



**REGULAR BOARD OF DIRECTORS MEETING**  
**C. V. Starr Community Center**  
**300 S Lincoln St**  
**Fort Bragg CA, 95437**  
**Wednesday, May 20, 2020**  
**5:30 P.M.**

**MINUTES**

**PLEASE TAKE NOTICE**

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-25-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD OF DIRECTORS WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MCRPD BOARD OF DIRECTORS MEETING SCHEDULED FOR May 20, 2020

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

- Join Zoom Meeting:  
<https://us02web.zoom.us/j/83251574596?pwd=SlZpWkpWUnBJWmlvc0cwa1JMcmplQT09>
- Meeting ID: 832 5157 4596
- Meeting Password: 783298
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction

**1.0. CALL TO ORDER**

- Meeting called to order at 5:30pm

**2.0 ROLL CALL**

- Board Members Present: Leslie Bates, Kirk Marshall, Barbara Burkey, John Huff, Bob Bushansky

**3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

- Carly Wells read two electronic correspondence were received from the public. They are attached to the end of the minutes.
- Keith Stiver wanted to state that there was a letter to the editor in the most recent Fort Bragg Advocate Newspaper. He feels that it wrote in a highly inappropriate and offensive.

**4.0 STAFF REPORTS:**

**4.1 CVSCC Maintenance report (Paul Kelley)**

- Paul Kelley reported that maintenance has been very busy, and this closure has given them time to do tasks that they were unable to do during open hours, such as painting and repairs.

#### 4.2 CVSCC Performance Report (Carly Wells)

- Carly Wells gave her report, summarizing the plan moving forward relating to refunds and credits and having staff and members come in and retrieve their belongings.

### 5.0 OTHER REPORTS:

#### 5.1 California Recreation Alliance

- Sarah Bradley the CRA classes that are offered have been completely shut down for now. However, the security cameras have been obtained and should be installed soon.

#### 5.2 Friends of MCRPD

- None.

#### 5.3 South Coast

- Bates reported that RCRC will be opening the petanque and disc golf course on this coming Monday
- Beverly Flynn wrote that they will be opening solo recreation. Invasive plant removal has been taking place at the property as well.

#### 5.4 MECCA

- Very limited and few meetings have been occurring.

#### 5.5 Mendocino Coast Botanical Gardens

- The Gardens received PPE funds and are looking to reopen soon.

#### 5.6 Ad Hoc Facility Review Committee

- None.

#### 5.7 Regional Park Committee

- None.

#### 5.8 Finance Committee

- Bushansky reported that the numbers for March do not show as a positive due to the shutdown relating to COVID-19.

#### 5.9 Facilities Review Committee

- It was noted by Carly Wells that this should be listed as the District Services Committee.

#### 5.10 Board of Directors

- Bates wondered that since there is no longer a District Administrator, who will be the point person in staff. She did have a community member had approached her regarding fundraising, and she wanted to know who to refer that person to. Sending them to the Friends of MCRPD was brought up as the right avenue.

### 6.0 DISCUSSION/ACTION

#### 6.1 FY 2020-2021 CVSCC Budget

- Moneque Wooden presented the budget.
- A motion was made to approve the FY 2020-2021 CVSCC Budget as presented.
- M/S/C: Bushansky/Bates/Unanimous

#### 6.2 Review of current staff organization

- Moneque gave an overview of the proposed memo and organization chart.
- A motion was made to approve the MCRPD organization chart and memo of responsibilities as presented.
- M/S/C: Bushansky/Marshall/Unanimous

#### 6.3 Create Ad Hoc Facilities and Programs Re-Opening Committee

- Carly Wells gave an overview of the Ad Hoc Facilities and Programs Re-Opening Committee.
- Burkey asked about a timeframe for this Committee to start movement. Carly

Wells responded that there is a CAPRI Insurance Conference at the end of May that would be a good starting point.

- A motion was made to appoint Bob Bushansky and Barbara Bates to the Ad Hoc Facilities and Programs Re-Opening Committee.
- M/S/C: Bushansky/Bates/Unanimous

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 04-22-2020 Personnel Committee Meeting Minutes, 04-22-2020 Finance Committee Meeting Minutes, 04-22-2020 Regular MCRPD Board of Directors Meeting Minutes, 05-05-2020 Special Board of Directors Meeting Minutes, 05-13-2020 Special Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD income statement, March 2020; CVSCC income statement, March 2020; MCRPD check register, March 2020; CVSCC check register, March 2020, MCRPD Balance Sheet; March 2020; CVSCC Balance Sheet, March 2020

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Marshall/Unanimous

## **8.0 ADJOURNMENT**

- Meeting adjourned at 6:24pm.

## **Public Comments:**

Good evening and thank you for the opportunity to provide this public comment. As a Senior Environmental Scientist at the California Department of Fish and Wildlife, I focus on conservation and regional planning. In the last two years I've attended several Recreation Committee meetings and participated in discussions about the MCRPD's park property on Highway 20 and Summer's Lane. I've primarily attended to provide the District with information about the biological resources on the property and on the adjacent Sholars Bog property as well as information on conservation easements and potential funding mechanisms. Last fall I presented information on two community forests in Humboldt County; the committee passed a motion to further explore this development option. I would welcome the opportunity to attend a workshop with the Board to discuss the development of a community forest, potential funding opportunities, and to contribute to the District's long-term vision for the property that conserves the biological resources on the property while also supporting options for both locals and visitors who come to our community for recreation, special events, and business. Thank you, Jenn Garrison

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Good Evening,

While we wait in abeyance regarding the status of the Districts OHV funded grants, it would be beneficial to explore other options that could work in conjunction with the already awarded funds. I would like to propose that the Board holds either a workshop or retreat to discuss other uses of the property and the related funding sources. These ideas are centered around the development of a community forest, such as those in our neighboring Humboldt County. A workshop or retreat would allow the entire board to be present for presentations and discussions surrounding these ideas. I have reached out to Jennifer Garrison with CDFW as a valuable resource to have present and help answer questions in regard to these ideas. To be clear, these ideas would not eliminate the OHV option, but instead would enhance it with other viable projects, all with the focus on environmental and financial sustainability. In a workshop format, ideas can be discussed, and funding sources identified. With the entire board present, everyone would have a clear grasp of the possibilities, rather than having to rely on an abstract as presented by a committee. During the last two months, it has become more apparent than ever that the District needs to find a way to positively use the regional park property. A workshop to discuss these ideas along with funding sources is the first step.

Hi Carly,

Can you please add this to the public comment. I will “zoom” in to the meeting so if there are any questions, they can be asked.

Cheers

Sarah

Sarah Bradley

Environmental Scientist