways to diversify MCRPD's programming so that children throughout our community can find an activity that excites them and gives them a place to participate, learn, and belong.

Martial Arts Program Restructure

We are currently working on an exciting **restructuring of our martial arts programming** at the MCRPD Studios. As part of this process, we are exploring opportunities to introduce **new classes with Master Channel** and create a stronger, more diverse martial arts program.

The goal is to build upon our existing programming while offering new classes and experiences that appeal to different ages, skill levels, and interests. We are very encouraged by the possibilities and believe the restructuring could bring some exciting new energy to the Studios.

Martial arts continues to be an important recreation offering because of the physical benefits as well as the emphasis on discipline, confidence, focus, respect, and personal growth. We look forward to seeing how these new opportunities develop.

Pickleball & Little River Inn Partnership

MCRPD has also developed a new partnership with **Little River Inn** centered around pickleball. This presents an exciting opportunity to expand our recreation footprint and offer programming at another beautiful location on the Mendocino Coast.

Our hope is to develop this relationship through pickleball clinics, tournaments, and other special events at the Little River Inn courts. Pickleball continues to attract players of a wide range of ages and abilities, and we see a great deal of potential for this partnership as we continue developing future programming.

Unfortunately, our planned **Labor Day Pickleball Tournament** was cancelled due to low **registration numbers**. While disappointing, this also gives us an opportunity to evaluate timing, format, marketing, and what our local pickleball community is looking for before scheduling future events. We remain enthusiastic about continuing to develop pickleball opportunities and believe the Little River Inn partnership can play an important role in those efforts.

Looking Ahead

There is a lot to look forward to as we move into the fall and winter months. Between the new structure for **Coast Youth Basketball**, our first **4v4 Soccer Tournament**, new **youth dance opportunities**, the evolution of our **martial arts program**, and our growing **pickleball partnership with Little River Inn**, we continue to look for creative ways to expand recreation opportunities throughout our Coast.

We are particularly encouraged by the partnerships developing around these programs. Working collaboratively with local agencies, instructors, coaches, businesses, facilities, and community organizations allows MCRPD to reach more people and continue creating programming that reflects the interests and needs of our communities.

There is a tremendous amount of planning happening behind the scenes right now, and we are excited to see these efforts turn into new opportunities for our participants in the months ahead.

ADA REMEDIATION

Scope of Work (SOW)

From: Sandlines, Inc. (DBA CityStream)**To:** Mendocino Coast Recreation and
Parks District**Address:** 244 California St. Suite 400; San Francisco, CA 94111; US

Account Manager	Phone	Email
Seth Zahner	(707)836-5679	seth@citystream.com

1. Products and Services

Qty	Product / Service	Description	Type	Annual Amount
1	Historical ADA Remediation	A one-time fee, priced per page, to migrate and remediate the Agency's existing records to WCAG2.1 at onboarding.	One-time fee	TBD
1	Ongoing ADA Remediation Platform	This covers the website listener, the ADA dashboard and review workflow, hosting and public access to the Agency's accessible documents, integrations, configuration, training, ongoing updates, and support.	Annual Subscription	\$1,500 a year (5,000 page allotment)
1	Implementation and configuration	CityStream is designed for fast, lightweight onboarding, delivered in five phases. Given the scope of this engagement, the platform is typically deployed within 8 weeks. By then, CityStream anticipates that the request portals are live, the email integration is connected, extraction and redaction workflows are live, integrations are connected, and authorized Agency staff are using the platform.	One time	\$0

1	Training	Role-based training for clerk office staff, department staff, and police staff, with live sessions, on-demand materials, and new-hire training available for the life of the subscription.	As Needed	
1	Support and service levels	Support for all Agency users with no fees per incident. Meeting critical issues handled 24/7/365. The platform targets 99.9% monthly uptime, with a Meeting Safe Guarantee: no updates, patches, or restarts during the Agency's scheduled meeting windows.	Ongoing	
	Total annual subscription			\$1,500

2. Term and Payment Summary

Target production Go Live	TBD
Billing start	At production Go Live, not at signature. No invoice is issued and no payment is due until the Agency's designated Go Live meeting is complete.
Invoice schedule	Annually in advance, beginning at Go Live
Initial term	[x] months

3. Delivery and Cutover

Delivery is keyed to the Agency's selected Go Live meeting. Before that meeting, CityStream completes the Agency's configuration, completes and validates the historical records migration, verifies the broadcast integrations, and runs at least one full test meeting with Agency staff. A CityStream team member is available,

on site or remote, for the Agency's first production meeting. For 45 days after Go Live, the parties jointly monitor the platform across the Agency's regular meetings, after which the Agency retires duplicate posting to its legacy systems.

4. Out of Scope and Expansion

This Scope of Work covers ADA remediation, both past and present. Record Request Platform, Redactions, and internal ADA remediation. Agenda Management, Live Meeting Management, Municipal Code Management and Boards and Commissions Management are available as expansion modules at incremental annual pricing, added by a short written amendment, and are not included in the pricing above.

5. Relationship to the Agreement

This Scope of Work is executed pursuant to, and is incorporated into, the Professional Services Agreement between CityStream and the Agency. The Agreement governs the legal terms of the parties' relationship, including data ownership and privacy, indemnification, insurance, and termination. In the event of a conflict, the Agreement controls on legal terms and this Scope of Work controls on scope, deliverables, and pricing.

SCOPE OF WORK

Agenda & Live Meeting Management

From: Sandlines, Inc. (DBA CityStream)

To: Mendocino Coast Recreation and Park District

Address: 244 California St. Suite 400; San Francisco, CA 94111; US

Account Manager	Phone	Email
Seth Zahner	(707)836-5679	seth@citystream.com

1. Products and Services

Qty	Product / Service	Description	Type	Annual Amount
1	Agenda and Live Meeting Management	Agenda creation, item approval routing, packet assembly, and one step publication to the Agency's public meeting portal, with templates for every Agency meeting body. Covers the governing body and all other boards, commissions, and committees, with no per body limit. Live meeting execution from the platform: timestamps, public display, public comment timer, motion and roll call vote recording, and draft minutes assembled.	Annual Subscription	\$6,162
1	Implementation and configuration	The Agency's environment configured to its structure: meeting bodies, agenda and minutes templates, approval workflows, user accounts and permissions, and the Agency's branding.	One time	\$200
1	Historical records migration	Migration of the Agency's historical agendas, minutes, and meeting documents	One time	\$250

		from its legacy systems, with a validation checkpoint at which Agency staff confirm migrated records are searchable and correctly categorized.		
1	Training	Role based training for clerk and administrative staff, department staff, and members of the governing body, with live sessions, on demand materials, and new hire training available for the life of the subscription.	Included	
1	Support and service levels	Support for all Agency users with no fees per incident. Meeting critical issues handled 24/7/365. The platform targets 99.9% monthly uptime, with a Meeting Safe Guarantee: no updates, patches, or restarts during the Agency's scheduled meeting windows.	Included	
	Total Year 1 Cost			\$6,612

2. Term and Payment Summary

Target production Go Live	The Agency's first regular meeting of September 2026, per the Agency's stated preference.
Billing start	At production Go Live, not at signature. No invoice is issued and no payment is due until the Agency's designated Go Live meeting is complete.
Invoice schedule	Annually in advance, beginning at Go Live
Initial term	12 months
Renewal	Successive one year terms as agreed upon 3 months prior to term end.

3. Delivery and Cutover

Delivery is keyed to the Agency's selected Go Live meeting. Before that meeting, CityStream completes the Agency's configuration, completes and validates the historical records migration, verifies the broadcast integrations, and runs at least one full test meeting with Agency staff. A CityStream team member is available, on site or remote, for the Agency's first production meeting. For 45 days after Go Live, the parties jointly monitor the platform across the Agency's regular meetings, after which the Agency retires duplicate posting to its legacy systems.

4. Out of Scope and Expansion

This Scope of Work covers Agenda Management and Live Meeting Management. Municipal Code Management, Boards and Commissions Management, Record Request, Redaction Tool, and historical ADA remediation are available as expansion modules at incremental annual pricing, added by a short written amendment, and are not included in the pricing above.

5. Relationship to the Agreement

This Scope of Work is executed pursuant to, and is incorporated into, the Professional Services Agreement between CityStream and the Agency. The Agreement governs the legal terms of the parties' relationship, including data ownership and privacy, indemnification, insurance, and termination. In the event of a conflict, the Agreement controls on legal terms and this Scope of Work controls on scope, deliverables, and pricing.

Mendocino Coast Recreation and Park District

SUMMARY MINUTES

Regular Board of Directors Meeting

Wednesday, August 19, 2026

4:00 P.M.

1.0 CALL TO ORDER

Call to order and rollcall at 4:03 P.M.

Fort Bragg Location: Angela Dominguez, Dana Vogele, Craig Comen, Jamie Campione & Kylie Felicich

Gualala Location- Zach Hayward & Dave Shpak & Jennifer Saunders

Public: Jaime Jensen in Fort Bragg

2.0 APPROVAL AND ADOPTION OF AGENDA

The General Manager explained that Item 8.0 would be removed from the agenda and addressed under a separate Special Meeting agenda scheduled to convene immediately following the regular meeting.

Director Hayward moved to approve the agenda as amended. Director Dominguez seconded the motion. The motion carried unanimously.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

No Comments

4.0 STAFF REPORTS

4.1 District Manager Report Kylie Felicich

General Manager Felicich directed the Board's attention to Item 6.2, as detailed in the staff report. She also noted Item 6.3, which was presented for review only and required no Board action. The District received a high score from CAPRI, resulting in a premium discount.

4.2 District Recreation Supervisor Report Jennifer Saunders

Saunders reported that the 2026 Flag Football season was a success – great games and great coaches.

4.3 District Business Manager Jamie Campione

Business Manager Campione stated that she is resigning from her position and has enjoyed her time with the District. She stated that she will remain on until sometime in the first week of September to help with the transition. The Board and General Manager expressed gratitude to Jamie Campione for more than two years of excellence working for the District.

5.0 OTHER REPORTS:

- 5.1 Friends of MCRPD -Friends of MCRPD approved a \$1000 grant for MCRPD to use for upgrades on MCRPD Studios on Franklin Street. The MCRPD Pickleball Tournament raised money for Friends to use towards scholarships for Pickleball play.
- 5.2 South Coast – Director Shpak reported that renovations at Bower Community Park continue to progress and should be open for use in October. MCRPD is currently strategizing funding for the next phase of renovations. The original MCRPD contribution has already been spent.
- 5.3 Mendocino Coast Botanical Gardens- See General Manager’s report
- 5.4 Personnel Committee – No report
- 5.5 District Services Committee – No report
- 5.6 Finance Committee – No report
- 5.7 Board of Directors – It is noted that the election candidate window closed on August 14th. Director Dominguez and Comen will not be returning. Aaron Allen, and Kevin Evans have applied for seats and will be sworn in at the December meeting.
- 5.8 Capital Building Ad Hoc Committee – See consent calendar

6.0 DISCUSSION / ACTION

6.1 Update from Executive Director, Jaime Jensen, Mendocino Coast Botanical Gardens

Jaime Jensen provided the Board with an update on activities and developments at the Mendocino Coast Botanical Gardens. She introduced Aspen Logen as the Gardens’ new Director of Operations and reported that the annual fundraiser welcomed more than 2,000 attendees during the first weekend of August.

Jensen also highlighted the expansion of the Heath and Heather Collection and Succulent Garden, as well as the Gardens’ continued focus on restoration, conservation, native plants, and pollinator habitat. She noted that the Gardens donates more than 5,000 pounds of produce annually to the local food bank and reported that the organization continues to thrive.

6.2 Annual General Manger Salary Negotiation

General Manager Felicich stated that an update regarding her compensation was included in the General Manager’s Report. In lieu of a salary increase, she requested five additional vacation days.

Director Shpak commented that every dollar matters and noted that the District is in a positive financial position this year and continues to move in the right direction. He also expressed optimism regarding ideas and opportunities for the District's future.

Motion: Director Dominguez moved to approve five additional vacation days for General Manager Felicich in lieu of a salary increase. Director Comen seconded the motion.

Roll Call Vote:

- Director Shpak — Yes
 - Director Dominguez — Yes
 - Director Vogeles — Yes
 - Director Comen — Yes
 - Director Hayward — Yes
- Motion carried Unanimously

6.3 Review 2026 CAPRI Audit

The board is excited about the detailed positive report. General Manager Felicich noted that future Board Member Kevin Evans was on the Grand Jury back in the day and was happy to see all the positive updates and changes in policy MCRPD has put into place.

6.4 Review and approve amended proposal for Grant writing Services for the Statewide Park Development and Community Revitalization Program for Bower Park

It was noted that the Board approved an \$18,000 quote at the previous meeting. The quote has since been amended to include public outreach, with a maximum cost of \$22,000. The grant application window has not yet opened.

The Board discussed that any unspent funds would remain in the District's budget and that the General Manager has discretion regarding whether the funds are ultimately expended.

Motion: Director Hayward moved to approve the amended quote, not to exceed \$22,000. Director Dominguez seconded the motion.

Roll Call Vote:

- Director Shpak — Yes
- Director Dominguez — Yes
- Director Vogeles — Yes

Director Comen — Yes
Director Hayward — Yes

Motion carried unanimously.

7.0 CONSENT CALENDAR

- 7.1 Approval of Regular Board Meeting Minutes 6/17/2026
- 7.2 Approval of Finance Committee Meeting Minutes 6/17/2026
- 7.3 Renew Ad Hoc Committee for Bower Park's Planning and Development
- 7.4 Approve Renaming Ad Hoc Committee from Capitol Building Projects to Capitol Projects
- 7.5 Declare three (3) ping pong tables as surplus property and authorize staff to transfer or dispose of the equipment at their discretion in accordance with District Policy.

Motion: Director Comen motions to approve all consent calendar items.
Director Vogele seconded the motion. Motion carried unanimously.

8.0 ADJOURNMENT

Next MCRPD Regular Board of Directors Meeting is scheduled to be held on August 19, 2026, at the South Coast Life Support District Training Room, 38901 Ocean Drive, Gualala, CA 95445.

Director Vogele moved adjournment, Director Hayward seconded the motion. The motion passed unanimously.

Adjourn at 5:01P.M.

Mendocino Coast Recreation and Park District

AGENDA MINUTES

**Special Closed Session Board Meeting
Wednesday, August 19th, 2026, 5:00 P.M.**

Location:

**Mendocino Coast Botanical Gardens – Farmhouse
18050 Ocean Dr.
Fort Bragg, CA 95437**

1.0 CALL TO ORDER

Call to order and roll call at 5:02. P.M.

Dave Shpak, Angela Dominguez, Dana Vogele, Craig Comen, Zachary Hayward, and Kylie Felicich.

2.0 APPROVAL AND ADOPTION OF AGENDA

Director Dominguez moved to approve Agenda as is. Director Vogele seconded the motion. Motion passed unanimously.

3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

None.

4.0 CLOSED SESSION

- 4.1** Conference with Legal Counsel regarding potential initiation of litigation. (one potential case) Government Code § 54956.9(d)(4).

Report:

- *The Board of Directors discussed potential litigation and acted to retain counsel to support the District for potential litigation.*
- *Director Comen moved to approve the proposed retainer with Mr. Gary Bell and Colantuano, Highsmith, Whatley, LLC to support the District for potential litigation. Director Hayward seconded the motion.*
- *Motion passed unanimously.*

- 4.2** Conference with Real Property Negotiators (Gov. Code § 54956.8).
Property: 18220 N. Highway 1 Ocean Drive, Fort Bragg CA.
Agency Negotiator: Kylie Felicich, General Manager, Mendocino Coast Recreation and Park District.
Negotiating Party: Jaime Jensen, Executive Director, Mendocino Coast Botanical Gardens.
Under Negotiation: Terms and conditions related to the Mendocino Coast Botanical Gardens' tenure, occupancy, and use of Mendocino Coast

Recreation and Park District property, including the potential sale or transfer of the property.

Report:

- *The Board of Directors discussed terms and conditions of tenure, occupancy, and use of District property by the Mendocino Coast Botanical Gardens.*
- *Director Hayward moved to authorize the General Manager to negotiate with Jaime Jensen, Executive Director of the Mendocino Coast Botanical Gardens. Director Vogele seconded the motion.*
- *Motion passed unanimously.*

5.0 ADJOURNMENT at 6:02 P.M.

Director Comen moved to adjourn and Director Dominguez seconded the motion. Motion passed unanimously.