



REGULAR BOARD OF DIRECTORS MEETING

Westport Community Center
29400 Abalone Street
Westport, CA. 95488
Wednesday, August 21, 2019
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at: 5:30 pm
- Board Members Present: Bob Bushansky, Leslie Bates, John Huff, Barbara Burkey, Kirk Marshall
- Board Members Absent: None

2.0 APPROVAL AND ADOPTION OF AGENDA

- Barbara Burkey requested consideration for the addition of subject matter related to the Board's information review process. It was suggested she bring this matter up under section 5.0 Other Reports: 5.7 Board of Directors.
- The agenda was adopted with no changes.
- M/S/C: Bushansky/Burkey/ All ayes

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 MCRPD & CVSCC Recreation Services Report

- Dan Keyes gave the report.

4.2 Performance Measures Report

- Dan Keyes gave the report.

4.3 CVSCC Maintenance Report

- Dan Keyes gave the report.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- Sarah Huff reported that during routine patrols of the Regional Park Property by CRA members, newly constructed trails and unauthorized trails have been identified. PG&E line clearance contractors are currently being held suspect. The District is looking into the matter.

5.2 Friends of MCRPD

- Dan Keyes reported that during the last meeting, six applications for financial had been received and upon review and approval, nearly \$500 in scholarships were awarded to persons wishing to participate in swimming lessons or have access to the CV Starr in general.

5.3 South Coast

- Leslie Bates reported that the application from RCRC for State of California Prop 68 funds had been completed and was submitted in a timely manner in the hopes of receiving funding for the construction of a community swimming pool in Gualala, CA.

5.4 Mendocino Coast Botanical Gardens

- Kirk Marshall reported that the Gardens Board is currently working on issues related to pumps, generators, pathways and the power supply. Progress is being made, slowly but surely in these areas.

5.5 Regional Park Committee

- Bob Bushansky reported that the committee was preparing to meet with PG&E contractors on

August 22, 2019 to discuss a power pole replacement project.

5.6 Finance Committee

- Bob Bushansky reported that the finances for both MCRPD and CVSCC are in good shape.

5.7 Board of Directors

- Barbara Burkey suggested the Board consider forgoing staff presentations at the Board meetings, as the Board already has a copy of the associated staff report.
- Bob Bushansky responded by suggesting that in the past not all Board members did their due diligence by reading the packet in advance of the meetings and staff presentations helped fill that gap.
- John Huff said the verbal reports provide a benefit to community members who attend these meetings but do not have access to the full Board packet.
- Barbara Burkey suggested packets be available for community attendance.
- It was agreed to place this item on the next regular MCRPD Board of Directors meeting agenda.

6.0 DISCUSSION/ACTION

6.1 Ad Hoc Facility Review Committee: Letters of Interest

- Dan Keyes presented.
- Barbara Burkey believes the applicant is level-headed individual and has the necessary experience to be an asset on this committee.
- A general conversation was held regarding the applicant's history and work experience.
- Bob Bushansky is in favor of facility expansion, as he foresees a future growing need.
- A motion was made to appoint Doug Hammerstrom to the Ad Hoc Facility Review Committee.
- M/S/C: Burkey/Bushansky/All ayes

6.2 MCRPD Bounce Houses: Recommendation to Surplus

- Dan Keyes presented.
- John Huff attended a recent MCRPD staff meeting where he received detailed information about the costs associated with bounce house operations and understands a 2-3-hour event with the bounce house costs the District nearly \$1000.00/event. He went on to explain the alternative of renting bounce houses from a local vendor and how it simplified the process and cost nearly half as much.
- Barbara Burkey had questions about the surplus process and asked how much money could the units be sold for?
- Dan Keyes stated that the process would be public and notified as such. He also said, that the value of the units ten years ago at the time of purchase is an estimated \$10,000 each. The District would be fortunate to get 10% of the original value.
- A motion was made to approve the two MCRPD bounce houses as surplus:
- M/S/C: Marshall/John Huff/All ayes.

6.3 Proposed Traffic Management Plan – CVSCC West Parking Lot

- Dan Keyes presented.
- Barbara Burkey asked about the need for an additional stop sign for the middle lane facing south on the south side of the west parking lot.
- Dan Keyes replied that the first draft actually had a sign at that location but was eliminated due to perceptions of less risk.
- Bob Bushansky was happy to see the development of a traffic control plan, as he has encountered close calls in this lot in the past.
- John Huff expressed concerns with effectiveness and believed we may have to research and install speed humps in the future.
- A motion was made to approve the traffic control plan for the west parking lot of the CV Starr Community Center.
- M/S/C: Burkey/ Bushansky/All ayes

6.4 Jack B. Thomas Trust

- Dan Keyes presented.
- Bob Bushansky believes the money could be invested and the District could use a portion of the annual interest to pay for transportation of students for the 2nd grade swim program.
- John Huff discussed the possibility of using the funds to establish a trust.
- Leslie Bates thought it would be even better for the southern half of the District, if instead of transporting students up to Fort Bragg for swimming lessons the District could work with the Manchester KOA and Sea Ranch to provide more facilitation while using the funds to train persons from this area as instructors and lifeguards.
- Dede Lehnhardt informed the Board of Directors that her plans are to visit these areas within the next two weeks and establish contact with key persons in charge of past or potential recreation resources.
- A motion was made to direct staff to research safe financial investment opportunities which provide the highest return rate.
- M/S/C: Bushansky/Bates/All ayes

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 07-17-2019 Finance Committee Meeting Minutes, 7-17-2019 Regular MCRPD Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD financial statement, June 2019; CVSCC financial statement, June 2019; MCRPD check register, June 2019; CVSCC check register, June 2019; MCRPD Balance Sheet, June 2019; CVSCC Balance Sheet, June 2019

- A motion was made to approve all items on the consent calendar.
- M/S/C: Marshall/Burkey/All ayes

8.0 ADJOURNMENT

- A motion was made to adjourn
- M/S/C: Bushansky/Burkey/All ayes
- Meeting adjourned at 6:25 pm