



REGULAR BOARD OF DIRECTORS MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, January 18, 2017
5:30pm

Minutes

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members Present: Cesar Yanez, Bob Bushansky, Bill Hayes, John Huff and Kirk Marshall.

2.0 APPROVAL AND ADOPTION OF AGENDA

- A motion was made to approve the agenda with addition of item 6.3 for discussion creating a potential partnership with the Noyo Harbor District for a proposal regarding a community boat shop.
- M/S/C: Bushansky/Yanez/Unanimous

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

- 4.1 Assets and Kudos Report
- Dan Keyes gave the report
- 4.2 MCRPD Activity Report
- Natalie Cottrell gave the report.
- 4.3 CVSCC Performance and Activity Report
- Dan Keyes and Donice Lehnhardt gave the report.

5.0 OTHER REPORTS:

- 5.1 California Recreation Alliance
- Representative from the CRA reported that on the Saturday of the Paul Bunyan Days, CRA is proposing to host a soap box derby in conjunction with MCRPD and the City of Fort Bragg. More info will be given later.
- 5.2 Friends of MCRPD
- Dan Keyes Reported that he attended the Friends of meeting on January 12, 2017. The new scholarship program is up and running and has an online application. They are now starting to review the scholarship applications at every meeting.
- 5.3 South Coast
- None.
- 5.4 Community Center of Mendocino
- A representative from CCM came on behalf of Elaine. He reported that CCM is currently running a deficit but they are making efforts in applying for grants and getting more financially stable.

- 5.5 Mendocino Coast Botanical Gardens
- Kirk Marshall reported that he went to the last board meeting for the botanical gardens and he felt welcomed and was happy about the enthusiasm
 - The director of the Botanical Gardens reported that Kirk is a new member of the Botanical gardens board. She also mentioned that they had just celebrated an employee's 22 year of service at the Gardens. Also noted was that during the last storm some trees had fell but no injuries, broken fences or structure damage was a result.
- 5.6 Ad Hoc Area Funding Committee
- None.
- 5.7 Ad Hoc Regional Park Committee
- Huff reported that Bushansky and him had gone to Sacramento for a seminar and received some good information regarding the Regional Park.
 - Bushansky added that the District is eligible for a restoration grant due to the circumstances of the property. The grant would allow funding for a perimeter to close off the area and protect the ecology.
- 5.8 District Services Committee
- None.
- 5.9 Finance Committee
- Bushansky reported that everything on the income statement was normal and the will be a potential mid-year budget adjustment to better show the income items such as property tax.
- 5.10 Personnel Committee
- None.
- 5.11 Board of Directors
- Bushansky wanted to note three items. The first was in regards to the potential criteria for partnerships and funding guidelines we require when approached from outside entities. The second was to begin developing a strategic planning process to find ways to best serve the District. The third was an upcoming informational workshop at the Mendocino College for people who are interested in or currently are sitting on a Board of Directors.
 - Hayes noted that he will not be at the next board meeting and suggested having someone else sit on the Finance Committee meeting in lieu of his absence.

6.0 DISCUSSION/ACTION

- 6.1 MCRPD Appreciation for Keith Oglesby
- Keith Oglesby spoke briefly of his history with the District and thanked Maintenance Coordinator, Paul Kelley, as well as all previous co-workers for making his time with the District enjoyable.
 - Dan Keyes thanked Keith for his long term and dedication.
 - Paul Kelley said that in his two years of employment at the CVSCC Keith has always been there as a dedicated and dependable employee with an unbelievable level of commitment.
 - Tessie Branscomb said that she and Keith had been together since the beginning and he has always been there fixing things over long hours but with minimal complaints and pay cuts. He has always been a dependable, responsible and friendly co-worker.
- 6.2 Fee and Rate Adjustments for the Mendocino Coast Botanical Gardens
- Botanical Gardens Director, Molly, said that after the last meeting when the new

fee schedule was approved, the Gardens had since looked more closely and had more discussion and decided that an adjustment was needed in the fees for the age group of 6-14.

- A motion was made to approve the change.
- M/S/C: Yanez/Marshall/Unanimous

6.3 Noyo Harbor District Proposal for a Community Boat Shop

- Dusty Dillion, of the Noyo Harbor District, reported that they are working at fixing a distressed building and making it into a facility for educational enrichment programs. Being a partner with MCRPD will expand MCRPD's scope of work and aide each other in getting things done on the coast.
- Direction was given to staff to pursue a relationship with the Noyo Harbor District.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: Meeting minutes, Finance Committee Meeting, December 19, 2016; Meeting minutes, Board of Directors Meeting, December 21, 2017; Meeting minutes, Ad Hoc Regional Park Committee Meeting, January 4, 2017.

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, November 2016; CVSCC financial statement, November 2016; CVSCC check register, November 2016; MCRPD claims, January 2017; CVSCC claims, January 2017

- A motion was made to approve the items on the consent calendar.
- M/S/C: Bushansky/Huff/Unanimous

The board entered closed session at: 6:52 p.m.

CLOSED SESSION: PUBLIC EMPLOYMENT (All Positions – Draft Compensation Study), Government Code Section 54957.

- Direction was provided to staff.

ADJOURNMENT

- Meeting was adjourned at: 7:45 p.m.
- M/S/C: Huff/Marshall/Unanimous