



**REGULAR BOARD OF DIRECTORS MEETING**  
**Remote Meeting**  
**Wednesday, November 17, 2021**  
**5:30 P.M.**

**MINUTES**

**1.0 CALL TO ORDER AND ROLL CALL**

- Call to order and roll call at 5:31pm
- Board members present: Leslie Bates, Bob Bushansky, Barbara Burkey, John Huff, Angela Dominguez

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- The agenda was adopted with no changes.

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None.

**4.0 STAFF REPORTS:**

4.1 Administration Report

- Moneque Wooden gave her report.

4.2 Maintenance Report

- Paul Kelley gave his report. Burkey asked if he had any insight regarding the high propane bills. Paul responded that the only thing he could think of is turning back on the heating in the building, but he cannot put his finger on what the exact cause is for the spike.

4.3 Guest Services Report

- Carly Wells gave her report.

4.4 Recreation Services Report

- Kim Ramey gave her report.

**5.0 OTHER REPORTS:**

5.1 Friends of MCRPD

- Nothing to report.

5.2 South Coast

- Bates gave a hearty thanks to Kim and the entire management force for the Halloween event on the South Coast. It was a win for the District, RCRC and the Community. RCRC has decided on which pavilion style to go with and met with the architect on the grounds, going over plotlines, etc. MCRPD's help is much appreciated.

5.3 MECCA

- Bates said they had their second meeting in a row, it was sparsely attended, and most superintendents were not there.
- Moneque was able to attend and relayed the honors for Beth Pine and the after-school program.

- 5.4 Mendocino Coast Botanical Gardens
  - Burkey attended the meeting last week. Everything is going great at the gardens. Money is going well. Preparation is underway for the Festival of Lights. Its' a reservation system this year and should be great.
- 5.5 Personnel Committee
  - None.
- 5.6 Regional Park Committee
  - None.
- 5.7 District Services Committee
  - None.
- 5.8 Finance Committee
  - Burkey said that they had met before the regular meeting. She went over the CVSCC financials, stating the spike in propane. Things are looking ok, and they are hoping for better figures. There was no MCRPD financial statement ready for this month.
- 5.9 Board of Directors
  - None.

Dominguez dropped off the meeting at 5:50pm

## **6.0 DISCUSSION/ACTION ITEMS**

### **6.1 MCRPD Gymnastics program**

- Moneque Wooden gave an overview of the agenda item.
- Bates asked if Kassie would be interested in bringing the program down south. Kassie said the population was not enough to make it worth it. Wooden responded that there would need to be a designated place due to the nature of all the equipment needed. Bates disliked the thought to sell the mats off if in a year from now the program could be viable somewhere else. Kassie said that it would not be feasible to drive all the way south with the number of attendees needed to make it worthwhile. Kassie currently teaches through Flynn Creek Circus that has Circus Mentors as a sister organization to purchase the equipment. Kassie said that over the years it has been difficult to find other instructors that can do her job or is willing to do the amount of work she does to provide this program. She has been working for much less money than a normal instructor would because it is her mission to make recreation gymnastics available to the public. If the equipment is held onto by the district and not made available to the community, the kids are losing out on the opportunity.
- A community member asked if they could table this until the next meeting.
- Bushansky said he would like it to be tabled until the next meeting.
- Bates asked if the District would table it if Kassie would be open to coming back as an instructor. Kassie responded that at this point she has very little hope that the district will find an appropriate place to offer it and she now has loyalty to the Flynn Creek Circus.
- Huff said he hates to see a program go, but with the area we are in, it is hard to find instructors. In addition, the program has always been popular

and perhaps he has failed in the past to make sure this program to succeed. He would like to see it continue for the kids and does not see that the district would support this.

- Bates would like to table this for now.
- Huff said if the district was going to make an effort to find a place soon, but if there is not going to be any effort then we should just surplus it.
- The majority of the board members would like to see this tabled until the next meeting.
- Kassie asked what the purpose of tabling this is. She said this studio has been closed a long time now and effort has not been made to open a studio. Bates said she believe in eight or nine months that a space could be found for a program that has been going for 36 years. She wants to see the program continue.
- Huff said that the direction is to put in the concerted effort to find another resolution for this.
- Wooden said that staff has made an effort to find a place to use to host the gymnastics program.
- Burkey said they could vote now to keep the equipment or surplus it. She would like to see the equipment go to Flynn creek circus. She is uncomfortable with tabling but will if everyone wants to. This will be revisited on December 15<sup>th</sup>.

#### 6.2 COVID-19 Supplemental Paid Sick Leave

- Moneque Wooden gave an overview of the Supplemental Paid Sick Leave for COVID-19. She has reached out to other organizations, and many have extended the California Dept of Industrial Relations 2021 COVID-19 Supplemental paid sick leave.
- A motion was made to approve the MCRPD COVID-19 Supplemental Paid Sick Leave.
- Bushansky left the meeting a 6:35pm
- M/S/C: Bates/Dominguez
- Yayas: Bates, Burkey, Dominguez, Huff
- Absent: Bushansky

#### 6.3 Tolling Agreement

- Moneque Wooden gave an overview of the Tolling Agreement with West America Bank. It is a standard document that is recommended to be signed by the attorneys for both MCRPD and West America Bank.
- A motion was made to direct the District Administrator, Board Chair, and Board Secretary to sign the attached Tolling Agreement.
- M/S/C: Bates/Dominguez
- Yayas: Bates, Burkey, Dominguez
- Nayas: Huff
- Absent: Bushansky

#### 6.4 Regional Park property- illegal dumping

- Dominguez said they had a regional park meeting that discussed some ideas to address the illegal dumping.
- Wooden said it was brought up to have some scheduled clean-up days starting in the spring.
- Keith Stiver said that there are a few piles out there, they are growing slowly, but not at an alarming rate. He said currently the property is a marsh this time of year so it is not ideal until things have dried out a bit more. At the last meeting there was discussion about how to encourage participation from different organizations to help out with clean-up days.
- Burkey asked how many truck loads were out there currently, Stiver responded it depends on the size of the truck. There are a couple of piles of carpeting that probably equate to more than one household worth. He would not try to begin to try to estimate the condition of the overall property. The portions he sees is probably a few good truckloads.
- Bates asked about the cameras. It was answered that cameras have not been successful. Cameras have been taken down or removed by people on the property.
- Burkey asked that if there are needles and such out there that is it safe. She also wondered about the budgetary effect this would have. Paul Kelley said that they will have to crunch the numbers and figure out how many yards of waste would be collected. The majority would be best to use a skid steer to dump the waste into the truck. This would all need to be figured into the budget.

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 10-20-2021 Finance Committee Meeting Minutes; 10-20-2021 Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: CVSCC Financial Statement September 2021; MCRPD Check Register September 2021; CVSCC Check Register September 2021

7.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or

recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

- A motion was made to approve all items on the consent calendar except the MCRPD financial statement that was not included in the packet.
- M/S/C: Huff/Bates/Unanimous
- Yeyes: Bates, Burkey, Dominguez, Huff
- Absent: Bushansky

## **8.0 ADJOURNMENT**

- Meeting adjourned at 6:56pm