



REGULAR BOARD OF DIRECTORS MEETING
Mendocino Hotel and Garden Suites
45080 Main Street
Mendocino, CA. 95460
Wednesday, February 19, 2020
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:31 pm
- Board Members Present: Bob Bushansky, John Huff, Kirk Marshall, Barbara Burkey, Leslie Bates
- Board Member Absent: None

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes
- M/S/C: Bob Bushansky/Barbara Burkey/All Ayes

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

- 4.1 CV Starr Recreation Services Report (Donice Lehnhardt)
- The report was presented by Donice Lehnhardt.
- 4.2 MCRPD Recreation Services Report (Sonya Shaffer)
- The report was presented by Sonya Shaffer.
 - Barbara Burkey has questions on what the acronym for I-UP was. Recommended for the title to be completely spelled out on first use followed by the use of the acronym.
- 4.3 CVSCC Performance Measures Report (Carly Wells)
- The report was provided by Carly Wells with a detailed discussion in regard to memberships.
- 4.4 CVSCC Maintenance Services Report (Paul Kelley)
- The report was presented by Paul Kelley.
 - Kirk Marshall had questions in regard to the work of NAS and wondered if two days was enough time to complete the work.
 - Paul Kelley assured the Board that two days was sufficient time.
 - John Huff discussed public comments received as it relates to lower water temperature in the comp pool.
 - Donice Lehnhardt informed the Board of modifications being made to the leisure pool schedule to help off-set the planned closure of the comp pool for 2/20/20-2/21/20.

5.0 OTHER REPORTS:

- 5.1 California Recreation Alliance
- John Huff reported that an OHV safety training session was being prepared "Owl Hooters" and that the disc golf course in Westport has been mowed.

- 5.2 Friends of MCRPD
 - Dan Keyes reported that during the last meeting a number of scholarship requests had been awarded and the committee reviewed possible terms for the development of a policy that would define scholarship limitations.
- 5.3 South Coast
 - Leslie Bates reported on a special fund-raising event in Gualala scheduled for 2-23-20 with a Mardi Gras Party as a theme.
- 5.4 MECCA
 - No meetings were held
- 5.5 Mendocino Coast Botanical Gardens
 - Leslie Bates attended her first meeting of the MCBG Board and made mention of how kind everybody was. She reported that work was being planned to address issues with the south wall of the maintenance building.
- 5.6 Ad Hoc Facility Review Committee
 - No meetings were held.
- 5.7 Regional Park Committee
 - No meetings were held.
- 5.8 Finance Committee
 - Bob Bushansky reported that the CVSCC budget is doing well and the MCRPD budget has made great strides.
- 5.9 Board of Directors
 - No reports provided.

6.0 DISCUSSION/ACTION

- 6.1 Proposed MCRPD Investment Portfolio: Endowment Funds
 - Dan Keyes presented the staff report.
 - Moneque Wooden provided additional details related to the proposed portfolio.
 - M/S/C: Bushansky/Marshall/All Ayes
- 6.2 Proposed FY2019-2020 CVSCC Mid-Year Budget
 - Dan presented the staff report.
 - Moneque Wooden provided additional details related to the proposed budget adjustments.
 - Barbara Burkey asked about the sale of the bounce houses.
 - Dan Keyes responded by telling the Board that both bounce houses had been sold on Govdeals.com.
 - M/S/C: Marshall/Bushansky/All Ayes

6.3 Appoint MCRPD Director to Finance Committee

- Dan Keyes presented the staff report.
- A motion was made by Bob Bushansky to nominate himself.
- A second was received by Kirk Marshall
- No discussion was held
- Call: All Ayes

6.4 Proposed Letter to the State of California Governor's Office

- Dan Keyes presented the staff report
- Bob Bushansky provided details about the purpose and intent of the proposed correspondence and cited OHV Chief, Brian Robertson of issuing a gag order on all information related to the cease and desist order.
- John Huff recited challenges with State OHV in regard to the Restoration Grant.
- Leslie Bates expressed concerns with the message and the distribution of the letters to media outlets.
- Bob Bushansky reminded the Board of two letters that had been sent to State OHV under the freedom of information act were returned unopened.
- Kirk Marshall remarked, State Parks is not credible.
- Barbara Burkey questioned the intent and said she approves of the language about "doing the greatest amount of good". She believes this type of language lends a greater amount of credibility.
- Bob Bushansky explained why he believes the language used is meant to get attention in the hopes of resolving the situation.
- John Huff provided an explanation about a number of outlying grant agencies throughout the State and the efforts being made by this new coalition to address similar concerns with the grant administration process. He expressed concerns about the possible impact of the letters and this greater effort.
- Kirk Marshall talked about the States possible response to a class action lawsuit.
- John Huff is in favor of letting the new coalition of grant agencies lead the effort.
- Bob Bushansky wants to precipitate action and not wait.
- Kirk Marshall would like to hear from the coalition of grant agencies.
- Barbara Burkey support a letter to the Governor's Office but not the office of the Attorney General.
- Bob Bushansky asked John Huff to consult with Sarah Huff in regard to language used by the Attorneys Generals Office.
- Leslie Bates believes the letter need to be less emotional and have more nuts and bolts.
- Kirk Marshall expressed concerns with the type of audits being conducted by the State: Performance audits vs financial audits.
- John Huff explained the differences between a performance audit and a financial audit.
- Bob Bushansky wants to call a meeting of the Regional Park Committee as soon as possible.
- Kirk Marshall agreed.

6.5 Proposed Letter to the Office of the Attorney General

- The proposed letter to the office of the Attorney General was included with the discussion under 6.4.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 01-15-2020

Finance Committee Meeting Minutes, 01-15-2020 Regular MCRPD Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee:

MCRPD financial statement, December 2019; CVSCC financial statement, December 2019; MCRPD check register, December 2019; CVSCC check register, December 2019

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Burkey/All Ayes

8.0 ADJOURNMENT

- Meeting adjourned at 6:35 p.m.

Minutes were recorded and submitted by Dan Keyes, MCRPD District Administrator