



REGULAR BOARD OF DIRECTORS MEETING
Community Center of Mendocino
998 School Street
Mendocino, CA. 95460
Wednesday, September 21, 2016
5:30pm

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:31pm
- Board members present: Bob Bushansky, Bill Hayes, Maryellen Sheppard, Dianna Wiedemann
- Late arrival: Cesar Yanez

2.0 APPROVAL AND ADOPTION OF AGENDA

- Item 6.7 Distribution of Recreation Service Awards was moved to 6.05. Item 6.6 Botanical Gardens Lease Agreement was moved to closed session 8.2. Item 8.2 Grand Jury Notice was moved to 4.3.
- A motion was made to accept the agenda as changed.
- M/S/C: Sheppard/Bushansky/Unanimous

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Lee Edmundson announced his candidacy in the upcoming MCRPD Board of Directors election in November. He also inquired about the status of the bankruptcy. Hayes answered that MCRPD had applied for bankruptcy but it was challenged by Westamerica Bank. Sheppard added that the case is now in the appellate court.
- After Item 3.0 had been concluded, Maggie O'Rourke requested to go back to public comment as she had missed it. This request was granted by Board Chair Hayes. O'Rourke then went on to say she had served on the MCRPD board in the past and was curious why the Community Center of Mendocino does not get much money from the District. She mentioned CCM is the heart of Mendocino and the tax money needs to be reflected. She added that MCRPD needs to sell the Hwy 20 property and get the money back in Mendocino, and the budget for CCM funding needs to be the top priority.

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report

- Dan Keyes provided the monthly report.

4.2 CVSCC Performance Report

- Dan Keyes provided the monthly report.

4.3 Grand Jury Notice

- Dan Keyes reported that MCRPD had received a letter from the Grand Jury seeking a list of items in order to show compliance with MCRPD procedures.

5.0 OTHER REPORTS:

5.1 MECCA

- Keyes said they had a meeting recently to talk about challenges and receive feedback from other top educators. He mentioned that many different sites and organizations are going through similar hardships, and having these meetings are proving to be helpful.

5.2 South Coast Report

- None.

5.3 Community Center of Mendocino

- Elaine Wing Hillesland reported that CCM's after school program has begun, serving over 300 students, with some classes completely full. The One World Festival has been postponed and will now be a smaller monthly event hosting different artists. There are a number of events coming up in the next couple months. Hayes recommended that CCM send the flyers to Dan Keyes so they can be posted at the C. V. Starr Community Center and on the MCRPD website.
- Elaine also mentioned that CCM has been working with Sarah Huff for a California Wilderness Grant.

5.4 Mendocino Coast Botanical Gardens

- Sheppard reported that the recent Botanical Gardens board meeting was short and went into closed session about the lease between MCRPD and the Botanical Gardens. She added that the lease agreement was going well.
- Wiedemann noted that perhaps MCRPD should publicize our attorney fees at the next meeting. The fees MCRPD pays for attorneys are high and that money should be going to other programs.

5.5 Friends of MCRPD

- Dan Keyes requested to be notified by Friends of MCRPD of future meetings so he can be in attendance.

5.6 Regional Park Ad-Hoc Committee

- Bushansky stated that we were not approved for the Cal-Recycle Grant; the minimum points for approval was 70, and MCRPD received 68.
- Sarah Huff said she requested feedback about the grant so they can improve applications in the future.

5.7 Area Funding Ad-Hoc Committee

- None.

5.8 Board of Directors

- None.

5.9 Finance Committee Report

- Bushansky reported that in the process of finding the new Business Manager the financial statements will be delayed until the next meeting.

6.0 DISCUSSION/ACTION

6.1 Habitat Conservation Fund Grant, Lake Cleone Boardwalk

- Sarah Huff explained previous work done to rebuild the boardwalk surrounding Lake

- Cleone, and how there is more work that needs to be done to keep it in existence.
- A motion was made to approve Resolution 16-05 authorizing the submittal of a Habitat Conservation Fund Grant for the Lake Cleone Boardwalk Project.
- M/S/C: Yanez/Wiedemann/Unanimous

6.2 Habitat Conservation Fund Grant, Wilderness Education Grant – CCM

- Sarah Huff provided clarification that CRA is not working in conjunction with CCM in requesting the grant and she is writing for the grant independently from CRA
- A motion was made to approve Resolution 16-06 authorizing the submittal of a Habitat Conservation Fund Grant to help fund wilderness education programs at CCM.
- M/S/C: Sheppard/Wiedemann/Unanimous

6.3 MOU Between MCRPD and CCM

- Dan Keyes went over the MOU.
- Wiedemann inquired about the costs of the election and added that she would like the board to continue finding ways to fund CCM. She does not want this one time payment to act as closure until the next fiscal year and would like it brought up again at the mid-year budget.
- Lee Edmundson stated how he was not in agreement with how the figure was found by MCRPD to give to CCM, adding that CCM is just as important.
- Maggie O'Rourke said that Dan Keyes should be asked to look at the budget and find room for CCM, as well as having a "Donations for CCM" link put on the MCRPD website.
- M/S/C: Sheppard/Bushansky/Unanimous

6.4 Art Donation Agreement

- A motion was made to approve the Donation Acceptance Agreement as submitted.
- M/S/C: Bushansky/Sheppard/Unanimous

6.5 Request for Nominations for District Member to serve on LAFCo. Commission

- No nominations were made.

6.6 Botanical Gardens Lease Agreement

- Moved to closed session. Moved to item 8.2

6.7 Distribution of Recreation Service Awards

- Item was moved to 6.05
- Tony Anderson and Elaine Wine Hillesland were present to receive their awards.
- Beverly Flynn, Vincent Koski and Lina Perez were not present to receive their awards.
- Dan Keyes presented those recipients in attendance with their awards and took pictures for the newspaper.
- M/S/C: Not applicable

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- #### 7.1 Approval of minutes for board meetings and standing committees: Finance Committee Meeting, August 16, 2016; Personnel Committee Meeting, August 17, 2016; Regular Board

Meeting, August 17, 2016; Special Board Meeting August 24, 2016; and Special Joint Board of Directors Meeting with Mendocino Coast Botanical Gardens September 14, 2016

- 7.2 Approval of financial documents, as recommended by the Finance Committee:
CVSCC check register July and August 2016, MCRPD claims September 2016, CVSCC claims September 2016
- A motion was made to approve all items included on the September 21, 2016 consent calendar
 - M/S/C: Bushansky/Sheppard/Unanimous

8.0 CLOSED SESSION:

8.1 PUBLIC EMPLOYMENT (pursuant to Government Code 54957)

Title: MCRPD Legal Services

8.2 Legal Notifications (pursuant to Government Code)

Title: Grand Jury Notice

- The board entered closed session at 6:40 pm.
- Board provided direction to MCRPD staff.

9.0 ADJOURNMENT

- The meeting was adjourned at 7:12pm.