



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, October 20, 2021
5:30 P.M.

MINUTES

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at 5:30pm
- Board Members Present: Leslie Bates, Bob Bushansky, Barbara Burkey, Angela Dominguez
- Board Members Absent: John Huff

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Bob Rodriguez commented that he was a longtime follower of MCRPD and will be attending future meetings, and Hi AK!

4.0 STAFF REPORTS:

4.1 Administration Report (Moneque Wooden)

- Moneque Wooden gave her report. She also wanted to mention that the locker rooms have recently reopened but with no showers, to ensure the masks are being worn at all times. Staff is also burning out and she has been warning them to go into these winter months to be very conscientious about taking on more than reasonable.

4.2 Maintenance Report (Paul Kelley)

- Paul Kelley added to his written report that the insurance provider CAPRI came for a facility walk-through yesterday. He only had a few things he would implement, which were very minimal and mainly out at the dog park. The dog waste bags could be put in a different location that is safer for a person in a wheelchair, and maybe put the garbage cans outside the fence. Also, his staff has been working on organizing everything.

4.3 Guest Services Report (Carly Wells)

- Carly added to her report that they are coming up on the Halloween festivities and the staff is all working together getting ready for the event with all departments on deck.

4.4 Recreation Services Report (Kimberly Ramey)

- Kim was not present for the meeting due to extenuating circumstances. Moneque said that the south coast event is next week and figuring out staffing to fill some new open spots.

5.0 OTHER REPORTS:

- 5.1 Friends of MCRPD
 - Carly Wells said they are being utilized again in giving out scholarships.
- 5.2 South Coast
 - Leslie Bates said they met last Sunday on site. The grant deadline has been extended into January. They are focusing on the financials rights now to get realistic numbers. They are looking forward to having Halloween carnival there.
- 5.3 MECCA
 - Bates reported they did have a meeting, but the attendance was sparse. It was during the reopening of school and most the superintendents were not able to attend. Mendocino college on the coast is now going to start offering more introductory courses relating to the medical fields.
- 5.4 Mendocino Coast Botanical Gardens
 - Burkey reported that they will be doing their festival of lights this year with a continuous one-way loop. It will be a ticketed event with a limited number of tickets available. In the personnel world at the gardens, they did a wage study and decided to give a \$4.00 per hour raise to all employees so they can retain and employ people at a living wage for the area.
- 5.5 Personnel Committee
 - Nothing to report.
- 5.6 Regional Park Committee
 - Nothing to report.
- 5.7 District Services Committee
 - Nothing to report.
- 5.8 Finance Committee
 - Burkey reported that she attended the meeting and reviewed the financials. Things are looking good. Things are falling a little bit short but not too bad and said they look pretty darn nice.
- 5.9 Board of Directors
 - Burkey wanted to have agenized for the next meeting. One of the board members requested to have a meeting about the illegal dumping happening at the Hwy 20 Property. There needs to also be a Regional Park committee meeting.
 - Bushansky wanted to ask about procedure. Other boards have been instead of having a roll call vote, other boards ask for any exceptions and he wondered if there were any mention of this in Rosenberg's Rules of Order.
 - From the public both Bob Rodriguez and Jay Rosenquist stated that they prefer organizations dur roll call vote.

6.0 DISCUSSION/ACTION ITEMS

- 6.1 Recommendation to adopt Rosenberg's Rules of Order
 - Moneque went over the proposed recommendation.
 - Burkey stated that the Point Arena City Council uses Rosenberg's Rules of Order and finds it to be nice because it calls for role calls votes and
 - A motion was made to adopt the Rosenberg's Rules of Order

- M/S/C: Bushansky/ Bates
- Yeyes: Bates, Burkey, Bushansky, Dominguez
- Absent: Huff

6.2 Revised By-Laws

- Moneque Wooden gave an overview of the proposed by-laws.
- A motion was made to
- M/S/C: Bushansky/Bates/Unanimous
- Yeyes: Bates, Burkey, Bushansky, Dominguez
- Absent: Huff

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 08-18-2021 Personnel Committee Meeting Minutes; 08-18-2021 Finance Committee Meeting Minutes; 08-18-2021 Regular Board of Directors Meeting Minutes; 09-29-2021 Special Board of Directors Meeting Minutes; 10-12-2021 District Services Committee Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement July 2021; CVSCC Financial Statement July 2021; MCRPD Financial Statement August 2021; CVSCC Financial Statement August 2021; MCRPD Check Register July 2021; CVSCC Check Register July 2021; MCRPD Check Register August 2021; CVSCC Check Register August 2021

7.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Bates/Unanimous
- Yeyes: Bates, Burkey, Bushansky, Dominguez
- Absent: Huff

8.0 ADJOURNMENT

- Meeting adjourned at 6:25pm