



**REGULAR BOARD OF DIRECTORS MEETING**  
**Remote Meeting**  
**Wednesday, June 15, 2022**  
**5:30 P.M.**

**MINUTES**

**1.0 CALL TO ORDER AND ROLL CALL**

- Meeting called to order at: 5:30pm
- Board Members Present: Leslie Bates, Barbara Burkey, Bob Bushansky, Angela Dominguez
- Board Members Absent: John Huff

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- The agenda was adopted with no changes.

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None.

**4.0 STAFF REPORTS:**

4.1 Administration Report (Moneque Wooden)

- Moneque Wooden gave her report. She added that the propane tanks were switched out today. Also, there will be a resolution to extend the operating agreement that will push the deadline with the COFB until August 2022. To remain with remote meetings there will need to be a special meeting in July. Also, there is a board retreat planned for July 12, 2022, at 2pm.

4.2 Maintenance Report (Paul Kelley)

- Paul reported that the new propane company installed the new tanks so hopefully the propane costs will get more under control. There are a few capital improvements being wrapped up for the fiscal year.

4.3 Guest Services Report (Carly Wells)

- Carly Wells gave her report.

4.4 Recreation Services Report (Kimberly Ramey)

- Moneque Wooden went over the report in the absence of Kim.

**5.0 OTHER REPORTS:**

5.1 Friends of MCRPD

- Bob reported that they had a meeting. Last month the rate of scholarships requests increased. Scholarships were awarded for drawing, swim lessons, dance classes and Mendocino Coast Children's Fund is working with friends of to make swim classes for developmentally disabled people.

- 5.2 South Coast
  - Nothing to report.
- 5.3 MECCA
  - Nothing to report.
- 5.4 Mendocino Coast Botanical Gardens
  - Burkey reported that the botanical gardens board is going to have a board education session about how to better read financials. She recommends the MCRPD board have one to after the election.
- 5.5 Personnel Committee
  - Nothing to report.
- 5.6 Regional Park Committee
  - Bushansky reported that on June 7<sup>th</sup> he and Moneque met with Caltrans about purchasing a section of the Hwy 20 property.
- 5.7 District Services Committee
  - Nothing to report.
- 5.8 Finance Committee
  - Burkey said they met this afternoon. Bushansky said that both entities are looking very good at the moment.
- 5.9 Board of Directors
  - Nothing to report.

## **6.0 DISCUSSION/ACTION ITEMS**

- 6.1 Award MCRPD 2022 Recreational Services Grant
  - Moneque Wooden gave an overview of the grant applications from the Redwood Coast Recreation Center and the Redwood Coast Senior Center.
  - A motion was made to split the grant evenly between the two applicants.
  - M/S/C: Bushansky/Bates/Unanimous
  - Yayas: Bates, Burkey, Bushansky, Dominguez
  - Absent: Huff
- 6.2 California Department of Transportation mitigation study
  - A motion was made to allow Caltrans to continue their mitigation process and complete their Environmental Study Limits report.
  - M/S/C: Bushansky/Bates/Unanimous
  - Yayas: Bates, Burkey, Bushansky, Dominguez
  - Absent: Huff

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 06-15-2022 Finance Committee Meeting Minutes; 06-15-2022 Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement April 2022; CVSCC Financial Statement April 2022; MCRPD Check Register April 2022; MCRPD Check Register April 2022

7.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”.  
AB 361 – Brown Act – Remote Meetings During State of Emergency

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Bates/Unanimous
- Yayas: Bates, Burkey, Bushansky, Dominguez
- Absent: Huff

## **8.0 ADJOURNMENT**

- Meeting adjourned at 6:17pm