



REGULAR BOARD OF DIRECTORS MEETING

C. V. Starr Community Center

300 South Lincoln Street

Fort Bragg, CA 95437

Wednesday, February 17th, 2016

5:30pm

MINUTES

1.0. CALL TO ORDER

- Meeting was called to order at 5:30pm
- Board members present: Bob Bushansky, Maryellen Sheppard, and Diana Wiedemann
- Board members absent: Bill Hayes and Cesar Yanez

2.0 APPROVAL AND ADOPTION OF AGENDA

- Agenda was adopted with no changes
- M/S/C: Diana Wiedemann/Bob Bushansky/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Community Center of Mendocino (CCM) Executive Director Cornelia Reynolds shared the Mendocino Beacon editorial about CCM

4.0 CORRESPONDENCE:

4.1 MCRPD Report to Mendocino Coast Botanical Gardens, January 2016

- Maryellen Sheppard explained the letter and its intent

4.2 Letter from Flynn Creek Circus regarding Circus Camp

- Michelle Gordon shared with the Board the status with Flynn Creek Circus, we will not be circus camp this summer, we will look at it again for 2017

5.0 STAFF REPORTS:

5.1 MCRPD Activity Report (Michelle Gordon)

- Michelle Gordon provided the monthly report

5.2 CVSCC Performance Report (Carly Wells)

- Carly Wells provided the monthly report

6.0 OTHER REPORTS:

6.1 South Coast Report (Beverly Flynn)

- None

6.2 Attorney

- None

6.3 Board of Directors

- None

6.4 Friends of MCRPD

- None

6.5 MECCA

- None

6.6 Mendocino Coast Botanical Gardens

- Sheppard provided an update on recent activities and struggles with the budget.

6.7 Regional Park Ad-Hoc Committee

- Bushansky provided an update on recent activities and the upcoming volunteer day in May.

6.8 Finance Committee Report

- Bushansky provided summary of the MCRPD and CVSCC monthly reports and financial positions.

7.0 DISCUSSION/ACTION

7.1 Receive MCRPD cash flow report from Finance Committee

- Board discussed cash flow report; no action taken

7.2 Receive 2nd quarter financial report CVSCC & MCRPD

- Board discussed MCRPD & CVSCC 2nd quarter financial report; no action taken.

7.3 Discussion regarding MCRPD budget categories for fiscal year 2016-2017.

- Wiedemann summarized the goal with the new format for financial statements. Board approved the format with the explanation that Mendocino will include Mendocino Unified School District boundaries (Caspar-Elk.) M/S/C:
Bushansky/Wiedemann/Unanimous

7.4 Adopt marketing policy and Third Party, Co-Branding and Partnership Guidelines

- Board gave direction to staff to research language that covers smaller size promotional materials logo language maybe a percentage rather than dimensions; no action taken.

7.5 County of Mendocino Office of Assessor, County Clerk, Clerk-Recorder, Notice of Elective Officers to be filed, and statement of responsibility for statements of qualifications

- Board approved 200 words for the length of Statement of Qualifications and that the cost incurred to print be covered by the candidate. M/S/C:
Bushansky/Wiedemann/Unanimous.

8.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: Finance

Committee Meeting, January 19, 2016; Regular Board Meeting, January 20, 2016

8.2 Approval of financial documents, as recommended by the Finance Committee:

MCRPD financial statement, December 2015; CVSCC financial statement, December 2015; CVSCC check register, December 2015; MCRPD claims, February 2016; and CVSCC claims, February 2016

- A motion was carried to approve all items on the February 17th, 2016 consent calendar, M/S/C: Bushansky/Wiedemann/Unanimous

9.0 CLOSED SESSION:

9.1 EXISTING LITIGATION (pursuant Government Code Section 54956.9)

Mendocino Coast Recreation and Park District, Debtor (Case No. 11-14625)

9.2 REAL PROPERTY NEGOTIATORS (pursuant Government Code Section 54956.8) Property: 18220 North Highway 1, Fort Bragg, CA

Under negotiation: Lease agreement, including price and terms

- Meeting went into closed session at 6:45 pm
- No action; direction provided to staff
- Closed session ended at 7:10 pm

10.0 ADJOURNMENT

- Meeting was adjourned at 7:15 pm