



**REGULAR BOARD OF DIRECTORS MEETING**  
**VFW Building – Government Building**  
**451 School Street**  
**Point Arena, CA 95468**  
**Wednesday, June 20, 2018**  
**5:30 P.M.**

**MINUTES**

**1.0 CALL TO ORDER**

- Meeting called to order at 5:45pm
- Board Members Present: Kirk Marshall, Bill Hayes, Bob Bushansky, John Huff
- Board Members Absent: Cesar Yanez

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- Agenda was approved and adopted as written.

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None.

**4.0 STAFF REPORTS:**

- 4.1 MCRPD Activity Report
  - Dan Keyes provided the report.
- 4.2 CVSCC Activity/Performance Measures Report
  - Dan Keyes provided the report.

**5.0 OTHER REPORTS:**

- 5.1 California Recreation Alliance
  - Sarah Huff reported on the pending public forum for the proposed OHV Park scheduled for June 28, 2018 at 6:30 p.m. and provided an update on the youth OHV and dirt bike safety programs.
- 5.2 Friends of MCRPD
  - No report available
- 5.3 South Coast
  - Beverly Flynn reported that swim lessons are very full, baskets for the disc golf course have been purchased using with discounted prices. Fund raising efforts are moving forward with all of the information being posted on the south coast website.
- 5.4 Mendocino Coast Botanical Gardens
  - Kirk Marshall reported that although he was not able to attend the last meeting, the Gardens is moving forward to consider purchasing an adjacent lot for a parking lot expansion project.

- 5.5 Regional Park Committee
  - John Huff reported that the Ad Hoc Stakeholders Committee was off and running. He discussed the EIR and the need to identify funding methods. Is interested in finding out what the public response is to the planned Public Forum scheduled for June 28, 2018.
  - Bob Bushanksy informed the Board of Directors of placements in the media.
- 5.6 Ad Hoc Strategic Planning Committee
  - Bob Bushansky updated the Board of Directors about the strategic planning process and provided attendance figures for the meeting in Elk and Mendocino. He discussed the process and emphasized the benefits to the District and not just Fort Brag.
- 5.7 Personnel Committee
  - Nothing to report.
- 5.8 District Services Committee
  - Nothing to report.
  - Bob Bushanksy requested for this Committee to conduct a review of the Districts bylaws.
- 5.9 Finance Committee
  - Bob Bushansky provided a report for April and spoke to paying the Roeder loan down.
- 5.10 Board of Directors
  - None

## **6.0 DISCUSSION/8ACTION**

- 6.1 FY18-19 MCRPD Preliminary Budget
  - Jill Rexrode provided a report on the FY18-19 MCRPD Preliminary Budget.
  - M/S/C: Huff/Hayes/Unanimous
- 6.2 Resolution 18-02 MCRPD Tax Advance
  - Dan Keyes provided a report on proposed Resolution 18-02 Tax Advance.
  - Bill Hayes has questions about the advance and wanted to know if it was really needed.
  - John Huff perceives the request for an advance as business as usual and not a negative.
  - Bill Hayes expressed concerns with optics.
  - Dan Keyes discussed the need for additional cash flow as way of helping to manage the changes in funding for the OHV grant programs.
  - Bob Bushanksy discussed the advantages of funding with additional cash reserves.
  - M/S/C: Huff/Marshall/Unanimous
- 6.3 FY 2018-2019 KUDOS and ASSETS MOU
  - Jill Rexrode provided the report and explained the differences between the FY18 agreement and the proposed FY19 agreement.
  - Bill Hayes had questions about MCRPD functions with the KUDOS Program.
  - Jill Rexrode explained the District serves as a payroll pass through for the program.
  - Bill hayes had questions regarding registration fees.
  - Jill Rexrode explained that the fees are managed entirely by FBUSD.
  - Bob Bushansky discussed KUDOS Site Coordinator and FMLA. Asked about the response.

- Jill Rexrode indicated that KUDOS registration is down.
  - M/S/C: Hayes/Marshall/Unanimous
- 6.4 Resolution 18-03 Approving Grant Application to FEMA/OES
- Dan Keyes provided the report on the FEMA/OES grant application and associated resolution.
  - Sarah Huff provided additional details about the grant and scope of work.
  - Bill Hayes had questions about tree removal.
  - Kirk Marshall discussed controlling invasive species and the efforts would be received well by the National Park Service.
  - Sarah Huff reminded the Board of past fire hazards and the benefit to using these funds to help clean up the property and reduce the hazard.
  - M/S/C: Hayes/Huff/Unanimous
- 6.5 FY 2017-2018 Recreation Service Grant: Award
- Dan Keyes gave the report the history and process related to the development and implementation of the Recreation Service Grant Program.
  - M/S/C: Marshall/Huff/Unanimous

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

Approval of minutes for board meetings and standing committees: 04-11-2018 Regional Park Committee Meeting Minutes, 05-09-2018 Regional Park Committee Meeting Minutes, 05-16-2018 Regional Park Committee Meeting Minutes, 05-16-2018 Finance Committee Meeting Minutes, 05-16-2018 Regular Board of Directors Meeting Minutes, 05-16-2018 Regular Board of Directors Meeting Minutes, 05-23-2018 Regional Park Committee Meeting Minutes, 05-30-2018 Draft Regional Park Committee Meeting Minutes

Approval of financial documents, as recommended by the Finance Committee: April 2018 MCRPD financial statement; April 2018 CVSCC financial statement; April 2018 CVSCC check register; April 2018 MCRPD check register; June 2018 MCRPD claims; and June 2018 CVSCC claims

A motion was made to approve all items on the June 20, 2018 consent calendar.

- M/S/C: Hayes/Marshall/Unanimous

## **8.0 ADJOURNMENT**

- M/S/C: Hayes/Huff/Unanimous
- Meeting adjourned at 6:43pm.