



REGIONAL PARK COMMITTEE MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, January 3, 2018
11:00 a.m.

Minutes

1.0. CALL TO ORDER

- Meeting called to order at 11:00 a.m.
- Committee members present: Bob Bushansky, Sarah Huff, John Huff

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

- Agenda was adopted with no changes
- M/S/C: John Huff/Bob Bushansky/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

- None

4.0 DISCUSSION/ACTION

4.1 Signage Placement Request: Mendocino Coast Humane Shelter

- Dan Keyes introduced Chuck Tourillott, Executive Director for the Mendocino Humane Shelter who was in attendance to seek further cooperation from the District for the placement of a new business sign on District Property on the corner of Summers Lane and Highway 20.
- Chuck Tourillott gave some background on the existing business sign and provided a broad description of the Humane Shelter's new proposal. A fully executed copy of an MOU between the District and the Shelter was provided, which establishes a cooperative arrangement for the placement of business sign for the Humane Shelter on District property.
- Bob Bushansky asked a question about the proposed sign design as it relates to the ability of a passing driver to effectively read the sign.
- Chuck Tourillott responded by saying that these types of details still need to be worked out.
- John Huff referenced the existing park sign owned by the District as a potential model or standard.
- Bob Bushansky asked a question about the proposed location of the sign.
- Chuck Tourillott thought the NE corner of Summers Lane and Highway 20 would be the most suitable for placement of the sign.
- A general discussion was held regarding sign regulations and a determination was made that the area in question is under County authority.

- Sarah Huff suggested that the sign be attached to the future fence for the purpose of minimizing any conflict issues with CEQA compliance.
- Bob Bushansky discussed the process for securing authorization for the placement of the sign.
- John Huff had questions regarding sign direction and indicated that the proposal would eventually require full MCRPD Board of approval. He also suggested rewriting the MOU and placing the sign very high to help prevent potential vandalism.
- Bob Bushansky suggested that a two sided sign may not work.
- Chuck Tourtillott said that he would come back to the Regional Park Committee with a more detailed proposal.

4.2 State of California, 2017 OHV Planning and Restoration Grant Programs and Projects

- Sarah Huff spoke to the State of California's current financial blackout schedule and said that indicators suggest that by mid-January of 2018 grant funding should be ready to be dispersed.
- Bob Bushansky had questions in regards to the contract for the proposed fence.
- Sarah Huff recently scheduled a phone conference with design build professionals and suggested the District may be in a position to set precedent. The District does not yet have a fully executed agreement for the Restoration Grant and until a fully executed agreement is obtained, the District is unable to request advance grant funds.
- Dan Keyes spoke to an alternate procurement process using a sealed bid system.
- Sarah Huff expressed concerns regarding the District's ability to obtain a fence design and has concerns about low bids with significant change orders.
- Bob Bushansky said that by the end of January the challenges facing the District and the Regional Park Access Control Project will have been resolved.
- A general discussion was held regarding the State of California OHV Grant Workshop in Sacramento on January 11-12.
- Sarah Huff believes that MCRPD should take a look at the Development Grant Program and expand the project to include funding for a fence design.

4.3 State of California, 2017 Cal Recycle Grant Program and Projects

- Sarah Huff said that at this time the District's grant application has gotten further than any other known projects but we are still waiting for an official response from the State.

5.0 ADJOURNMENT

- The meeting was adjourned at 11:49 a.m.

*Minutes recorded and submitted by Danny L. Keyes, District Administrator MCRPD/CV Starr Community Center.