



**REGULAR BOARD OF DIRECTORS MEETING**  
**Remote Meeting**  
**Wednesday, February 15, 2023**  
**5:30 P.M.**

**MINUTES**

**PLEASE TAKE NOTICE**

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MAY MEETING SCHEDULED FOR FEBRUARY 15, 2023.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

<https://us02web.zoom.us/j/81718213748?pwd=elo5VEEzYit3RWFDWk5SaG5qTWE3QT09>

- The meeting ID: 817 1821 3748
- Password: 707667
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: [cwells@mcrpd.us](mailto:cwells@mcrpd.us) at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at [cwells@mcrpd.us](mailto:cwells@mcrpd.us).

**1.0 CALL TO ORDER AND ROLL CALL**

- Meeting called to order at: 5:33pm

- Board members present: Burkey, Felicich, Huff
- Board members absent: Bushansky, Dominguez

## **2.0 APPROVAL AND ADOPTION OF AGENDA**

- The agenda was approved with the change to move item *7.1 Presentation of 2022 MCRPD Recreation Service Award* up before item *4.0 Letter from Beth Pine*.
- M/S/C: Felicich/Huff/Unanimous
- Yeyes: All
- Absent: Bushansky, Dominguez

## **3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- Community member Dave Shpak commented about his questions from December's Regular Board Meeting not being present on the agenda and reminded the board that MCRPD is eligible for state and federal grants and wanted to know why MCRPD is unable to attain those grants. Shpak also reminded the board that Mendocino County is unable to maintain Bower Park in the South Coast and was wondering if the district could allocate and transfer tax funding towards Bower Park. Burkey thanked Shpak for his comments and apologized for his comments not being on the agenda and will make a point to have them on the next one. Wooden reminded the board not to comment on non-agenda items at this time.

## **4.0 CORRESPONDENCE**

### **4.1 Letter from Beth Pine**

- No comments

## **5.0 STAFF REPORTS:**

### **5.1 Administration Report (Moneque Wooden)**

- Wooden gave her report. Burkey asked if there were any workshops coming up that were similar to the Winter Workshops that were offered in December. Wooden said that that there will be in April.

### **5.2 Maintenance Report (Paul Kelley)**

- Wooden presented the report for Kelley.

### **5.3 Guest Services Report (Carly Wells)**

- Wells gave her report. Burkey asked Wells about the unfinished sentence regarding Sportsman, Wells explained that it meant to say she was working with Sportsman to explore other memberships that the C.V. Starr could offer.

### **5.4 CVSCC Recreation Services Report (Kimberly Ramey)**

- Ramey presented her report. Burkey asked about the lack of participation coming from the South Coast, and if it is possible to spread the word about programs and events out more.

### **5.5 MCRPD Recreation Services Report (Ellie Collins)**

- Collins presented her report. Felicich suggested having a Spanish version of program information made.

## **6.0 OTHER REPORTS:**

### **6.1 Friends of MCRPD**

- Robert Rodriguez reported that the Friends of MCRPD wanted to remind the board that the organization provides and funds scholarships for programs such as basketball, swim lessons, C.V. Starr memberships, Little League, and more.

### **6.2 South Coast**

- The Redwood Coast Regional Center is working on getting a building built with a commercial kitchen and a meeting house for the community.
- The South Coast hosted an Iceball event which was a success.

### **6.3 MECCA**

- Nothing to report.

### **6.4 Mendocino Coast Botanical Gardens**

- Everything is going well at the Botanical Gardens, nothing to report.

### **6.5 Personnel Committee**

- Nothing to report.

### **6.6 Regional Park Committee**

- Nothing to report.

### **6.7 District Services Committee**

- Nothing to report.

### **6.8 Finance Committee**

- Financials had been looked over for October through December, and MCRPD is well within the budget.

### **6.9 Board of Directors**

- Nothing to report.

Each Agenda item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff Reports or Presentations. 3) Receive Board questions and requests for clarification 3) Receive public comments. If action is to be considered, then 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

## **7.0 DISCUSSION/ACTION ITEMS**

### **7.1 Presentation of 2022 MCRPD Recreation Service Award**

- Connie Mitchell was recognized as the recipient of the MCRPD Recreation

Service Award for the year 2022.

- Burkey also wanted to thank Carly Wells for her years working with the district.

#### 7.2 Botanical Gardens Proposed Fee Schedule

- Wooden told the board that Molly Baker, the executive director of the Mendocino Coast Botanical Gardens, had notified her about entrance fees being raised. Wooden reminded the board of the lease for the MCBG, and that the fees needed to be approved by MCRPD. The MCBG is proposing increased admission prices which were approved by the board of the MCBG, and now needed to be approved by MCRPD. The MCBG will aim to advertise the local fees and general admission fees.
- A motion was made to approve the proposed fee schedule as presented.
- M/S/C: Huff/Felicich/Unimous
- Yeyes: All
- Absent: Bushansky/Dominguez

#### 7.3 Request for Nomination for District Member to serve on CSDA

- A motion was made to nominate Burkey to serve on CSDA.
- M/S/C: Burkey/Huff/Unanimous
- Yeyes: All
- Absent: Bushansky/Dominguez

### 8.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: 12-14-2022 Special Board of Directors Meeting Minutes; 12-20-2022 Finance Committee Meeting Minutes; 12-20-2022 Regular Board of Directors Meeting Minutes; 1-18-2022 Regular Board of Directors Meeting Minutes; 1-31-2022 Minutes Special Board of Directors Meeting Minutes

8.2 Approval of financial documents as recommended by the Finance Committee; MCRPD Financial Statement September 2022; MCRPD Check Register September 2022; MCRPD Financial Statement October 2022; MCRPD Check Register October 2022; MCRPD Financial Statement November 2022; MCRPD Check Register November 2022; MCRPD Financial Statement December 2022; MCRPD Check Register December 2022

8.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors

reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

- I move to approve the December 21 consent calendar as presented.
- M/S/C: Huff/Felicich/Unanimous
- Yeyes: All
- Absent: Bushansky/Dominguez

#### **9.0 ADJOURNMENT –**

- Meeting adjourned at: 6:15pm
- Shpak asked about teleconference meetings being available for the public, now that in-person meetings will resume in March. At the moment this is not possible.

Next Regular Board of Directors Meeting- March 15 2023, at 5:30pm at the C. V. Starr Community Center, 300 S. Lincoln St. Fort Bragg CA 95437

#### **NOTICE TO THE PUBLIC**

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

*PLEASE NOTE:* District agendas are posted at least 72 hours in advance of Regular Board of Director’s meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at [mendocoastrec.org](http://mendocoastrec.org). District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.