



APRIL 2021
FLSA: NON-EXEMPT

FITNESS EQUIPEMNT TECHINCIAN

HOURLY PAY RANGE: \$17.39-\$22.88

DEFINITION

Under direct or general supervision, performs preventative maintenance and repairs on fitness equipment and related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direct or general supervision from the Maintenance Supervisor with no supervisory responsibilities.

CLASS CHARACTERISTICS

This is an advanced journey-level class in the maintenance series that performs the full range of duties required to ensure that the fitness equipment at the CV Starr Community Center is maintained in a safe and effective working condition all while providing the highest level of public safety. Incumbents are primarily responsible for performing skilled work in a specialized area of expertise requiring special licenses and/or certification. The class is distinguished from the Maintenance Coordinator in that the latter is a second-line supervisor overseeing the work of maintenance staff.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Responsibilities include performing a preventative maintenance schedule on fitness equipment as agreed upon by the Maintenance Supervisor.
- Repair and replace upholstery when required.
- Repair and replace equipment parts when needed.
- Work with others to execute risk reduction measures.
- When required, clearly articulate, enforce and educate patrons on all rules, policies and procedures.
- Provide excellent customer service and respectfully manage conflict.
- Must have the ability to lift 75lbs without reasonable accommodation.
- Operates a variety of hand and power tools and equipment related to work assignment as instructed.
- Identifies maintenance needs and safety hazards and reports to appropriate staff.
- Maintains work areas in a clean and orderly condition, including securing equipment at the close of the workday.
- Responds to complaints and answers questions from the public or escalates to the supervisor, as necessary.
- Responds to operations, maintenance, and repair emergency situations as required.
- Maintains records and logs of daily activities.
- Observes safe work methods and makes appropriate use of related safety equipment as required.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Maintenance principles, practices, tools, and materials for maintaining and repairing commercial grade fitness equipment.
- The operation and minor maintenance of a variety of hand and power tools, vehicles, and power equipment.
- Applicable Federal, State, and local laws, codes, and regulations.
- Basic arithmetic.
- Safety equipment and practices related to the work, including the handling of hazardous chemicals.
- Safe driving rules and practices.
- Basic computer software related to work.
- English usage, spelling, vocabulary, grammar, and punctuation.
- Techniques for providing a high level of customer service to public and District staff, in person and over the telephone.
- Maintains public facilities, storage sites, and other work areas in a clean and orderly condition, including securing equipment at the close of the workday.
- Maintains accurate manual and computerized logs and records of work performed and materials and equipment used; prepares reports as required.
- Responds to requests and complaints from the public and answers questions or refers to supervisor, as necessary.
- Responds to and performs emergency repairs and other emergency services as necessary.

Ability to:

- Perform skilled maintenance, and repair work on District fitness equipment.
- Safely and effectively use, operate, and maintain the full range of light to heavy equipment and hand and power tools required for the work.
- Perform heavy manual labor for extended periods of time.
- Troubleshoot maintenance problems and determine materials and supplies required for repair.
- Make accurate arithmetic calculations.
- Maintain accurate logs, records, and basic written records of work performed.
- Follow department policies and procedures related to assigned duties.
- Understand and follow oral and written instructions.
- Organize own work, set priorities, and meet critical time deadlines.
- Use English effectively to communicate in person, over the telephone and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of the twelfth (12th) grade and one (1) year of experience in fitness equipment maintenance and repair and/or similar work.

Licenses and Certifications:

- Possession of, or ability to obtain, an appropriate valid driver’s license.
- Possess and maintain valid First Aid and CPR/AED issued by the American Red Cross.
- Possession of Certificate(s) as a factory trained Fitness Equipment Repair Technician.

PHYSICAL DEMANDS

Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work, to work in confined spaces and around machines, to climb and descend ladders, to operate varied hand and power tools and light to heavy construction equipment and vehicles, and to operate a motor vehicle and visit various District sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 75 pounds, or heavier weights with the use of proper equipment.

ENVIRONMENTAL ELEMENTS

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to be on-call and to work various shifts or emergencies on evenings, weekends, and holidays as needed.

Signature of Employee

Date

