



REGIONAL PARK COMMITTEE MEETING

Senior Center

490 North Harold Street

Fort Bragg, CA 95437

Thursday, December 7, 2017

4:00 p.m.

Minutes

1.0 CALL TO ORDER

- Meeting called to order at 4:05 p.m.
- Committee members present: Bob Bushansky, Sarah Huff, John Huff

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

- Agenda was adopted with no changes
- M/S/C: John Huff/Bob Bushansky/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

- None

4.0 DISCUSSION/ACTION

4.1 State of California, 2017 OHV Planning and Restoration Grant Programs and Projects

- Sarah Huff informed the Committee that the Restoration Grant agreement had been received and requires an MCRPD signature. She further stated that an advance has been requested but the State's finance system is currently in a blackout period due to a change with the finance software.
- Sarah Huff said the funding for the planning grant should be received very soon, as the payment request has passed through the State Finance review process.
- The RPC conducted a review of the Economic Feasibility Study proposals and completed for submittal the independent rating proposal sheets.
- Sarah Huff had concerns with Hunden's knowledge of California's environmental regulations and with their ability to provide a responsive level of service. Feels there could be fall back to MCRPD with duties related to the public outreach process. She emphasized the importance of the public outreach process.
- Sarah Huff felt like Hunden's past experience has not been in a rural setting and believes SMG brings in a high level of skill sets based on their team's level of education.
- John Huff said that SMG has actual OHV Park experience and is very familiar with the Fort Bragg area.
- Sarah Huff thinks SMG provided the clearest picture of what to expect throughout the project.
- John Huff supports SMG's methodology in the development of a final report.
- Sarah Huff expressed concerns with ECS statements within the proposal and their proximity.
- Bob Bushansky requested for SMG's references to be checked and had questions about SMG's work on actual OHV parks.
- John Huff discussed reasons for his ratings.
- A general discussion took place regarding grant timelines vs project timelines.
- Dan Keyes will contact SMG's references.

- A decision was made to provide to the MCRPD Board of Directors a recommendation to award the contract for the Economic Feasibility Study to SMG.
- The RPC conducted a review of the Regional Park Debris Removal and Disposal Project
- Sarah Huff had no problems with the low bid and is comfortable with the Paulsen Excavating performing the work and is familiar with their work in association with the County's clean-up efforts.
- John Huff verified Paulsen's work with the County
- Sarah Huff described Paulsen as having an excellent business demeanor.
- A decision was made to provide to the MCRPD Board of Directors a recommendation to award the contract for the Regional Park Debris Removal and Disposal Project to Paulsen Excavating.
- Bob Bushanky discussed process with grant funding and the State's regulations regarding design-build.
- Sarah Huff contacted the Design Build Institute of America as a possible consult on design build regulations.
- John Huff discussed merits of the design build process

5.0 ADJOURNMENT

- The meeting was adjourned at 5:25 p.m.

*Minutes recorded and submitted by Danny L. Keyes, District Administrator MCRPD/CV Starr Community Center.