



REGULAR BOARD OF DIRECTORS MEETING

Mendocino K-8 Schools - Library
44261 Little Lake Road
Mendocino, CA. 95460

**Wednesday, October 18, 2017
5:30 P.M.**

MINUTES

1.0 CALL TO ORDER

- Meeting called to order 5:36pm
- Board Members Present: Cesar Yanez, John Huff, Kirk Marshall
- Board Members Not Present: Bob Bushansky, Bill Hayes
- Hayes arrived at 6:18pm during item 6.1

2.0 APPROVAL AND ADOPTION OF AGENDA

- A motion was made to approve and adopt the agenda as written, with the changes to 5.7 which is now a standing committee and no longer Ad Hoc
- M/S/C: Yanez/Marshall/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Dusty Dillion asked for MCRPD to sponsors some of the Sea Scouts. The TSCA would like to partner with MCRPD to ensure education can be provided to the groups. He will bring back more information for the board.

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report

- Dan Keyes gave the report.

4.2 CVSCC Activity/Performance Measures Report

- Dan Keyes gave the report. A new change to the packet includes resident drop in demographics and a chart has been made by zip codes within the district.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- Sarah Huff said they held a series of classes on the Hwy 20 property in September and had a very good turnout and used all the equipment. Trespassing is still an issue with unauthorized vehicles. She also mentioned that in the future she hopes to open talks about taking registrations online through the MCRPD website. She thanked MCRPD for their partnership and CRA is doing their best to be good land stewards at the property.

5.2 Friends of MCRPD

- Dan Keyes read a note from Susan Larkin. For September, the Friends of MCRPD were able to grant scholarships to all grantees who applied. In addition, there are also jars out for the Friends of at Harvest, and to please donate them!

5.3 South Coast

- Beverly Flynn said that the plans for the RCRC property have been made by an

architect. It will have various pools, a disc golf course, horseshoe pits as well as other courses that are kid friendly. The disc golf course will be aimed for intermediate to advanced levels, as noted by a consultant during a walkthrough.

- They are also doing a raffle as a fundraiser. Sarah Huff asked that they send her the flyer so she can put it on the CRA website and Facebook page.

5.4 Community Center of Mendocino

- None one present to report.

5.5 Mendocino Coast Botanical Gardens

- Marshall reported that everything over there is functioning and looking well. They will be trying something new and be offering a pumpkin carving contest for Halloween.

5.6 Ad Hoc Area Funding Committee

- Nothing to report.

5.7 Ad Hoc Regional Park Committee

- Huff reported that they received bids for the Access Control Project. They met with the two contractors and this morning and will have a recommendation in item 6.1
- The RFP's for the other projects are almost ready for solicitation or have already been publicized.
- The grant manager has changed so they will be going through a transition process.

5.8 Ad Hoc Strategic Planning Committee

- Nothing new to report.

5.9 Personnel Committee

- None.

5.10 District Services Committee

- None.

5.11 Finance Committee

- Jill Rexrode said that the financial statements and claims were presented at the finance meeting a recommendation was made to approve all financial documents.

5.12 Board of Directors

- Yanez wanted to thank staff for making up the free passes for the Northern California fire victims.

6.0 DISCUSSION/ACTION

6.1 Regional Park Access Control Project

- Dan Keyes gave an overview of the Regional Park Access Control Project. He mentioned that the lawyer said that there are a few tweaks to the contract, being that the Contractor needs to be listed on the contract once approval has been

- made by the board.
- Marshall sat in for Bushansky during the interview process, and both applicants were graded individually on a point system.
- Sarah Huff said that she sent both bids to OHV but were not given feedback. The grant manager gave a reminder to keep in mind what the purpose of the grant is and that it is to encompass all OHV's and keeping illegal OHV trespassers out, and that should be the first criteria of selecting a bid.
- Yanez asked for the differences in the two bids and how a decision was made.
- Marshall provided clarity that between the two applicants, one design that was presented was unable to keep OHV's out and the other design by another bidder would fulfill the purpose of the fencing.
- Sarah Huff added that one of the bidders would be using inmate crews for much of the work, which would have a lower the environmental impact, while another would use heavy equipment with a higher environmental impact. There are also match benefits for using the inmate crews. The survey portion of the project would be included in both. The more expensive bid will also fix the logging road and erect an outbuilding that they will donate to MCRPD after project completion.
- A motion was made to accept the recommendation of the regional park committee to award the bid to DSC Enterprises in the amount of \$2,591,234 million dollars, pending further legal review, conflict of interest review, and is contingent on receiving the grant funds. Once the final contract has been reviewed the Chair of the Board will have authorization to initiate the project.
- M/S/C: Hayes/Marshall/Unanimous
- Jason Silva of DSC Enterprises was present to answer any questions about the project design after the motion being approved.
- Congratulations were made to Dan and Sarah for all their hard work making this project become a reality.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 09-06-2017 Ad Hoc Regional Park Committee Meeting Minutes, 09-13-2017 Ad Hoc Regional Park Committee Meeting Minutes, 09-13-2017 Ad Hoc Strategic Planning Committee Meeting Minutes, 09-18-2017 Personnel Committee Meeting Minutes, 09-27-2017 Regional Park Committee Meeting Minutes, 10-04-2017 Regional Park Committee Meeting Minutes,

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, August 2017; CVSCC financial statement, August 2017; CVSCC check register, August 2017; MCRPD check register, August 2017; MCRPD claims, October 2017; and CVSCC claims, October 2017

- A motion was made to approve all items on the consent calendar.
- M/S/C: Hayes/Yanez/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 7:03pm