



**FINANCE COMMITTEE MEETING
REMOTE MEETING
Wednesday, July 20, 2022
4:30 p.m.**

AGENDA

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD FINANCE COMMITTEE MEMBERS WILL BE PARTICIPATING BY TELECONFERENCE IN THE MCRPD FINANCE COMMITTEE MEETING SCHEDULED FOR JULY 20, 2022.

In compliance with the Shelter-in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

- Meeting URL:

<https://us02web.zoom.us/j/89827886824?pwd=cjVsQWwzZWFsYmwyM0pZUEc1VGv2UT09>

- Meeting ID: 898 2788 6824
- Passcode: 702708
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

1.0. CALL TO ORDER AND ROLL CALL

2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

Public Comment regarding matters on the Finance Committee Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

3.0 INFORMATION/DISCUSSION

3.1 MCRPD Financial Statement May 2022

3.2 CVSCC Financial Statement May 2022

3.3 MCRPD Check Register May 2022

3.4 CVSCC Check Register May 2022

4.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: At least 48 hours in advance of standing committee meetings, agendas are posted at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org; and emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon.

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	452	254	198	6,347	6,694	(347)	15,118
Youth Sports	2	-	-	-	5,251	8,112	(2,861)	2,861
Special Events	3	149	-	149	10,727	10,224	503	(503)
Adult Sports	4	60	-	60	3,188	2,923	265	8,073
Drop In	5	1,967	569	1,398	11,442	8,286	3,156	(2,596)
Other Income	6	1,780	1,732	48	7,815	17,970	(10,155)	681
Total Revenue		4,409	2,555	1,854	44,769	54,209	(9,440)	23,634
Other Revenues								
Property Tax	7	-	133,872	(133,872)	326,862	324,328	2,534	(2,534)
Total Other Revenue		-	133,872	(133,872)	326,862	324,328	2,534	(2,534)
Total Revenues		4,409	136,427	(132,018)	371,632	378,537	(6,905)	21,100
Operating Expense								
Wages and Benefits	8	21,561	26,820	5,259	263,450	287,689	24,239	292,243
Programs	9	912	985	73	2,977	2,380	(597)	3,046
Sports	10	1,615	1,340	(275)	5,695	6,860	1,165	8,098
Marketing	11	202	50	(152)	918	2,250	1,332	1,870
Operations	12	2,554	2,468	(86)	37,790	46,335	8,545	63,930
Events	13	-	250	250	7,733	7,532	(201)	5,274
Other Expenses	14	-	0	-	1,832	9,330	7,498	7,928
Total Operating Expense		26,844	31,913	5,069	320,395	362,376	41,981	382,389
Other Expenses								
Area Funding Grant	15	-	-	-	-	-	-	2,500
Total Other Income / Expense		-	-	-	-	-	-	2,500
Total Expenses		26,844	31,913	5,069	320,395	362,376	41,981	384,889
Net Revenue (Expense)		(22,435)	104,514	(137,088)	51,236	16,161	(48,886)	(363,789)

Footnotes

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- 8 Wages and benefits are under for the month due to recreation staffing vacancies.
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Description	Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue							
General Admission 1	\$ 29,917	\$ 29,471	\$ 446	\$ 267,032	\$ 274,715	\$ (7,683)	\$ 43,653
Rentals 2	\$ 6,962	\$ 6,617	\$ 345	\$ 25,340	\$ 32,405	\$ (7,064)	\$ 9,447
Registration 3	\$ 8,435	\$ 6,846	\$ 1,589	\$ 36,406	\$ 40,514	\$ (4,108)	\$ 9,108
Merchandise 4	\$ 858	\$ 465	\$ 393	\$ 4,651	\$ 5,555	\$ (903)	\$ 1,479
Miscellaneous 5	\$ 204	\$ 248	\$ (44)	\$ 602,876	\$ 1,976	\$ 600,899	\$ (600,763)
Total Revenue	46,376	43,647	2,729	936,305	355,165	581,141	(537,077)
Operating Expense							
Wages and Benefits 6	65,642	79,394	13,752	702,091	862,414	160,323	250,641
Utilities 7	26,645	26,487	(158)	299,369	316,857	17,488	50,675
Outreach 8	413	540	127	8,033	12,160	4,127	9,167
Maintenance 9	7,025	8,754	1,730	52,744	110,676	57,933	109,251
Operations 10	14,254	14,587	333	214,128	198,883	(15,244)	(10,502)
Other Expenses 11	5,000	5,000	-	10,000	10,631	631	5,350
Total Operating Expense	118,979	134,762	15,783	1,286,365	1,511,622	225,257	414,581
Total Expenses	118,979	134,762	15,783	1,286,365	1,511,622	225,257	(1,286,365)
Net Revenue (Expense)	(72,603)	(91,115)	(13,055)	(350,060)	(1,156,457)	355,884	749,288
Enterprise Fund Allocation for Operations	72,603						
Net Operating Income	-						

Footnotes

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- 3 Registrations are over for the month due to the high popularity in enrichment programs.
- 4
- 5 Miscellaneous revenues are over year-to-date due to receiving COVID-19 relief funds from the State of California.
- 6
- 7 Wages and benefits are under for the month due to staffing vacancies in the recreation department.
- 8
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**Mendo Coast Rec Park District
Check Register**

For the Period From May 1, 2022 to May 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1583	5/2/22	BETH PINE	1020	4,503.73
DD1343	5/11/22	Employee Payroll	1020	577.85
DD1344	5/11/22	Employee Payroll	1020	182.50
DD1345	5/11/22	Employee Payroll	1020	230.00
DD1346	5/11/22	Employee Payroll	1020	568.14
DD1347	5/11/22	Employee Payroll	1020	1,191.62
DD1348	5/11/22	Employee Payroll	1020	36.63
DD1349	5/11/22	Employee Payroll	1020	383.25
DD1350	5/11/22	Employee Payroll	1020	551.88
DD1351	5/11/22	Employee Payroll	1020	550.38
DD1352	5/11/22	Employee Payroll	1020	548.80
DD1353	5/11/22	Employee Payroll	1020	311.96
DD1354	5/11/22	Employee Payroll	1020	412.46
DD1355	5/11/22	Employee Payroll	1020	1,731.81
DD1356	5/11/22	Employee Payroll	1020	321.65
DD1357	5/11/22	Employee Payroll	1020	531.47
DD1358	5/11/22	Employee Payroll	1020	1,045.48
DD1359	5/11/22	Employee Payroll	1020	507.21
DD1360	5/11/22	Employee Payroll	1020	692.70
DD1361	5/11/22	Employee Payroll	1020	314.81
1586	5/11/22	Employee Payroll	1020	369.56
1587	5/11/22	Employee Payroll	1020	527.82
1588	5/11/22	Employee Payroll	1020	314.81
1589	5/11/22	Employee Payroll	1020	54.95
1590	5/11/22	Employee Payroll	1020	349.02
1591	5/11/22	Employee Payroll	1020	583.18
1592	5/11/22	Employee Payroll	1020	321.65
1593	5/11/22	Employee Payroll	1020	604.28
1594	5/11/22	Employee Payroll	1020	109.50
1595	5/11/22	Employee Payroll	1020	239.52
1596	5/11/22	Employee Payroll	1020	123.18
1597	5/11/22	Employee Payroll	1020	27.15
1598	5/11/22	Employee Payroll	1020	195.05
1599	5/11/22	Employee Payroll	1020	1,230.69
1600	5/11/22	Employee Payroll	1020	383.25
1601	5/11/22	Employee Payroll	1020	571.25
	5/12/22	EFTPS	1020	4,934.99
	5/12/22	Employment Development Dept.	1020	1,276.69
1602	5/12/22	BETH PINE	1020	351.00
1603	5/12/22	CV STARR CENTER	1020	28,214.93
1604	5/12/22	Elizabeth Collins	1020	51.52
1605	5/12/22	Kim Ramey	1020	536.76
1606	5/12/22	Mendocino Coast Clinics	1020	230.00
1607	5/12/22	Moneque Wooden	1020	540.00
1608	5/12/22	NCSI	1020	37.00
1609	5/12/22	Sandra Carmichael	1020	709.65
1610	5/12/22	US CELLULAR	1020	135.82
DD1339	5/12/22	Employee Payroll	1020	2,246.14
DD1340	5/12/22	Employee Payroll	1020	49.92
DD1341	5/12/22	Employee Payroll	1020	64.81
DD1342	5/12/22	Employee Payroll	1020	47.39
1584	5/12/22	Employee Payroll	1020	51.91
1585	5/12/22	Employee Payroll	1020	98.46
	5/14/22	Mendocino Community Network	1020	126.86
1612	5/19/22	CV STARR CENTER	1020	375.00

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Check #	Date	Payee	Cash Account	Amount
1613	5/19/22	CV STARR CENTER	1020	1,551.25
DD1365	5/25/22	Employee Payroll	1020	506.35
DD1366	5/25/22	Employee Payroll	1020	159.68
DD1367	5/25/22	Employee Payroll	1020	187.35
DD1368	5/25/22	Employee Payroll	1020	411.08
DD1369	5/25/22	Employee Payroll	1020	1,152.62
DD1370	5/25/22	Employee Payroll	1020	73.26
DD1371	5/25/22	Employee Payroll	1020	362.72
DD1372	5/25/22	Employee Payroll	1020	536.47
DD1373	5/25/22	Employee Payroll	1020	511.85
DD1374	5/25/22	Employee Payroll	1020	426.23
DD1375	5/25/22	Employee Payroll	1020	303.54
DD1376	5/25/22	Employee Payroll	1020	438.00
DD1377	5/25/22	Employee Payroll	1020	1,552.13
DD1378	5/25/22	Employee Payroll	1020	403.77
DD1379	5/25/22	Employee Payroll	1020	345.79
DD1380	5/25/22	Employee Payroll	1020	880.81
DD1381	5/25/22	Employee Payroll	1020	543.22
DD1382	5/25/22	Employee Payroll	1020	651.05
DD1383	5/25/22	Employee Payroll	1020	338.77
1617	5/25/22	Employee Payroll	1020	366.14
1618	5/25/22	Employee Payroll	1020	197.05
1619	5/25/22	Employee Payroll	1020	214.43
1620	5/25/22	Employee Payroll	1020	27.47
1621	5/25/22	Employee Payroll	1020	451.68
1622	5/25/22	Employee Payroll	1020	520.70
1623	5/25/22	Employee Payroll	1020	205.31
1624	5/25/22	Employee Payroll	1020	559.21
1625	5/25/22	Employee Payroll	1020	109.50
1626	5/25/22	Employee Payroll	1020	109.50
1627	5/25/22	Employee Payroll	1020	260.06
1628	5/25/22	Employee Payroll	1020	140.30
1629	5/25/22	Employee Payroll	1020	171.09
1630	5/25/22	Employee Payroll	1020	1,268.66
1631	5/25/22	Employee Payroll	1020	424.31
1632	5/25/22	Employee Payroll	1020	58.18
1633	5/25/22	Employee Payroll	1020	267.59
	5/26/22	Employment Development Dept.	1020	1,099.02
	5/26/22	EFTPS	1010-00U	4,529.63
DD1362	5/26/22	Employee Payroll	1020	54.44
DD1363	5/26/22	Employee Payroll	1020	47.39
DD1364	5/26/22	Employee Payroll	1020	2,246.14
DD1364a	5/26/22	Employee Payroll	1020	
1614	5/26/22	Employee Payroll	1020	94.77
1615	5/26/22	Employee Payroll	1020	250.77
1616	5/26/22	Employee Payroll	1020	45.44
1634	5/27/22	BETH PINE	1020	1,638.30
1635	5/27/22	Sandra Carmichael	1020	1,298.94
Total				<u>89,270.00</u>

**C.V. Starr Community Center
Check Register**

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Check #	Date	Payee	Cash Account	Amount
	5/6/22	Mendocino Community Network	1020	83.41
	5/12/22	EDD	1020	1,344.38
	5/12/22	EFTPS	1020	7,154.87
2649	5/12/22	Carly Wells	1020	40.00
2650	5/12/22	City of Fort Bragg	1020	2,523.38
2651	5/12/22	Comcast	1020	163.62
2652	5/12/22	Deep Valley Security	1020	77.90
2653	5/12/22	Derek Nelson	1020	175.00
2654	5/12/22	Elavon Settlement/Recovery	1020	979.01
2655	5/12/22	Ferrell Gas	1020	10,401.12
2656	5/12/22	Grainger	1020	127.93
2657	5/12/22	Hidden Treasures T-shirt Co.	1020	339.48
2658	5/12/22	Integrity Shred LLC	1020	63.00
2659	5/12/22	Kate Landry	1020	45.00
2660	5/12/22	Kimberly Ramey	1020	292.80
2661	5/12/22	KLH Consulting	1020	3,344.30
2662	5/12/22	Les Mills United States Trading, Inc	1020	350.00
2663	5/12/22	Lincoln Aquatics	1020	1,164.44
2664	5/12/22	Moneque Wooden	1020	1,334.30
2665	5/12/22	Office Depot	1020	87.71
2666	5/12/22	Parker Pest Pro	1020	65.00
2667	5/12/22	Nick Barbieri Trucking, LLC	1020	105.38
2668	5/12/22	Rossi Building Materials	1020	119.74
2669	5/12/22	Solid Waste of Willits	1020	36.56
2670	5/12/22	Susan Boddy	1020	49.00
2671	5/12/22	The Color Mill	1020	200.00
2672	5/12/22	WAXIE Sanitary Supply	1020	1,178.94
2673	5/12/22	Zero Waste USA	1020	206.85
2674	5/12/22	MCRPD	1020	2,060.00
2674a	5/12/22	VOID	1020	
DD4441	5/12/22	Employee Payroll	1020	1,904.93
DD4442	5/12/22	Employee Payroll	1020	1,796.91
DD4443	5/12/22	Employee Payroll	1020	1,467.84
DD4444	5/12/22	Employee Payroll	1020	1,572.02
DD4445	5/12/22	Employee Payroll	1020	1,786.61
DD4446	5/12/22	Employee Payroll	1020	1,774.35
DD4447	5/12/22	Employee Payroll	1020	429.90
DD4448	5/12/22	Employee Payroll	1020	180.31
DD4449	5/12/22	Employee Payroll	1020	1,051.55
DD4450	5/12/22	Employee Payroll	1020	93.19
DD4451	5/12/22	Employee Payroll	1020	89.54
DD4452	5/12/22	Employee Payroll	1020	557.93
DD4453	5/12/22	Employee Payroll	1020	375.51
DD4454	5/12/22	Employee Payroll	1020	158.73
DD4455	5/12/22	Employee Payroll	1020	409.33
DD4456	5/12/22	Employee Payroll	1020	298.09
DD4457	5/12/22	Employee Payroll	1020	557.93
DD4458	5/12/22	Employee Payroll	1020	972.36
DD4459	5/12/22	Employee Payroll	1020	46.59
DD4460	5/12/22	Employee Payroll	1020	394.88
DD4461	5/12/22	Employee Payroll	1020	233.89
DD4462	5/12/22	Employee Payroll	1020	27.10
DD4463	5/12/22	Employee Payroll	1020	108.96
DD4464	5/12/22	Employee Payroll	1020	112.60
DD4465	5/12/22	Employee Payroll	1020	286.61

**C.V. Starr Community Center
Check Register**

For the Period From May 1, 2022 to May 31, 2022

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Check #	Date	Payee	Cash Account	Amount
DD4466	5/12/22	Employee Payroll	1020	1,384.47
DD4467	5/12/22	Employee Payroll	1020	332.94
DD4468	5/12/22	Employee Payroll	1020	168.90
DD4469	5/12/22	Employee Payroll	1020	251.63
DD4470	5/12/22	Employee Payroll	1020	1,060.40
DD4471	5/12/22	Employee Payroll	1020	547.14
DD4472	5/12/22	Employee Payroll	1020	83.33
2634	5/12/22	Employee Payroll	1020	2,000.58
2635	5/12/22	Employee Payroll	1020	102.80
2636	5/12/22	Employee Payroll	1020	44.88
2637	5/12/22	Employee Payroll	1020	147.11
2638	5/12/22	Employee Payroll	1020	513.89
2639	5/12/22	Employee Payroll	1020	329.05
2640	5/12/22	Employee Payroll	1020	336.81
2641	5/12/22	Employee Payroll	1020	150.78
2642	5/12/22	Employee Payroll	1020	454.02
2643	5/12/22	Employee Payroll	1020	1,345.66
2644	5/12/22	Employee Payroll	1020	123.88
2645	5/12/22	Employee Payroll	1020	185.82
2646	5/12/22	Employee Payroll	1020	418.11
2647	5/12/22	Employee Payroll	1020	647.99
2648	5/12/22	Employee Payroll	1020	53.46
	5/15/22	Aflac	1020	151.94
2606V	5/16/22	Rain Waters Sewing	1020	-189.08
2675	5/16/22	Rain Waters Sewing	1020	
2676	5/16/22	Rain Waters Sewing	1020	189.08
2678	5/19/22	Air Filter Supply	1020	598.77
2679	5/19/22	Art Explorers	1020	98.00
2680	5/19/22	Carly Wells	1020	271.74
2681	5/19/22	City of Fort Bragg	1020	2,500.00
2682	5/19/22	Eureka Oxygen Co.	1020	1,735.71
2683	5/19/22	Fort Bragg Electric, Inc	1020	1,038.48
2684	5/19/22	Fort Bragg Water Works	1020	2,072.41
2685	5/19/22	Garda World	1020	408.88
2686	5/19/22	Grainger	1020	149.27
2687	5/19/22	Kate Landry	1020	100.00
2688	5/19/22	Kimberly Ramey	1020	270.89
2689	5/19/22	KLH Consulting	1020	2,111.00
2690	5/19/22	MCRPD	1020	9,735.21
2690a	5/19/22	VOID	1020	
2691	5/19/22	Mike Mihos	1020	1,250.00
2692	5/19/22	ODP Business Solutions	1020	238.53
2693	5/19/22	Pacific Gas and Electric	1020	10,610.08
2694	5/19/22	Rossi Building Materials	1020	281.84
2695	5/19/22	The Color Mill	1020	300.00
2602V	5/19/22	Nailor's Plumbing Service	1020	-420.66
2696	5/19/22	Nailor's Plumbing Service	1020	420.66
	5/26/22	EDD	1020	1,213.08
	5/26/22	EFTPS	1020	6,855.84
	5/26/22	Blue Shield of California	1020	7,423.65
DD4473	5/26/22	Employee Payroll	1020	1,904.93
DD4474	5/26/22	Employee Payroll	1020	1,796.91
DD4475	5/26/22	Employee Payroll	1020	1,467.84
DD4476	5/26/22	Employee Payroll	1020	1,439.48
DD4477	5/26/22	Employee Payroll	1020	1,609.75

**C.V. Starr Community Center
Check Register**

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Check #	Date	Payee	Cash Account	Amount
DD4478	5/26/22	Employee Payroll	1020	1,546.34
DD4479	5/26/22	Employee Payroll	1020	616.12
DD4480	5/26/22	Employee Payroll	1020	180.31
DD4481	5/26/22	Employee Payroll	1020	1,035.12
DD4482	5/26/22	Employee Payroll	1020	69.89
DD4483	5/26/22	Employee Payroll	1020	111.92
DD4484	5/26/22	Employee Payroll	1020	467.27
DD4485	5/26/22	Employee Payroll	1020	363.90
DD4486	5/26/22	Employee Payroll	1020	131.63
DD4487	5/26/22	Employee Payroll	1020	484.83
DD4488	5/26/22	Employee Payroll	1020	212.92
DD4489	5/26/22	Employee Payroll	1020	406.06
DD4490	5/26/22	Employee Payroll	1020	1,177.48
DD4491	5/26/22	Employee Payroll	1020	46.59
DD4492	5/26/22	Employee Payroll	1020	309.71
DD4493	5/26/22	Employee Payroll	1020	233.89
DD4494	5/26/22	Employee Payroll	1020	344.55
DD4495	5/26/22	Employee Payroll	1020	84.45
DD4496	5/26/22	Employee Payroll	1020	179.66
DD4497	5/26/22	Employee Payroll	1020	1,203.80
DD4498	5/26/22	Employee Payroll	1020	23.30
DD4499	5/26/22	Employee Payroll	1020	232.28
DD4500	5/26/22	Employee Payroll	1020	111.08
DD4501	5/26/22	Employee Payroll	1020	56.30
DD4502	5/26/22	Employee Payroll	1020	240.03
DD4503	5/26/22	Employee Payroll	1020	1,004.32
DD4504	5/26/22	Employee Payroll	1020	414.24
2697	5/26/22	Employee Payroll	1020	2,000.58
2698	5/26/22	Employee Payroll	1020	235.91
2699	5/26/22	Employee Payroll	1020	89.75
2700	5/26/22	Employee Payroll	1020	123.88
2701	5/26/22	Employee Payroll	1020	458.22
2702	5/26/22	Employee Payroll	1020	236.15
2703	5/26/22	Employee Payroll	1020	143.23
2704	5/26/22	Employee Payroll	1020	100.52
2705	5/26/22	Employee Payroll	1020	447.01
2706	5/26/22	Employee Payroll	1020	97.19
2707	5/26/22	Employee Payroll	1020	61.94
2708	5/26/22	Employee Payroll	1020	147.11
2709	5/26/22	Employee Payroll	1020	697.94
2710	5/26/22	Employee Payroll	1020	622.55
2711	5/26/22	Employee Payroll	1020	647.99
2712	5/26/22	Employee Payroll	1020	1,031.75
2715	5/26/22	Employee Payroll	1020	371.64
DD4462V	5/27/22	Employee Payroll	1020	-27.10
DD4494V	5/27/22	Employee Payroll	1020	-344.55
2670V	5/31/22	Susan Boddy	1020	-49.00
Total				<u>137,499.36</u>