



REGULAR MCRPD BOARD OF DIRECTORS MEETING

Mendocino K-8 Schools - Library
44261 Little Lake Road
Mendocino, CA. 95460
Wednesday, October 16, 2019
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members Present: Leslie Bates, John Huff, Bob Bushansky
- Board Members Absent: Barbara Burkey, Kirk Marshall

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- Bill Hayes reported that he found it interesting from the MCRPD meetings held during the month of September 2019, where the Finance Committee minutes reflected the following statement, "The two entities were doing well with their budgets". He wanted to point out that CVSCC and MCRPD should be mentioned as one entity, and as far as he understands, the accounts being identified as two does not seem to go with what his perception of how the agreement is supposed to be viewed. All employees and management of the employees are under MCRPD, so having them mentioned as two may cloud the identity or the District's involvement.

4.0 STAFF REPORTS:

4.1 MCRPD & CVSCC Recreation Services Report

- Donice Lehnhardt gave the report.

4.2 Performance Measures Report

- Dan Keyes gave the report.

4.3 CVSCC Maintenance Report

- Paul Kelley gave the report.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- Sarah Bradley reporting that there is tree trimming going on by PGE at the Hwy 20 Property, so the CRA is going out and monitoring the work they are doing. This is the time of year that the homeless start moving in, so they are working on monitoring that as well. A new dump site has been identified and a cleanup will be planned to take care of it.

5.2 MECCA

- None

5.3 Friends of MCRPD

- Dede reported that six board members and a few MCRPD staff attended. Staff asked to use the Friends of Tax ID number for the Silent auction and Aquathon this coming year. Disneyland tickets are also being pursued as part of the Silent Auction and Aquathon.

5.4 South Coast

- Leslie Bates said they await the decision of the grant that RCRC had applied for. She is happy to have MCRPD staff starting to make more happen on the south coast.

5.5 Mendocino Coast Botanical Gardens

- None.

5.6 Regional Park Committee

- John Huff said they replaced the gate lock with PGE locks so PG&E can conduct work out at the Regional Park Property along the utility easement. There are 35-40 PGE employees that will be working out there. Representatives from the Regional Park Property spoke with the PGE botanist and the forestry company who is contracted to perform the work and were able to have many questions answered about the scope of work and methodologies to be used. During the site walk, PG&E identified weaknesses in some trees that could cause a potential threat. A Fish and Wildlife representative was present during this meeting. PGE contractors wanted to spray but were told this would not be acceptable by the onsite MCRPD reps. There is a location that has year-round water, so they will be avoiding that area. All the trimmings will be chipped on site and spread around; reasonable sized timber will be put in a location so the District can sell them. Those sales will be exempt from the timber tax.
- Sarah Bradley said that the Regional Park Committee met last week and talked about potential grant opportunities, one that would be funds to perform another EIR that would encompass all recreation activities and not just OHV focused activities.

5.7 Finance Committee

- Bushansky reported that the entity known as the Mendocino Coast Recreation and Park District said that financial report shows a large positive balance due to a check received by a trust.
- The CVSCC entity is also doing well and is very close to budget YTD in revenues and has a larger difference in expense primarily due to utility costs that were based off last year's numbers, which account for a leak and solar array malfunctions.

5.8 Board of Directors

- None.

6.0 DISCUSSION/ACTION

6.1 Proposed CV Starr Community Center Dress Code Policy

- Dan Keyes gave an overview of the policy and how it reflects the direction he believed was given to staff by the Board during the previous regular MCRPD Board of Directors meeting.
- A motion was made to approve the CV Starr Community Center Dress Code Policy with the correction of adding in 2.3.1, that the beginning of the item needs beginning quotation marks.
- M/S/C: Bushansky/Bates/Unanimous

6.2 Resolution 19-04 Authorizing a Coastal Commission "Whale Tail" Grant

- Dan Keyes gave an overview of the resolution. This is a result of the program currently having equipment that is not functioning and in order to provide educational programs, this is necessary.
- A motion was made to approve Resolution 19-04, authorizing the submittal of the Coastal Commission "Whale Tail" Grant application
- M/S/C: Bushansky/Bates/Unanimous

6.3 Proposed MCRPD Credit, Refund and Cancellation Policy

- Dan Keyes gave an overview of the proposed MCRPD Credit, Refund and Cancellation Policy
- A motion was made to approve the proposed MCRPD Credit, Refund, and Cancellation Policy as written
- M/S/C: Bushansky/Bates/Unanimous

7.0 CONSENT CALENDAR

(All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION)

7.1 Approval of minutes for board meetings and standing committees: 09-18-2019
Finance Committee Meeting Minutes, 09-18-2019 Regular MCRPD Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee:
MCRPD financial statement, August 2019; CVSCC financial statement, August 2019;
MCRPD check register, August 2019; CVSCC check register, August 2019

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Bates/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 6:25pm