



PERSONNEL COMMITTEE MEETING

C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, February 8, 2017
4:00 p.m.

AGENDA

Corrected 2-6-17

1.0. CALL TO ORDER

Call to order and roll call

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 INFORMATION/DISCUSSION

4.1 Review a proposed job description and pay range for the position of Senior Guest Services Representative

4.2 Review a proposed change in the pay rate for the position of Custodial/Maintenance Worker II

4.3 Review a proposed job description and pay range for the position of Administrative Technician.

4.4 Review a request to reclassify the position of Administrative Assistant to Administrative Technician

4.5 Review a proposed change in the pay rate for the position of Lifeguard

4.6 Review a proposed job description and pay range for the position of Recreation Official

4.7 Review a proposed job description and pay range for the position of Recreation Score/Time Keeper.

5.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Jill Rexrode, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: At least 48 hours in advance of standing committee meetings, agendas are posted at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org; and emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon.