



REGIONAL PARK AD HOC COMMITTEE MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, June 28, 2017
11:00 a.m.

Minutes

1.0. CALL TO ORDER

- Meeting called to order at 11:05 a.m.
- Committee members present: Bob Bushansky, Sarah Huff, John Huff

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

- Agenda was adopted with no changes
- M/S/C: John Huff/Bob Bushansky/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

- None

4.0 DISCUSSION/ACTION

4.1 State of California, 2017 OHV Planning and Restoration Grant Programs

- Bob Bushansky discussed RFP's and identified the top task priorities for completion as follows: Fence and surveying project, concrete removal.
- Dan talked discussed progress with the review of the procurement policy and plans to start work on the RFPs during the week of July 3m, 2017.
- Bob Bushansky stated that the surveyor according to the grant agreement was to be under the fence contractor.
- General discussion took place regarding RFQ's and RFPs and the development of each, as well as, design build versus pre planned specs.
- General discussion took place regarding the pedestrian/equestrian access points.
- Sarah Huff reported that a copy of the Grand Jury report was sent to the State of CA. OHV Grant Administrators. This submittal resulted in questions but ultimately because the District had been so forthright all along in their communication about the property, OHV was not overly concerned but did want a copy of the Districts rebuttal once it was developed.
- Dan Keyes requested clarification in regards to the concrete removal not being part of the fence project. This was confirmed.
- General discussion took place regarding the removal of the concrete.
- John Huff talked about the Planning Grant and associated tasks such as the EIR and the Economic Feasibility Study. The importance of accurately tracking project costs including a separation on the Districts copier for the two grants was highly recommended. Thought it was important to have the specifications for the EIR work to include past experience working with OHV.
- Dan Keyes said he would be sure the OHV experience was listed as a preference in the EIR RFQ.
- Bob Bushansky had questions about the soils analysis.

- John Huff stated that the soils analysis had been completed during the previous EIR.
- Bob Bushanksy discussed the completion of the EIR and subsequent grant opportunities.
- John Huff discussed grant funding periods for conservation projects.
- Sarah Huff provide clarification regarding grant timeline for future consideration.
- Bob Bushanksy had questions about Sarah's contribution and motivation as it relates to the Grant development and implementation process.
- Sarah Huff explained that she gets paid by CRA as their Executive Director.
- A determination was made to not hold a meeting during the week of July 3.

5.0 ADJOURNMENT

- The meeting was adjourned at 12:06 p.m.

Minutes recorded and submitted by Danny L. Keyes, District Administrator MCRPD/CV Starr Community Center.

DRAFT