



**REGULAR BOARD OF DIRECTORS MEETING**  
**K-8 Library,**  
**44261 Little Lake Rd.**  
**Mendocino, CA. 95460**  
**Wednesday, March 21, 2018**  
**5:30 P.M.**

**MINUTES**

**1.0 CALL TO ORDER**

- Meeting called to order at 5:30pm
- Board Members Present: Cesar Yanez, Kirk Marshall, Bob Bushansky Bill Hayes, John Huff

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- A motion was made to approve and adopt the agenda as presented.
- M/S/C: Yanez/Marshall/Unanimous

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None.

**4.0 STAFF REPORTS:**

- 4.1 MCRPD Activity Report
- Dan Keyes gave the report.
- 4.2 CVSCC Activity/Performance Measures Report
- Carly Wells gave the report.

**5.0 OTHER REPORTS:**

- 5.1 California Recreation Alliance
- Sarah Bradley reported that over the last month they held four classes over two weekends. Thanks were given to MCRPD and CVSCC for letting the CRA have use of the Sportsman software for the class sign-ups for the safety courses. It has been a very smooth transition for sign-ups.
- 5.2 Community Center of Mendocino
- No one present to report.
- 5.3 Friends of MCRPD
- Dan Keyes read a letter on behalf of the Friends of MCRPD.
- 5.4 South Coast
- Dan Keyes received an email from Beverley Flynn, they have mapped out the new disc golf course and volunteers are welcome. Cal Fire has been contracted for brush and lumber removal on the property.
- 5.5 Mendocino Coast Botanical Gardens
- Kirk Marshall said that the board has a retreat coming up in the Anderson Valley. The Gardens just got in a new hanging plant that he recommends everyone go to see. It weighs 500lbs.
- 5.6 Regional Park Committee
- Bob Bushansky reported that there has been a lot of chatter recently communicating criticism for the OHV park plans. He will be meeting with two individuals who are against the project. Also, he reiterated that the park will not be built until the EIR has been completed and results have been compiled. The

EIR in addition the Economic Feasibility study needing to be completed before the OHV park construction can begin.

- Yanez asked for clarification of the chatter. Bushansky said that misstatements have been going around the community about the property being pristine and no work needs or should be done. The project is being criticized with false accusations. Many of the nay-sayers do not live near the property, while residents of the surrounding areas are in support of property improvements.
- 5.7 Ad Hoc Strategic Planning Committee
- Bushansky said the meeting on the South Coast (Point Arena) had over 50 people and was very insightful. Another meeting will be in Albion will be this Saturday.
- 5.8 Personnel Committee
- Yanez reported that there was a meeting before this meeting. One closed session item was discussed as well as a new position for approval that will be discussed on agenda item 6.3.
- 5.9 District Services Committee
- Nothing to report.
- 5.10 Finance Committee
- Huff reported that the finance committee met this morning. Staff has been doing an excellent job, the midyear shows the end of the year projection is further into the black than the original budget. Some of this increase can be attributed to the writing-off of old checks that no longer could be cashed by vendors.
- 5.11 Board of Directors
- Hayes asked about one of the Kudos Coordinators taking leave. Jill Rexrode said that while the employee is on leave the Middle school will be working interim at Dana gray as well. The school will oversee coordinating the leave coverage.

## **6.0 DISCUSSION/ACTION**

- 6.1 MCRPD FY17-18 Mid-Year Budget Adjustments.
- Jill Rexrode went over the mid-year budget report.
  - Hayes said he would be in favor of paying more to the Roeder Loan. Yanez agreed to a higher principle payment. Hayes said he would like to see an additional \$30,000 rather than just the \$10,000 increase on the loan.
  - Bushansky said he would rather be more cautious and leave it at the proposed \$10,000.
  - A motion was made to approve the FY2017-2018 Mid-Year Budget Adjustments with changes to the loan principle payment being increased to \$20,000 for an annual total of \$40,000 going towards the Ray Roeder loan principle payment.
  - M/S/C: Yanez/Marshall/Unanimous
- 6.2 MCRPD/CVSCC Boating and Waters Ways Scholarship Program
- Carly gave an overview of the Boating and Waterways Scholarship Programs.
  - A motion was made to approve the MCRPD-CVSCC Boating and Waterways Grant Scholarship Program as presented.
  - M/S/C: Hayes/Yanez/Unanimous
- 6.3 MCRPD Recreation Services Grant Application
- Dan Keyes gave an overview of the grant application for Area Funding.
  - Yanez stated his concern of just giving out money to entities. It could be a slippery slope and he does not wish to open up a door to giving out money.
  - Huff said the whole point of this was to not act as a cash machine to any entity, which is why the application asked for an extensive information regarding being

awarded a grant.

- A motion was made to approve the MCRPD Area Grant Funding Application.
- M/S/C: Hayes/Huff/Unanimous

#### 6.4 OHV Grants Public Information Coordinator

- Marshall went over the new job description, and that given the contentious nature that keeps to be growing with the OHV park, additional staff is needed in order to keep the progress on track. It does need to be approved by the State as well, but in order to alleviate Dan from being inundated constantly by the project, a new public information coordinator would be of great assistance. The job is temporary and goes along with the grant funding and project timeline as available.
- The personnel committee recommends the board approve the new employment position.
- Hayes asked if there was a plan on recruitment and hiring. It was answered by Dan that the selection process would be the same as every other employee in the District.
- A motion was made to approve the job description for the position of OHV Grants Public Information Coordinator as presented with hiring of the position contingent upon receiving an approved grant reallocation request.
- M/S/C: Yanez/Huff/Unanimous

### 7.0 **CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION (40-70)

#### 7.1 Approval of minutes for board meetings and standing committees: 02-14-2018

Regional Park Committee Meeting Minutes; 02-21-2018 Finance Committee Meeting Minutes; 02-21-2018 Regional Park Committee Meeting Minutes; 02-21-2018 Regular Board of Director Meeting Minutes; 02-28-2018 Regional Park Committee Meeting Minutes; 03-07-2018 Regional Park Committee Meeting Minutes

#### 7.2 Approval of financial documents, as recommended by the Finance Committee:

MCRPD financial statement, January 2018; CVSCC financial statement, January 2018; CVSCC check register, January 2018; MCRPD check register, January 2018; MCRPD claims, March 2018; and CVSCC claims, March 2018

- A motion was made to approve all items on the consent calendar.
- M/S/C: Huff/Hayes/Unanimous

### 8.0 **ADJOURNMENT**

- Meeting adjourned at 6:33pm