



## REGULAR BOARD OF DIRECTORS MEETING

Mendocino K-8 Schools - Library

44261 Little Lake Road

Mendocino, CA. 95460

October 17, 2018

5:30 P.M.

### MINUTES

#### 1.0 CALL TO ORDER

- Meeting called to order 5:30am
- Board Members Present: John Huff, Bill Hayes, Bob Bushansky
- Board Members Absent: Kirk Marshall, Cesar Yanez

#### 2.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None

#### 3.0 STAFF REPORTS:

##### 3.1 MCRPD Activity Report

- Natalie Cottrell gave the activity report.

##### 3.2 CVSCC Activity/Performance Measures Report

- Donice Lehnhardt gave the activity report.
- Carly Wells gave the performance measures report.

##### 3.3 CVSCC Facility Maintenance Report

- Paul Kelley gave the maintenance report.

##### 3.4 CVSCC Administrative Support Services Report

- Carly Wells reported that there are two items that she would like to introduce:
  - CVSCC Fee Structure Change: Though the budget with fee changes included did get approved, the process in which fees are raised has not been completed. The fees need to have a public notice and be published in the paper for two cycles. There will be a special meeting on October 29<sup>th</sup> for a public hearing and board vote, and after approval 60 days is needed before implementation. This will meet our original deadline to have the fees raised by January 1<sup>st</sup>.
  - Silver Sneakers will no longer be offered by United Healthcare participants. Those members will either must pay for their memberships or go through the new PWR program offered by AARP. CVSCC has submitted nomination for inclusion in the PWR fitness program. Silver sneaker will continue through January 1<sup>st</sup>. The Silver Sneakers members are quite alarmed by this and staff is researching solutions and is letting the public know the efforts to ease anxieties. Members also have been given the silver sneakers existing insurance companies that will continue with the program. There is a third-party insurance broker that has come in to do a presentation and members are welcome to attend to find out more options for their discounted memberships.

#### 4.0 OTHER REPORTS:

##### 4.1 California Recreation Alliance

- Sarah Bradley reported that the cleanup was held on September 29<sup>th</sup>, with 34

people members of the community, mostly consisting of CRA members and affiliated families, as well as two neighbors. Many business and individuals throughout the community donated services and supplies to make the cleanup possible, equating to about \$4300. The following day there was a dirt bike course, and the following weekend was an ATV course, where CV Starr staff participated with their children.

- Bradley also reported that the City of Eureka approved a motocross track last night, where tons of support from the council and community were present, which is very refreshing and shows community efforts go a long way.

#### 4.2 Friends of MCRPD

- Dan Keyes reported that the Friends Of have been awarding many grants this year and have about \$3500 leftover to award throughout the year. Another discussion is how to or if it is necessary to limit the amount of money given to any one family. Currently it is not a huge issue but may be in the future. They also have jars out at harvest market which have been bringing in a steady amount of money

#### 4.3 South Coast

- Beverly Flynn sent a letter reporting that the cleanup they had on the property had a work day on Sept 29<sup>th</sup>, but it got rained out after two hours.

#### 4.4 Mendocino Coast Botanical Gardens

- Bushansky and Dan Keyes went to the grand opening of the refurbished farmhouse. The improvements are remarkable and the structural integrity and appearance far surpassed expectations.

#### 4.5 Regional Park Committee

- Huff reported that they had a meeting last week but there is no new information from the Grant freezing. They did get an email late last week that the audit will hopefully be done by the end of this year. Bushansky said on the October 29<sup>th</sup> that perhaps there could be discussion about future steps to take to remedy this problem sooner than later.

#### 4.6 Finance Committee

- Bushansky reported that a new Income Statement had been provided to the board for the MCRPD Financials as there was a formatting error. With this change, the numbers for both MCRPD and CVSCC are both very close to budget and look good.

#### 4.7 Board of Directors

- None.

## 5.0 DISCUSSION/ACTION

### 5.1 CV Starr Community Center - Pool Basin Project Update

- Dan gave the update of the Pool Basin Project located in the packet.
- No motion needed at this time. The report was for informational purposes only.

### 5.2 California Recreation Alliance: 2018 Property Use Agreement

- Dan Keyes gave an overview of the property agreement.
- A motion was made to approve the Property Use Agreement between MCRPD and CRA as presented.
- M/S/C: Hayes/Huff/Unanimous

### 5.3 Resolution 18-05 Authorizing a Coastal Commission "Whale Tail" Grant

- Dan Keyes gave an overview of the resolution.
- Sarah Bradley stated that back in July a program had been schedule since November. Upon set up, the video equipment completely failed and disappointed

95 children. Currently the program has no way of sustaining itself without the help solely of volunteers. In the future, classes can be offered for a fee to have people come experience the suits and surface supplied diving in old and new helmets and with the help of the grant programs can be offered to different groups to show people marine life without harming the ecosystems.

- Hayes asked if there was a range of awards or if this is and “all or nothing”.
- Bradley said since we have not had any whale tail grants in the area, we have a good chance of being awarded. In addition, with the chance of offering education to people as well as creating a sustainable program through events and collecting fees for “dress up” days, chances are good of receiving the grant.
- A motion was made to approve Resolution 18-05, authorizing the submittal of the California Coast Commission “Whale Tail” Grant application.
- M/S/C: Huff/Hayes/Unanimous

## **6.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

6.1 Approval of minutes for board meetings and standing committees: 09-19-2018 Finance Committee Meeting Minutes, 09-19-2018 Regional Park Committee Meeting Minutes, 09-19-2018 Personnel Committee Meeting Minutes, 09-19-2018 Regular MCRPD Board of Directors Meeting Minutes

6.2 Approval of financial documents, as recommended by the Finance Committee: CVSCC Financial Statement, August 2018, MCRPD Financial Statement, August 2018, CVSCC Check Register August 2018, MCRPD Check Register August 2018, CVSCC Claims October 2018, MCRPD Claims October 2018.

- A motion was made to approve all items on the consent calendar with the corrections to Bushansky’s name in the minutes as well as on page 26 under “adjournment” to read October 5, 2018 instead of September 5<sup>th</sup>, 2018.
- M/S/C: Huff/Hayes/Unanimous

## **7.0 ADJOURNMENT**

- Meeting adjourned at 6:50pm