



REGIONAL PARK COMMITTEE MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Friday, October 13, 2017
9:00 a.m.

Minutes

1.0. CALL TO ORDER

- Meeting called to order at 9:07 a.m.
- Committee members present: John Huff, Sarah Huff, Kirk Marshall
- Committee members absent: Bob Bushansky

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

- Agenda was adopted with no changes
- M/S/C: Kirk Marshall/John Huff/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

- None

4.0 DISCUSSION/ACTION

4.1 State of California, 2017 OHV Planning and Restoration Grant Programs

- Dan Keyes talked about the RFP review process for the Regional Park Access Control Project and recommended for the committee to take a few days to study the proposals and schedule interviews with both proposing firms prior to the MCRPD Board meeting on October 18, 2017.
- Kirk Marshall agreed to the concept of taking the time to study the proposals and scheduling interviews.
- John Huff expressed some surprise to the idea of waiting and explained that he was under the impression that the proposals were going to be reviewed at this meeting and a decision would be made as to which proposing firm would be recommended for the contract award to the MCRPD Board.
- Sarah Huff was also surprised to hear about a possible delay in the decision making process.
- A general consensus was agreed upon to schedule interviews on Wednesday, October 18, 2017 starting at 10:00 a.m.
- Dan Keyes will schedule the firms in writing and prepare a rating sheet based on the criteria of the selection process contained within the RFP.
- Sarah Huff provided an update regarding the Districts grant match to date and does not believe the District will have any problem meeting their share. Equipment donations to date have a value of \$3,370, while the planning grant has \$520.76 in match value.
- Sarah Huff talked about the restoration grant and the necessary environmental clearance, which has been received and she is hoping to have the agreement before the end of the day.
- John Huff provided an update on Dan Canfield, State Biologists.
- A general discussion was held in regards to the UTV quotes.
- Dan said three timely quotes had been received.

- John Huff asked Jason Silva about his opinion as a UTV mechanic about the associated maintenance with a Can-Am. Jason responded that he was not in favor of this brand due to high than average maintenance and operating expense.
- Sarah Huff expressed concerns with Ukiah Motorsports based on their past history.
- A decision was made to delay the confirmation of the UTV purchase until John Huff had time to conduct a more research.

4.2 State of California, 2017 Cal Recycles Grant

- Sarah Huff said that we still have not received word on the outcome of the grant selection and award process.
- John Huff requested to be informed as soon as possible in the hopes that grant funds can be used to remove debris in the flat area of the property.
- A general discussion was held in regards to debris and pick-up.
- Dan Keyes briefly talked about the pending RFPs for the concrete removal and the EIR.

5.0 ADJOURNMENT

- The meeting was adjourned at 9:36 a.m.

*Minutes recorded and submitted by Danny L. Keyes, District Administrator MCRPD/CV Starr Community Center.

DRAFT