



**FINANCE COMMITTEE MEETING
REMOTE MEETING
Wednesday, June 15, 2022
4:30 p.m.**

AGENDA

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD FINANCE COMMITTEE MEMBERS WILL BE PARTICIPATING BY TELECONFERENCE IN THE MCRPD FINANCE COMMITTEE MEETING SCHEDULED FOR JUNE 15, 2022.

In compliance with the Shelter-in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

- Meeting URL:

<https://us02web.zoom.us/j/82711217760?pwd=OEJiMzM1S3BuK1RITjQ5cHU1ckhBdz09>

- Meeting ID: 827 1121 7760
- Passcode: 091372
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

1.0. CALL TO ORDER AND ROLL CALL

2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

Public Comment regarding matters on the Finance Committee Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

3.0 INFORMATION/DISCUSSION

- 3.1 MCRPD Financial Statement April 2022 ([p. 1](#))
- 3.2 CVSCC Financial Statement April 2022 ([p. 2](#))
- 3.3 MCRPD Check Register April 2022 ([p. 3](#))
- 3.4 CVSCC Check Register April 2022 ([p. 5](#))

4.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: At least 48 hours in advance of standing committee meetings, agendas are posted at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org; and emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon.

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	600	1,480	(880)	5,895	6,440	(545)	15,570
Youth Sports	2	-	60	(60)	5,251	8,112	(2,861)	2,861
Special Events	3	190	-	190	10,578	10,224	354	(354)
Adult Sports	4	1,590	2,548	(958)	3,128	2,923	205	8,133
Drop In	5	1,691	846	845	9,475	7,717	1,758	(629)
Other Income	6	1,635	1,732	(97)	7,815	16,238	(8,423)	2,462
Total Revenue		5,706	6,666	(960)	42,141	51,654	(9,513)	28,043
Other Revenues								
Property Tax	7	120,380	133,872	(13,492)	326,862	324,328	2,534	(2,534)
Total Other Revenue		120,380	133,872	(13,492)	326,862	324,328	2,534	(2,534)
Total Revenues		126,086	140,538	(14,452)	369,003	375,982	(6,979)	25,508
Operating Expense								
Wages and Benefits	8	23,131	25,487	2,356	242,119	260,869	18,750	292,243
Programs	9	160	75	(85)	2,065	1,395	(670)	3,046
Sports	10	871	0	(871)	2,958	5,520	2,562	8,098
Marketing	11	0	900	900	716	2,200	1,484	1,870
Operations	12	2,031	2,458	427	36,414	43,867	7,453	63,930
Events	13	-	100	100	7,733	7,282	(451)	5,274
Other Expenses	14	-	0	-	1,832	9,330	7,498	7,928
Total Operating Expense		26,193	29,020	2,827	293,836	330,463	36,626	382,389
Other Expenses								
Area Funding Grant	15	-	-	-	-	-	-	2,500
Total Other Income / Expense		-	-	-	-	-	-	2,500
Total Expenses		26,193	29,020	2,827	293,836	330,463	36,626	384,889
Net Revenue (Expense)		99,893	111,518	(17,279)	75,167	45,519	(43,605)	(359,380)

Footnotes

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- 8 Wages and benefits are under for the month due to recreation staffing vacancies.
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Description	Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue							
General Admission 1	\$ 23,829	\$ 23,376	\$ 453	\$ 237,116	\$ 245,244	\$ (8,129)	\$ 73,570
Rentals 2	\$ 1,316	\$ 1,577	\$ (261)	\$ 18,378	\$ 25,788	\$ (7,410)	\$ 16,409
Registration 3	\$ 7,885	\$ 4,449	\$ 3,436	\$ 32,042	\$ 33,668	\$ (1,626)	\$ 13,472
Merchandise 4	\$ 245	\$ 484	\$ (239)	\$ 3,794	\$ 5,089	\$ (1,296)	\$ 2,336
Miscellaneous 5	\$ 210	\$ 188	\$ 23	\$ 602,672	\$ 1,728	\$ 600,943	\$ (600,559)
Total Revenue	33,486	30,074	3,412	894,000	311,517	582,483	(494,772)
Operating Expense							
Wages and Benefits 6	57,684	68,471	10,787	636,449	783,020	146,571	316,283
Utilities 7	20,564	30,780	10,216	272,724	290,370	17,646	77,320
Outreach 8	-	-	-	7,620	11,620	4,000	9,579
Maintenance 9	3,932	3,584	(348)	45,719	101,922	56,203	116,276
Operations 10	21,215	21,547	332	201,939	191,289	(10,650)	1,686
Other Expenses 11	-	-	-	5,000	5,631	631	10,350
Total Operating Expense	103,394	124,382	20,988	1,169,452	1,383,853	214,401	531,494
Total Expenses	103,394	124,382	20,988	1,169,452	1,383,853	214,401	(1,169,452)
Net Revenue (Expense)	(69,909)	(94,308)	(17,576)	(275,451)	(1,072,335)	368,082	674,680
Enterprise Fund Allocation for Operations	69,909						
Net Operating Income	-						

Footnotes

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- 3 Registrations are over for the month due to the high popularity in enrichment programs.
- 4
- 5 Miscellaneous revenues are over year-to-date due to receiving COVID-19 relief funds from the State of California.
- 6 Utilities are lower for the month due to a lower than anticipated propane bill.
- 7 Wages and benefits are under for the month due to staffing vacancies in the recreation department.
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Mendo Coast Rec Park District

Check Register

For the Period From Apr 1, 2022 to Apr 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1367V	4/7/22	Employee Payroll	1020	-71.65
1539	4/7/22	Employee Payroll	1020	71.65
	4/8/22	Employment Development Dept.	1020	240.77
DD1313	4/13/22	Employee Payroll	1020	99.83
DD1314	4/13/22	Employee Payroll	1020	55.55
DD1315	4/13/22	Employee Payroll	1020	94.77
DD1316	4/13/22	Employee Payroll	1020	2,246.14
1540	4/13/22	Employee Payroll	1020	90.88
DD1295	4/14/22	Employee Payroll	1020	587.93
DD1296	4/14/22	Employee Payroll	1020	159.68
DD1297	4/14/22	Employee Payroll	1020	251.34
DD1298	4/14/22	Employee Payroll	1020	333.52
DD1299	4/14/22	Employee Payroll	1020	1,074.62
DD1300	4/14/22	Employee Payroll	1020	36.63
DD1301	4/14/22	Employee Payroll	1020	342.18
DD1302	4/14/22	Employee Payroll	1020	586.55
DD1303	4/14/22	Employee Payroll	1020	528.80
DD1304	4/14/22	Employee Payroll	1020	503.73
DD1305	4/14/22	Employee Payroll	1020	252.94
DD1306	4/14/22	Employee Payroll	1020	350.40
DD1307	4/14/22	Employee Payroll	1020	1,144.73
DD1308	4/14/22	Employee Payroll	1020	369.56
DD1309	4/14/22	Employee Payroll	1020	411.60
DD1310	4/14/22	Employee Payroll	1020	847.88
DD1311	4/14/22	Employee Payroll	1020	520.29
DD1312	4/14/22	Employee Payroll	1020	620.79
1543	4/14/22	Employee Payroll	1020	355.87
1544	4/14/22	Employee Payroll	1020	54.95
1545	4/14/22	Employee Payroll	1020	410.62
1546	4/14/22	Employee Payroll	1020	541.52
1547	4/14/22	Employee Payroll	1020	307.97
1548	4/14/22	Employee Payroll	1020	555.73
1549	4/14/22	Employee Payroll	1020	88.97
1550	4/14/22	Employee Payroll	1020	239.52
1551	4/14/22	Employee Payroll	1020	92.39
1552	4/14/22	Employee Payroll	1020	88.97
1553	4/14/22	Employee Payroll	1020	1,268.66
1554	4/14/22	Employee Payroll	1020	464.18
1555	4/14/22	Employee Payroll	1020	263.71
1556	4/14/22	Employee Payroll	1020	366.14
1541	4/14/22	Employee Payroll	1020	284.02
1542	4/14/22	Employee Payroll	1020	526.35
	4/14/22	Employment Development Dept.	1020	1,172.90
	4/14/22	EFTPS	1020	4,483.87
1557	4/14/22	Carly Wells	1020	870.78
1558	4/14/22	CV STARR CENTER	1020	19,089.18
1559	4/14/22	Dept of Motor Vehicles	1020	54.00
1560	4/14/22	EDWARD JONES	1020	3,015.96
1561	4/14/22	HIDDEN TREASURES	1020	700.95
1562	4/14/22	Kim Ramey	1020	476.03
1563	4/14/22	Moneque Wooden	1020	1,040.00
1564	4/14/22	NCSI	1020	18.50
1565	4/14/22	RC Sports	1020	1,407.59
1566	4/14/22	REOALTD	1020	1,728.00
	4/14/22	Tuff Shed	1020	9,195.60

**Mendo Coast Rec Park District
Check Register**

For the Period From Apr 1, 2022 to Apr 30, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	4/14/22	Mendocino Community Network	1020	104.86
DD1317	4/27/22	Employee Payroll	1020	775.90
DD1318	4/27/22	Employee Payroll	1020	604.35
DD1319	4/27/22	Employee Payroll	1020	94.77
DD1320	4/27/22	Employee Payroll	1020	2,246.14
1567	4/27/22	Employee Payroll	1020	90.88
DD1321	4/28/22	Employee Payroll	1020	309.52
DD1322	4/28/22	Employee Payroll	1020	77.56
DD1323	4/28/22	Employee Payroll	1020	143.72
DD1324	4/28/22	Employee Payroll	1020	411.08
DD1325	4/28/22	Employee Payroll	1020	558.46
DD1326	4/28/22	Employee Payroll	1020	36.63
DD1327	4/28/22	Employee Payroll	1020	157.40
DD1328	4/28/22	Employee Payroll	1020	280.79
DD1329	4/28/22	Employee Payroll	1020	250.24
DD1330	4/28/22	Employee Payroll	1020	279.98
DD1331	4/28/22	Employee Payroll	1020	231.87
DD1332	4/28/22	Employee Payroll	1020	234.51
DD1333	4/28/22	Employee Payroll	1020	477.31
DD1334	4/28/22	Employee Payroll	1020	82.12
DD1335	4/28/22	Employee Payroll	1020	210.51
DD1336	4/28/22	Employee Payroll	1020	705.21
DD1337	4/28/22	Employee Payroll	1020	355.14
DD1338	4/28/22	Employee Payroll	1020	321.89
1568	4/28/22	Employee Payroll	1020	205.31
1569	4/28/22	Employee Payroll	1020	333.52
1570	4/28/22	Employee Payroll	1020	27.47
1571	4/28/22	Employee Payroll	1020	198.47
1572	4/28/22	Employee Payroll	1020	216.61
1573	4/28/22	Employee Payroll	1020	109.50
1574	4/28/22	Employee Payroll	1020	287.29
1575	4/28/22	Employee Payroll	1020	34.22
1576	4/28/22	Employee Payroll	1020	136.87
1577	4/28/22	Employee Payroll	1020	177.93
1578	4/28/22	Employee Payroll	1020	92.39
1579	4/28/22	Employee Payroll	1020	759.97
1580	4/28/22	Employee Payroll	1020	232.68
1581	4/28/22	Employee Payroll	1020	124.10
1582	4/28/22	Employee Payroll	1020	177.93
	4/28/22	Employment Development Dept.	1020	699.41
	4/28/22	EFTPS	1020	3,105.87
Total				<u>76,874.42</u>

**C.V. Starr Community Center
Check Register**

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Check #	Date	Payee	Cash Account	Amount
	4/7/22	Aflac	1020	151.94
DD4384	4/14/22	Employee Payroll	1020	1,904.93
DD4385	4/14/22	Employee Payroll	1020	1,796.91
DD4386	4/14/22	Employee Payroll	1020	1,467.84
DD4387	4/14/22	Employee Payroll	1020	1,485.24
DD4388	4/14/22	Employee Payroll	1020	1,786.61
DD4389	4/14/22	Employee Payroll	1020	1,774.35
DD4390	4/14/22	Employee Payroll	1020	705.62
DD4391	4/14/22	Employee Payroll	1020	180.31
DD4392	4/14/22	Employee Payroll	1020	1,048.27
DD4393	4/14/22	Employee Payroll	1020	89.54
DD4394	4/14/22	Employee Payroll	1020	380.94
DD4395	4/14/22	Employee Payroll	1020	367.78
DD4396	4/14/22	Employee Payroll	1020	42.59
DD4397	4/14/22	Employee Payroll	1020	413.29
DD4398	4/14/22	Employee Payroll	1020	46.45
DD4399	4/14/22	Employee Payroll	1020	347.44
DD4400	4/14/22	Employee Payroll	1020	1,006.55
DD4401	4/14/22	Employee Payroll	1020	69.89
DD4402	4/14/22	Employee Payroll	1020	193.57
DD4403	4/14/22	Employee Payroll	1020	233.89
DD4404	4/14/22	Employee Payroll	1020	108.96
DD4405	4/14/22	Employee Payroll	1020	140.75
DD4406	4/14/22	Employee Payroll	1020	192.19
DD4407	4/14/22	Employee Payroll	1020	1,384.47
DD4408	4/14/22	Employee Payroll	1020	220.66
DD4409	4/14/22	Employee Payroll	1020	140.75
DD4410	4/14/22	Employee Payroll	1020	278.73
DD4411	4/14/22	Employee Payroll	1020	733.74
DD4412	4/14/22	Employee Payroll	1020	267.12
2578	4/14/22	Employee Payroll	1020	129.65
2579	4/14/22	Employee Payroll	1020	22.44
2580	4/14/22	Employee Payroll	1020	73.55
2581	4/14/22	Employee Payroll	1020	597.41
2582	4/14/22	Employee Payroll	1020	135.50
2583	4/14/22	Employee Payroll	1020	85.17
2584	4/14/22	Employee Payroll	1020	150.78
2585	4/14/22	Employee Payroll	1020	379.53
2586	4/14/22	Employee Payroll	1020	131.63
2587	4/14/22	Employee Payroll	1020	758.85
2588	4/14/22	Employee Payroll	1020	556.28
2589	4/14/22	Employee Payroll	1020	626.03
2590	4/14/22	Employee Payroll	1020	1,324.41
2591	4/14/22	Employee Payroll	1020	2,000.58
2592	4/14/22	Carly Wells	1020	91.10
2593	4/14/22	Comcast	1020	317.24
2594	4/14/22	Deep Valley Security	1020	77.90
2595	4/14/22	Edward Jones	1020	1,729.68
2596	4/14/22	Eureka Oxygen Co.	1020	611.16
2597	4/14/22	Ferrell Gas	1020	21,448.71
2598	4/14/22	Grainger	1020	375.01
2599	4/14/22	Kimberly Ramey	1020	291.00
2600	4/14/22	KLH Consulting	1020	4,536.81
2601	4/14/22	Les Mills United States Trading, Inc	1020	350.00
2602	4/14/22	Nailor's Plumbing Service	1020	420.66

**C.V. Starr Community Center
Check Register**

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Check #	Date	Payee	Cash Account	Amount
2603	4/14/22	Office Depot	1020	267.98
2604	4/14/22	Parker Pest Pro	1020	130.00
2605	4/14/22	Pacific Gas and Electric	1020	10,153.19
2606	4/14/22	Rain Waters Sewing	1020	189.08
2607	4/14/22	Nick Barbieri Trucking, LLC	1020	101.33
2608	4/14/22	Rossi Building Materials	1020	653.16
2609	4/14/22	Teri Hunt	1020	750.00
2610	4/14/22	WAXIE Sanitary Supply	1020	1,065.56
	4/14/22	EDD	1020	1,316.11
	4/14/22	EFTPS	1020	6,933.84
2611	4/21/22	April Cen	1020	30.00
2612	4/21/22	Blue Shield of California	1020	7,423.65
2613	4/21/22	City of Fort Bragg	1020	2,062.22
2614	4/21/22	Garda World	1020	384.45
2615	4/21/22	Kimberly Ramey	1020	15.33
2616	4/21/22	KLH Consulting	1020	6,101.26
2617	4/21/22	MCRPD	1020	4,163.26
2618	4/21/22	Office Depot	1020	171.93
2619	4/21/22	Pacific Gas and Electric	1020	15.58
2620	4/21/22	Ralista Theiss	1020	110.00
2621	4/21/22	Rossi Building Materials	1020	631.73
DD4413	4/28/22	Employee Payroll	1020	1,904.93
DD4414	4/28/22	Employee Payroll	1020	1,796.91
DD4415	4/28/22	Employee Payroll	1020	1,467.84
DD4416	4/28/22	Employee Payroll	1020	1,774.35
DD4417	4/28/22	Employee Payroll	1020	1,609.75
DD4418	4/28/22	Employee Payroll	1020	1,443.64
DD4419	4/28/22	Employee Payroll	1020	558.81
DD4420	4/28/22	Employee Payroll	1020	90.15
DD4421	4/28/22	Employee Payroll	1020	1,025.26
DD4422	4/28/22	Employee Payroll	1020	89.54
DD4423	4/28/22	Employee Payroll	1020	50.23
DD4424	4/28/22	Employee Payroll	1020	274.86
DD4425	4/28/22	Employee Payroll	1020	496.75
DD4426	4/28/22	Employee Payroll	1020	46.45
DD4427	4/28/22	Employee Payroll	1020	154.89
DD4428	4/28/22	Employee Payroll	1020	996.29
DD4429	4/28/22	Employee Payroll	1020	23.30
DD4430	4/28/22	Employee Payroll	1020	216.80
DD4431	4/28/22	Employee Payroll	1020	233.89
DD4432	4/28/22	Employee Payroll	1020	108.96
DD4433	4/28/22	Employee Payroll	1020	140.75
DD4434	4/28/22	Employee Payroll	1020	270.22
DD4435	4/28/22	Employee Payroll	1020	1,203.80
DD4436	4/28/22	Employee Payroll	1020	96.77
DD4437	4/28/22	Employee Payroll	1020	168.90
DD4438	4/28/22	Employee Payroll	1020	123.88
DD4439	4/28/22	Employee Payroll	1020	670.94
DD4440	4/28/22	Employee Payroll	1020	154.85
2622	4/28/22	Employee Payroll	1020	2,000.58
2623	4/28/22	Employee Payroll	1020	32.59
2624	4/28/22	Employee Payroll	1020	67.32
2625	4/28/22	Employee Payroll	1020	420.96
2626	4/28/22	Employee Payroll	1020	150.78
2627	4/28/22	Employee Payroll	1020	186.00

C.V. Starr Community Center

Check Register

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Check #	Date	Payee	Cash Account	Amount
2628	4/28/22	Employee Payroll	1020	1,148.59
2629	4/28/22	Employee Payroll	1020	72.89
2630	4/28/22	Employee Payroll	1020	135.50
2631	4/28/22	Employee Payroll	1020	576.14
2632	4/28/22	Employee Payroll	1020	281.85
2633	4/28/22	Employee Payroll	1020	647.99
	4/28/22	EDD	1020	1,122.01
	4/28/22	EFTPS	1020	<u>6,243.39</u>
Total				<u>129,132.36</u>