



REGULAR BOARD OF DIRECTORS MEETING
Mendocino Coast Botanical Garden
18220 North Highway 1
Fort Bragg, CA. 95437
Wednesday, April 17, 2019
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members present: Kirk Marshall, Barbara Burkey, Leslie Bates, John Huff, Bob Bushansky

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report

- Natalie Cottrell gave the report.

4.2 Performance Measures Report

- Kim Beard gave the report.

4.3 CVSCC Activity Report

- Kim Beard gave the report.

4.4 CVSCC Maintenance Report

- Paul Kelley gave the report.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- Sarah Bradley said during March they held two dirt bike classes at the Hwy 20 property as well as two ATV classes and an agency class. Upcoming in May there will be one dirt bike class. There will also be two ATV classes on Mother's Day. Registrations are being taken through Sportsman and that has been very successful. Annie Liner for the Mendocino Children's fund reached out to CRA with the hopes of providing a birthday party on a scholarship, which they agreed to.

5.2 Friends of MCRPD

- Susan Larkin via an email state that funds were still being granted to youth in the community for recreation related activities.

5.3 South Coast

- Leslie Bates reported that they had the Disc Golf Tournament, though the weather was unfavorable everyone loved the new course. Petanque court progress has been slowed down due to unforeseen circumstances but is picking up traction again. Leslie had a meeting with Natalie Cottrell brainstorming ideas for programs to offer on the South Coast.

5.4 Mendocino Coast Botanical Gardens

- Kirk Marshall reported that the Executive Director will be on leave in the coming

months. The weather has been improving and the flowers are starting to bloom.

5.5 Finance Committee

- Bob Bushansky reported that the Ray Roeder Loan has been paid off in full and MCRPD is being reimbursed for the most recent interest payment. Up to this point MCRPD is in a positive position year to date. CVSCC is not doing as well in comparison, but most of the unfavorable difference can be attributed to the water leak causing extremely high water and sewer bills.

5.6 Board of Directors

- Barbara Burkey stated she recently went to an economic development conference in Anaheim. Potential outreach efforts for tourists who are looking to go fishing, etc. were mentioned. Dirt Bike and ATV classes are the fastest growing activity according to information provided at the conference.
- Bob Bushansky stated that movement may be happening soon in a positive way regarding the grants from information that had been received during a meeting with the Chapter 9 attorneys and judge.
- John Huff reported that a while back PGE had approached the district about clearing an area around a power line that goes through the park property. Inquiries about the process that PGE is taking to cut the brush without removing it has risen concerns.

6.0 DISCUSSION/ACTION

6.1 FY2019-2020 CVSCC Preliminary Budget

- Anna-Kristina Rosenquist and Moneque Wooden presented the FY2019-2020 Budget.
- A motion was made to approve the CVSCC FY2019-2020 budget with a plan to treat the wages and benefits for the 2019-2020 fiscal year to have a 2% COLA and 3% IRA implemented in July, and then a merit increase of 3% in January with the potential for an additional 3% for exceptional staff performance that will not exceed \$1,050,000.
- M/S/C: Bushansky/Burkey/Unanimous

6.2 FY2018-2019 MCRPD Recreation Services Grant

- Dan Keyes gave an overview of the item.
- A motion was made to authorize the District Administrator to enter into a Recreation Services Grant Agreement with the Redwood Coast Recreation Center in the amount of \$1,500.
- M/S/C: Bushansky/Marshall/Unanimous

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 03-13-2019 Regional Park Committee Meeting Minutes; 03-20-2019 Finance Committee Meeting Minutes; 03-20-2019 Regular MCRPD Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, February 2019; CVSCC financial statement, February 2019; MCRPD check register, February 2019; CVSCC check register, February 2019

- A motion was made to approve all items on the consent calendar.

- M/S/C: Bushansky/Burkey/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 7:32pm.