



## REGULAR BOARD OF DIRECTORS MEETING

C. V. Starr Community Center

300 South Lincoln Street

Fort Bragg, CA 95437

Wednesday, February 17<sup>th</sup>, 2016

5:30pm

### AGENDA

#### 1.0. CALL TO ORDER

Call to order and roll call

#### 2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

#### 3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

#### 4.0 CORRESPONDENCE:

4.1 MCRPD Report to Mendocino Coast Botanical Gardens, January 2016 [pg. 1](#)

4.2 Letter from Flynn Creek Circus regarding Circus Camp [pg. 2-4](#)

#### 5.0 STAFF REPORTS:

5.1 MCRPD Activity Report (Michelle Gordon) [pg. 5-9](#)

5.2 CVSCC Performance Report (Carly Wells) [pg. 10-16](#)

#### 6.0 OTHER REPORTS:

6.1 South Coast Report (Beverly Flynn)

6.2 Attorney

6.3 Board of Directors

6.4 Friends of MCRPD

6.5 MECCA

6.6 Mendocino Coast Botanical Gardens

6.7 Regional Park Ad-Hoc Committee

6.8 Finance Committee Report

#### 7.0 DISCUSSION/ACTION

7.1 Receive MCRPD cash flow report from Finance Committee [pg. 17](#)

7.2 Receive 2<sup>nd</sup> quarter financial report CVSCC & MCRPD [pg. 18-30](#)

7.3 Discussion regarding MCRPD budget categories for fiscal year 2016-2017. [pg. 31](#)

7.4 Adopt marketing policy and Third Party, Co-Branding and Partnership Guidelines  
[pg. 32-33](#)

7.5 County of Mendocino Office of Assessor, County Clerk, Clerk-Recorder, Notice of Elective Officers to be filed, and statement of responsibility for statements of qualifications [pg. 34-35](#)

## **8.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

8.1 Approval of minutes for board meetings and standing committees: Finance Committee Meeting, January 19, 2016; Regular Board Meeting, January 20, 2016  
[pg. 36-39](#)

8.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, December 2015; CVSCC financial statement, December 2015; CVSCC check register, December 2015; MCRPD claims, February 2016; and CVSCC claims, February 2016 [pg. 40-55](#)

## **9.0 CLOSED SESSION:**

9.1 **EXISTING LITIGATION** (pursuant Government Code Section 54956.9)  
Mendocino Coast Recreation and Park District, Debtor (Case No. 11-14625)

9.2 **REAL PROPERTY NEGOTIATORS** (pursuant Government Code Section 54956.8) Property: 18220 North Highway 1, Fort Bragg, CA  
Under negotiation: Lease agreement, including price and terms

## **10.0 ADJOURNMENT**

### **NOTICE TO THE PUBLIC**

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Michelle Gordon, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

*PLEASE NOTE:* District agendas are posted at least 72 hours in advance of regular board of directors meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at [mendoc Coastrec.org](http://mendoc Coastrec.org). District agendas are emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon at least 72 hours in advance of regular meetings.