



BOARD OF DIRECTORS

Dave Shpak
Chair

Angela Dominguez
Vice Chair

Craig Comen
Secretary

Zach Hayward
Director

Dana Vogeles
Director

MISSION

The mission of MCRPD is to provide opportunities on the Mendocino Coast that promote physical and mental well-being for everyone through active play, community enrichment, programs, and events.

REGULAR MEETINGS

Third Wednesday of every month at 4:00 P.M., at location(s) designated in advance by the Board. Please see meeting agendas or visit mendocoastrec.org for meeting location(s).

AGENDA

Regular Board of Directors Meeting

LOCATION

Wednesday, October 21, 2026 at 4:00 P.M.
Mendocino Coast Botanical Gardens Farmhouse
18050 Ocean Drive, Fort Bragg, CA 95437
and
Coast Life Support District
38901 Ocean Drive, Gualala, CA 95445

1.0 CALL TO ORDER

Call to order and roll call.

2.0 ROLL CALL

Items to be removed from or changes to the agenda should be made at this time.

3.0 APPROVAL AND ADOPTION OF AGENDA

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS

5.0 STAFF REPORTS

5.1 General Manager Report Kylie Felicich

Attachments

Kylie Felicich Staff Report 10 21 2026

5.2 District Recreation Supervisor Report Jennifer Saunders

Attachments

Jennifer Saunders October 2026 Staff Report

6.0 OTHER REPORTS

Each Discussion/Action item consists of the following steps to be carried out by the Board Chair in this order: 1) Announce agenda item by number and state the subject; 2) Receive staff and advisory committee reports; 3) Solicit Board member questions and requests for clarification; 4) Receive public comments (limit of 3 minutes per person per item); 5) Call for motion and second from Board members; 6) Moderate a discussion of the item until a final motion is ready for a vote or other disposition; and 7) Call for Board member vote. Please refer to the District's Bylaws and Rosenberg's Rules of Order for more information.

- 6.1 Friends of MCRPD
- 6.2 South Coast
- 6.3 Mendocino Coast Botanical Gardens
- 6.4 Personnel Committee
- 6.5 District Services Committee
- 6.6 Finance Committee
- 6.7 Board of Directors
- 6.8 Capital Building Project Ad hoc Committee
- 6.9 Bower Park Ad hoc Committee

7.0 DISCUSSION / ACTION

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken under DISCUSSION/ACTION.

- 7.1 Receive and file the staff report regarding the conclusion of the Men's Softball League, Co-Ed Softball League, and District involvement in the C&J Ales Softball Tournament.

Attachments

Agenda 7.1

- 7.2 Discuss and consider the creation of a foundation 501(c)(3) for Mendocino Coast Flag Football Hall of Fame.

Attachments

agenda 7.2

- 7.3 Discussion and updates on Bower Park SPP-5 Grant

Attachments

Bower Park Presentation Slides 10 15 2026

8.0 CONSENT CALENDAR

The next MCRPD Regular Board of Directors Meeting will be held on November 18, 2026 at 4:00 P.M. at The Mendocino Coast Botanical Gardens Farmhouse, 18050 Ocean Drive, Fort Bragg, CA 95437

- 8.1 Approval of Regular Board Meeting Minutes September 16, 2026

Attachments

09 16 2026 Regular Meeting Minutes

- 8.2 Approval of Special Meeting Minutes October 7, 2026

Attachments

10 07 2026 Special Meeting Minutes

9.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, General Manager, MCRPD, 100 N Main St. Fort Bragg, CA 95437, (707) 409-0760.

PLEASE NOTE: District regular meeting agendas are posted at least 72 hours in advance of Board of Directors meetings at the District Office, 100 N Main Street, Fort Bragg, CA 95437 and at mendocoastrec.org. District agendas are emailed to individuals upon request. Written public comments can be submitted to the District prior to the meeting by emailing info@mcrpd.us. Written comments received by email prior to 3 P.M. on the day of the meeting and any other supplemental materials will be forwarded to the Board prior to the meeting, made a part of the public record, and be available for public review at [Board Meetings \(https://www.mendocoastrec.org/board-meetings\)](https://www.mendocoastrec.org/board-meetings).



Kylie Felicich – General Manager
Staff Report – October 2026

We are pleased to announce that Adam Channel has accepted a part-time position as Recreation Coordinator. Adam is working five hours a week in the office to coordinate marketing and website updates. Adam is also going to be working a few hours at the studios to organize and work with new instructors. This is in addition to the many classes that he instructs at the Studios.

Bower Park

Agenda item 7.3 on this meeting agenda

City Stream Update

We are off and running with City Stream. It has been a very successful addition to our office. While making this much more efficient for board meetings and minutes, but also a much more professional look to meetings and minutes.

Old Gym in The City of Fort Bragg Recreation and Park Department

The City of Fort Bragg has approved the non-profit rate to use the Old Gym. We are very grateful for this development. Ultimately, this will greatly benefit the community, which is most important.

Fiscal Year 2025-2026 Audit

We are waiting for JJACPA to give us dates for the audit. The attached Profit and Loss for FY 2025/2026 is a preliminary report. We are in the process of closing out the fiscal year.

Fort Bragg Unified School District M.O.U.

The current M.O.U. expires on 12/31/2026. Due to changes in our programming and decreased use of FBUSD facilities, we will be reducing our MOU from \$3000 per year to \$1000 per year. We expect to bring this to the board in December.

Mendocino Unified School District M.O.U.

We are working on an M.O.U. with MUSD to move our shed from Fort Bragg High School to Mendocino High for flag football.

Gymnastics/Silks

We would like to send out a special note of appreciation to instructor, Shem Biggie! He has been instructing all our gymnastics and silks classes this session. Shem has worked for the District for 2 years and he is doing an amazing job. We are looking forward to Kassie's return as soon as possible! Shaly Bergen is our new silks instructor, and she is doing an exceptional job!



Jennifer Saunders – Recreation Supervisor Staff Report – October 2026

Overview

October has focused on preparing for our fall and winter basketball seasons, supporting volunteer coaches, and expanding recreation opportunities through new martial arts classes. We are encouraged by the enthusiasm of our basketball families, the experience our new instructors bring, and additional funding to support youth flag football.

Coast Youth Basketball League – K-2 Division

Our K-2 basketball season will run November 2nd through December 19th 2026, with over 65 players and eight volunteer coaches. Families are excited for the season, and we are coordinating practices, equipment, communication, and game schedules to help everyone get off to a strong start. Friends of MCRPD generously donated five-\$50 scholarships for this division to help families enter the league and we are very thankful for this opportunity to the community of basketball. We are excited to announce that we have a full squad of Mendocino players on one team this year which helps develop a great foundation for the local programs at the elementary and high schools in that area.

The league introduces young players to basketball fundamentals while helping them develop coordination, confidence, teamwork, and sportsmanship. Regular practices and games also provide opportunities to make friends, stay active, and feel connected to a team. We appreciate the volunteer coaches whose time and commitment make this program possible.

Community Basketball Coaches Clinic

Our free 3rd Annual Basketball Coaches Clinic will take place on October 24 from 11:00 AM to 12:30 PM at Fort Bragg High School Gym. Coaches from College of the Redwoods in Humboldt County, along with youth recreation specialists from Humboldt and Ukiah, will share their experience with community coaches serving players from first grade through high school.

The clinic will include practice skills and drills, offensive and defensive sets, inbound plays, player development, and team management. Presenters will also discuss communication with parents and playing-time expectations, with time for open questions. This is an opportunity to strengthen local coaching and improve the experience we provide our young athletes.

Martial Arts Program Expansion

We have developed new Youth and Adult Aikido classes with black belt instructor Aaron Goertzen. Aikido supports balance, coordination, focus, and confidence while introducing practical self-defense skills. Its noncompetitive approach emphasizes respect, cooperation, and peaceful conflict resolution.

We are also introducing coed Kids Wrestling for ages 4–7 with instructor Kaison Tanabe, whose wrestling experience spans grade school through college. This beginner program uses movement and foundational wrestling skills to build strength, body awareness, coordination, and resilience. The classes provide another welcoming way for young children to be active, make friends, and grow in confidence.

Toyota Grant for Flag Football

We are excited to announce that we received a \$4,330 grant from Toyota for our flag football programs. This support will help us continue developing youth flag football opportunities on the Mendocino Coast. We appreciate Toyota's investment in our programs and the young athletes we serve.

Coast Youth Basketball League – Upper Divisions

Planning is underway for our 3rd–5th and 6th–8th grade basketball divisions, which will run in January and February 2027. We are working on coaching, facility coordination, scheduling, and program preparation to make another successful season possible. Our focus remains on skill development, teamwork, sportsmanship, and a positive experience for players and families.

Looking Ahead

As we move into the winter season, we will continue supporting our coaches and instructors, communicating with families, and preparing for growing participation across our programs. These efforts reflect our commitment to offering recreation opportunities where community members can learn, stay active, and belong.

Agenda 7.1

We are notifying the Board of the District's the decision to discontinue the **Men's Softball League, Co-Ed Softball League, and its role in delivering the C&J Ales Softball Tournament.**

This decision reflects ongoing challenges with participation, staffing, workload, and financial sustainability.

Co-Ed Softball League

Despite considerable staff time devoted to outreach, planning, and coordination, participation remained insufficient to support a viable league. Difficulty securing officials and a gap between community expectations and the actual costs of operating the program further limited its sustainability.

Men's Softball League

The Men's League faced similar participation, administrative, and financial challenges. In addition, professional officials repeatedly declined assignments, citing player conduct and officiating fatigue. The inability to secure consistent officiating prevented the District from reliably delivering the league.

C&J Ales Softball Tournament

The District will no longer organize and deliver this tournament. The substantial staff workload, insufficient fundraising support, and coordination challenges resulted in costs and demands that were not justified by the event's outcomes.

These decisions will allow the District to direct staff time and resources toward programs with sustainable participation, adequate support, and greater community benefit.

Agenda item: 7.2

We are requesting your support to explore a **youth flag football tournament series and a Flag Football Hall of Fame on the Mendocino Coast 501(c)(3)**.

The Hall of Fame is central to this vision. It could preserve the sport's history, honor outstanding athletes and coaches, and inspire young players by connecting them with the people who helped build the game. It could also give our community a distinctive attraction beyond tournament weekends, with annual induction celebrations encouraging repeat visits.

Together, these opportunities could:

- **Build recognition for the Mendocino Coast** as a flag football destination.
- **Expand youth participation**, including opportunities for girls.
- **Bring visiting families to local hotels, restaurants, and businesses.**
- **Attract sponsors and partners** interested in supporting youth sports and preserving sports history.

We propose beginning with a manageable pilot tournament while researching the Hall of Fame's feasibility, location, operating needs, and funding options. We would return with a detailed proposal before requesting financial commitments.

We would appreciate the Board's support to explore an opportunity that celebrates the game, inspires our youth, and creates lasting value for our community.



BOWER PARK IMPROVEMENT PROJECT



Phase 1 - Completed

- Preliminary planning and engineering
- Hazardous tree removal



Phase 2 – In Progress

- Playground improvements
- Baseball field improvements
- Basketball court
- Tennis / pickleball courts
- Bicycle rack



Phase 3 – Feedback Needed!

Potential improvements:

- Dog park
- Fitness stations
- Picnic area improvements
- Additional BBQ
- Lighting
- Additional drinking fountains
- Landscaping
- Ballfield irrigation and scoreboard
- Fencing
- Snack shack roof replacement
- Basketball court roof and side panels
- Ballfield dugout improvements
- Signage
- Community garden
- Pond gazebo repairs
- Bathroom modernization
- Soccer goals
- Amphitheater replacement

What improvements would you like to see at Bower Park?

Statewide Park Development and Community Revitalization Program (SPP)



How does your feedback help?

- Help prioritize Phase 3 park improvements
- Support grant funding application for SPP
- Ensure investments reflect current community needs

TAKE THE SURVEY:



Mendocino Coast Recreation and Park District

SUMMARY MINUTES

Regular Board of Directors Meeting

WEDNESDAY, SEPTEMBER 16, 2026

4:00 PM

1. CALL TO ORDER - 4:03 PM

Meeting called to order by Angela Dominguez at 4:03 PM

Board: Zachary Hayward, Craig Comen, Angela Dominguez

Absent: Dave Shpak, Dana Vogelee

Staff: None

2. APPROVAL AND ADOPTION OF AGENDA

Craig Comen moved to approval and adoption of agenda. Zachary Hayward seconded the motion. Motion carried.

Vote breakdown

Yes (3) Hayward, Comen, Dominguez

No (0) None

Absent (2) Shpak, Vogelee

3. PUBLIC PARTICIPATION, NON-AGENDA ITEMS

No public in attendance

4. STAFF REPORTS

4.A. General Manager Report Kylie Felicich (Pages 1-2)

Discussion of Bower Park and ongoing grant

4.B. District Recreation Supervisor Report Jennifer Saunders (Pages 3-4)

5. OTHER REPORTS

5.A. Friends of MCRPD

Angela Dominguez is working with a private foundation to facilitate a donation for children's programs to Friends of MCRPD.

5.B. South Coast

Update from Director Hayward on current construction at Bower Park.

5.C. Mendocino Coast Botanical Gardens

No Update

5.D. Personnel Committee

No Meeting

5.E. District Services Committee

No meeting

5.F. Finance Committee

No meeting

5.G. Board of Directors

No comments

5.H. Capital Building Project Ad hoc Committee

No meeting

5.I. Bower Park Ad hoc Committee

No meeting

6. DISCUSSION / ACTION

6.A. Review and consider updating for account signers for California Bank of Commerce

Craig Comen moved to approve signers for California Bank of Commerce as stated in the board packet. Zachary Hayward seconded the motion. Motion carried

Vote breakdown

Yes (3) Hayward, Comen, Dominguez

No (0) None

Absent (2) Shpak, Vogeles

6.B. Review, Discuss, and consider approval of transferring \$60,000 from Capital Projects Reserve Fund to the General Operation Fund to accommodate short-term cash flow requirements

Craig Comen moved to approve transferring \$60,000 from Capital Projects Reserve fund to General Operation fund to accommodate short term cash flow requirements.. Zachary Hayward seconded the motion. Motion carried

Vote breakdown

Yes (3) Hayward, Comen, Dominguez

No (0) None

Absent (2) Shpak, Vogeles

6.C. Review and consider quotation from City Stream to automate administration for board agendas, packet and minutes and for website ADA Compliance

Zachary Hayward moved to approve quotation from City Stream to automate administration for board agendas, packet and minutes and for website ADA compliance. Craig Comen seconded the motion. Motion carried

Vote breakdown

Yes (3)	Hayward, Comen, Dominguez
No (0)	None
Absent (2)	Shpak, Vogeles

7. CONSENT CALENDAR

7.A. Approval of Regular Board Meeting Minutes 8/19/2026

7.B. Approval of Special Meeting Minutes 8/19/2026

7.C. Approve additional Regular Board Meeting for December 16, 2026, at 4:00 P.M.

Craig Comen moved to approve the consent calendar. Zachary Hayward seconded the motion. Motion carried.

Vote breakdown

Yes (3)	Hayward, Comen, Dominguez
No (0)	None
Absent (2)	Shpak, Vogeles

8. ADJOURNMENT

Angela Dominguez adjourned the meeting at 4:46 P.M.

Respectfully submitted,

Kylie Felich

General Manager

Mendocino Coast Recreation and Park District

SUMMARY MINUTES

Special Board of Directors Meeting

WEDNESDAY, OCTOBER 7, 2026

4:00 PM

1. CALL TO ORDER - 4:00 PM

Meeting called to order by Dave Shpak at 4:00 PM

Board: Dave Shpak, Craig Comen, Angela Dominguez

Absent: Zachary Hayward, Dana Vogeles

Staff: Kylie Felich

2. APPROVAL AND ADOPTION OF AGENDA

Craig Comen moved to pass approval and motion to adopt agenda. Angela Dominguez seconded the motion. Motion carried.

Vote breakdown

Yes (4) Shpak, Comen, Dominguez

No (0) None

Absent (2) Hayward, Vogeles

3. PUBLIC PARTICIPATION, NON-AGENDA ITEMS

Public Comments

No public

4. CLOSED SESSION

4.A. Open session identification of closed session items

4.B. Receive any public comment about closed session item

4.C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Gov. Code § 54956.8

Motion to direct General Manager to negotiate with the County concerning the potential transfer of the property to the District and to represent the District in discussions with funding and stakeholder entities.

Craig Comen moved to motion to direct General Manager to negotiate with the County concerning the potential transfer of the property to the District and to represent the District in discussions with funding and stakeholder entities. Angela Dominguez seconded the motion. Motion carried.

Vote breakdown

Yes (3) Shpak, Comen, Dominguez

No (0) None

Absent (2) Hayward, Vogeles

4.D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Gov. Code § 54956.8

Motion to direct the General Manager to negotiate, in coordination with District General Counsel, with J.P. Morgan Chase regarding the escrow process, as well as with funding and stakeholder entities associated with the property.

Craig Comen moved to motion to direct the General Manager to negotiate, in coordination with District General Counsel, with J.P. Morgan Chase regarding the escrow process, as well as with funding and stakeholder entities associated with the property. Angela Dominguez seconded the motion. Motion carried.

Vote breakdown

Yes (3)	Shpak, Comen, Dominguez
No (0)	None
Absent (2)	Hayward, Voge

4.E. Report Out

Item 4.3 The Mendocino Coast Recreation and Park District Board directed the General Manager to negotiate with the County concerning the potential transfer of the property to the District and to represent the District in discussions with funding and stakeholder entities.

Item 4.4 The Mendocino Recreation and Park District directed the General Manager to negotiate, in coordination with District General Counsel, with J.P. Morgan Chase regarding the escrow process, as well as with funding and stakeholder entities associated with the property.

5. ADJOURNMENT - 5:07 P.M.

Angela Dominguez moved to adjourn the meeting. Craig Comen seconded the motion. Motion carried.

Vote breakdown

Yes (3)	Shpak, Comen, Dominguez
No (0)	None
Absent (2)	Hayward, Voge

Dave Shpak adjourned the meeting at 5:07

Respectfully submitted,

Kylie Felich
General Manager