



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, September 16, 2020
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:31pm
- Board Members Present: Bob Bushansky, Leslie Bates, Barbara Burkey, Kirk Marshall

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 CVSCC Maintenance Report

- Paul Kelley, Maintenance Supervisor, reported that they have been busy doing work outside. He noted that it was interesting that the skate park the kids use the trash cans a lot and are very good about not making a mess. They are working on surface rust on the roof and work is being done on the Air Handling Units. The City came and re-keyed the exterior doors of the facility.

4.2 MCRPD Recreation Programs Report

- Sonya Shaffer, Recreation Supervisor gave her report.

4.3 Administration Report (Moneque Wooden and Carly Wells)

- Carly Wells wanted to update the Board that Sarah Bradley Huff brought back all the grant paperwork and she will no longer be volunteering for the District.
- Moneque Wooden said that we will not be able to apply for the Prop 68 funding, but FBUSD might be able to team up with the COFB to apply for the funding to repair the school athletic fields.
- Wells and Wooden met with Tabatha Miller, City Manager, recently and MCRPD staff and COFB staff will be talking in October to talk about the new tax funding projections and how to approach reopening once we are given the clear by the County. The City and the District must be very careful about moving forward with reopening the Center due to the high operating costs. Sonya Shaffer will be returning to work full time in October as well.

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- None.

5.2 South Coast

- None.

5.3 Mendocino Coast Botanical Gardens

- Burkey reported that she had her first meeting with the Gardens board. What they brought up was the topic of inclusion and they want to have bi-lingual pamphlets and she thought that was good and hoped MCRPD would do that.

5.4 Facilities Review Committee

- None.

5.5 Regional Park Committee

- Bushansky said they met last Thursday, and he had made a recommendation to the Board to discuss severing all ties with CRA, Dark Gulch Environmental and any other negative affiliations the District may have. A recording was played from that meeting that included his recollection of the timeline of events regarding the grants.

5.6 District Services Committee

- None.

5.7 Ad Hoc Facilities and Programs Re-opening committee

- Bushansky said that once the new tax revenues are learned, Shaffer will be setting up a meeting to discuss moving forward with re-opening plans.

5.8 Finance Committee

- Bushansky reported that the committee recommends approving all the financial documents in the consent calendar.

5.9 Board of Directors

- Burkey asked about the Community Garden having any more movement since the last meeting. Carly responded that people from the Community Garden Committee had met with District staff and went over ideas and alterations that needed to be made to best benefit both the Center and the Garden. It will be ADA accessible when it is built during phase one.

6.0 DISCUSSION/ACTION

6.1 Review Planning and Restoration Grants

- Carly gave an overview of the agenda item, highlighting that the grants will be expiring soon and there is not sufficient time to fulfill the grant requirements.
- Burkey agrees that we should wrap up the grants and hope that the State does not ask for any funds to be returned that have already been spent.
- A motion was made to authorize staff to contact the California State Parks Off Highway Motor Vehicle Department to close out the OHV Planning and Restoration Grants
- M/S/C: Bushansky/Burkey/Unanimous

6.2 Review Cal Recycle Grant

- Carly Wells gave an overview of the agenda item, giving history of the Cal Recycle Grant, noting that the Grant needs to be completed by December 31, 2020. Sarah Huff and Dan Keyes had asked that the remainder of the grant go towards possible installation of fencing or high trespassing areas on the property. Wells and Wooden recommend that fencing does not be put up since the property might be going through rezoning. Staff has reached out to the grantors about possibly spending the remainder of the funds to buy an UTV and trailer to be able to patrol the property.
- Bates wondered if there was a firm that could be hired to install the cameras with the existing grant money or hire and outside firm to patrol it.
- Marshall said that before any decision is made, it is necessary to know if an extension is allowable and what the funds can be used on to qualify for reimbursement.
- This item will be tabled until more information is retrieved.

6.3 Discuss the letter from the California Recreation Alliance – Cancellation of MOU

- Burkey said thank you to California Recreation Alliance.

6.4 Discuss the future of MCRPD

- Bushansky wanted to state that on October 8, 2020 there will be a meeting with the County planner and did not feel a discussion should be had until then.
- Beth Pine wanted to know if short term there a discussion about partial opening or soft openings had been. Bushansky responded that Sonya Shaffer will be creating an agenda with all these various items to plan as part of the Ad Hoc Facilities Reopening Committee.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 08-19-2020
Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee:
MCRPD Financial Statement June 2020; CVSCC Financial Statement June 2020;
MCRPD Financial Statement July 2020; CVSCC Financial Statement July 2020;
MCRPD Check Register June 2020; CVSCC Check Register June 2020; MCRPD Check
Register July 2020; CVSCC Check Register July 2020

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Marshall/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 6:32pm