



REGULAR BOARD OF DIRECTORS MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, July 18, 2018
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Called to order at 5:30 pm
- Board Members Present: Kirk Marshall, Bill Hayes, John Huff, Cesar Yanez
- Board Member Absent: Bob Bushansky

2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None

3.0 STAFF REPORTS:

- 3.1 MCRPD Activity Report
- Natalie Cottrell gave her report
- 3.2 CVSCC Activity/Performance Measures Report
- Dede Lehnhardt gave her report
- 3.3 CVSCC Maintenance Report
- Paul Kelley gave his report

4.0 OTHER REPORTS:

- 4.1 California Recreation Alliance
- John Huff reports that ATV safety classes are scheduled.
 - CRA patrolled the HWY 20 grounds and no trespassers were present on the property.
- 4.2 Friends of MCRPD
- Dan Keyes reports that passes to CV Starr for 2 families were issued.
 - Two Board Members are needed.
- 4.3 South Coast
- Bev Flynn reports over 90 students were registered for the South Coast swim lessons.
 - Bev commented Hank Metzler was the best lifeguard to date.
 - Bev also reported on the progression of the disc golf course.
- 4.4 Mendocino Coast Botanical Gardens
- Kirk Marshall reports the farm house renovation is nearing completion and Gardens staff are pleased with the quality of the work.
 - The farm house will be available for multiple uses.
- 4.5 Regional Park Committee
- Bob Bushansky reports the Public Open Forum Meeting held on June 28th was well attended. There were several questions regarding the EIR.
 - Hayes commented some people thought the meeting was to soon and others thought it wasn't soon enough.
 - Dan Keyes reports all state funded grants have been "frozen" pending an audit.
 - Letters were sent to all contractors to freeze all hours and spending until further notice.

- 4.6 Ad Hoc Strategic Planning Committee
 - No meetings of late
 - Meetings should start again in the fall.
- 4.7 Personnel Committee
 - Committee recommended approval of the updated KUDOS Site Coordinator job description and the new position, KUDOS Lead Instructor.
- 4.8 District Services Committee
 - Nothing to report
- 4.9 Finance Committee
 - Bob Bushansky reported the financial statements for CV Starr and MCRPD look good and are on target.
- 4.10 Board of Directors
 - Bill Hayes stated the approval of the job descriptions as recommended by the Personnel Committee needed to be pulled from the consent calendar and added as action item 5.4
 - M/S/C Hayes/ Marshall/Unanimous

5.0 DISCUSSION/ACTION

- 5.1 Adopt Resolution 18-04 approving the FY 2018-2019 Final MCRPD Budget
 - Dan Keyes reports the preliminary 18-19 budget was approved on June 20th and the final 18-19 budget is presented without changes.
 - Presentation of Resolution No. 18-04.
 - M/S/C: Marshall/Yanez/Unanimous
- 5.2 Redevelopment Agency Oversight Board
 - Dan Keyes reports on LAFCO correspondence and the request for nomination of Special District Representative Regular and Alternate.
 - No nominations were made.
- 5.3 MCRPD Park Use Permit Application
 - Dan Keyes gave overview of the agenda item.
 - Marshall questioned if the use permit covered the managed property
 - Hayes questioned if it covered the Botanical Gardens property.
 - Keyes responded; It will not include managed or leased property.
 - M/S/C: Hayes/Marshall/Unanimous
- 5.4 Personnel Committee
 - Personnel Committee recommended to accept the changes as presented.
 - No discussion
 - M/S/C: Yanez/Hayes/Unanimous

6.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

Approval of minutes for board meetings and standing committees: 06-13-2018 Regional Park Committee Meeting Minutes, 06-20-2018 Finance Committee Meeting Minutes, 06-20-2018 Regional Park Committee Meeting Minutes, 06-20-2018 Regular Board of Directors Meeting Minutes, 06-27-2018 Ad Hoc Stakeholders Committee Meeting Minutes, 06-27-2018 Regional Park Committee Meeting Minutes, 6-28-18 Special MCRPD Board of Directors Meeting Minutes, 07-05-2018 Regional Park Committee Meeting Minutes

Approval of financial documents, as recommended by the Finance Committee: May 2018 MCRPD financial statement; May 2018 CVSCC financial statement; May 2018 CVSCC check register; May 2018 MCRPD check register; July 2018 MCRPD claims; and July 2018 CVSCC claims.

- A motion was made to approve all items on the July 18,2018 consent calendar
- M/S/C: Hayes/Yanez/Unanimous

7.0 ADJOURNMENT

- Meeting adjourned at 6:27pm
- M/S/C: Huff/Marshall/Unanimous