



REGULAR BOARD OF DIRECTORS MEETING
CV Starr Community Center
300 South Lincoln Street
Fort Bragg, CA. 95437
Wednesday, March 20, 2019
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members Present: Kirk Marshall, Leslie Bates, John Huff, Bob Bushansky, Barbara Burkey

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report

- Natalie Cottrell provided the report.

4.2 Performance Measures Report

- Carly Wells provided the report.

4.3 CVSCC Activity Report (Donice Lehnhardt)

- Donice Lehnhardt presented the report.

4.4 CVSCC Maintenance Report

- Dan Keyes reported that staff is doing great but there is still an opening for a weekend custodian. There are two primary projects that are about to be installed: the Wattstopper and the VFD's. New information has also been obtained about the flooring in the facility and a scope of work is being developed to address the repairs.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- Sarah Bradley Huff reported that CRA held free dirt bike safety classes this past weekend. This will be the last of the free courses due to the State Grant being frozen, and in order to cover insurance expense, a fee will be associated with future classes. Upcoming ATV classes are full or near full.

5.2 Friends of MCRPD

- Nothing to report.

5.3 South Coast

- Leslie Bates reported RCRC will be able to apply for a County Use Permit which has been an ongoing goal that will be coming to fruition. The Use Permit is the first tangible step toward beginning the build of the new

facility. There is a Disc Golf tourney this coming weekend at the new Disc Golf Course.

5.4 Mendocino Coast Botanical Gardens

- Kirk Marshall said last week they had their board meeting. There is not a lot of activity during this time of the year.

5.5 Finance Committee

- Bob Bushansky stated that the financials for both MCRPD and CVSCC are still coming in favorably, though the budgets are tight.

5.6 Board of Directors

- John Huff reported that a meeting took place last week in Santa Rosa regarding the bankruptcy. During this meeting a progress report was provided to the bank and the District's legal service. From the meeting it was noted that since the State is halting any progress and holding up potential revenue that could be used to pay down the debt, a judge could request information about the audit and perhaps assist in having the grant reinstated.

6.0 DISCUSSION/ACTION

6.1 Nomination and Election of Board Officers

- A motion was made to elect:
 - Chair of the Board: John Huff
 - Yaye's: Marshall, Huff, Bates
 - No's:
 - Abstain: Burkey, Bushansky
 - Vice-Chair: Bob Bushansky
 - Yaye's: Marshall, Huff, Bates
 - No's:
 - Abstain: Burkey
 - Secretary: Kirk Marshall
 - Yaye's: Marshall, Huff, Bates, Bushansky
 - No's:
 - Abstain: Burkey

6.2 Board Member Standing Committee Assignments

- The following appointments were made to select:
 - Finance Committee: Bob Bushansky, John Huff
 - Personnel Committee: Kirk Marshall, Leslie Bates
 - District Services Committee: John Huff, Leslie Bates
 - Regional Park Committee: John Huff, Bob Bushansky

6.3 Board Member Committee Assignments

- The following appointments were made to select:
 - Botanical Gardens: Kirk Marshall
 - Sarah Huff said that the Botanical Gardens will be undergoing major water system renovations FYI
 - MECCA: Bob Bushansky

6.4 Proposed FY2018-2019 MCRPD Mid-Year Budget Adjustments

- Moneque Wooden presented the MCRPD Mid-Year Budget Report.
 - A motion was made to approve the FY 2018-2019 MCRPD Mid-Year Budget Adjustments as presented.
 - Marshall is fully supportive of paying off the Roeder Loan.
 - M/S/C: Marshall/Bushansky/Unanimous
- 6.5 Re-Zoning: Mendocino County Pre-Application Review Process
- Dan Keyes gave an overview of Pre-Application process for the County Use Permit process.
 - A motion was made to direct MCRPD staff to complete a County Use Permit Application, followed by a request for the County for a Pre-Application Conference.
 - M/S/C: Bushansky/Marshall/Unanimous

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 02-20-2019 Regional Park Committee Meeting Minutes, 02-20-2018 Finance Committee Meeting Minutes, 02-20-2019 Regular MCRPD Board of Directors Meeting Minutes, 02-27-2019 Regional Park Committee Meeting Minutes, 03-06-2019 Regional Park Committee Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, January 2019; CVSCC financial statement, January 2019; MCRPD check register, January 2019; CVSCC check register, January 2019

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Bates/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 6:52pm.

Minutes recorded and submitted by Anna-Kristina Rosenquist, MCRPD Business Coordinator